VALIDATION FORUM

There will be a meeting of the Validation Forum between 10.00 am and 3.30 pm (approx) on Wednesday 1 April 2009 in the Darwin Conference Suite at the University of Kent Canterbury Campus. A location map can be accessed by clicking on the following link: http://www.kent.ac.uk/maps/canterbury/02maps.pdf and the Darwin Building is marked as E5.

AGENDA

9.30 – 10.15 Arrival and Registration – refreshments available

Morning Session 10.15 – 1.00

1 Welcome and introductions, and to receive any apologies for absence.

2 Minutes of the meeting of the Validation Forum held on 9 April 2008

2.1 To confirm the minutes of the last meeting of the Forum and to consider any matters arising from the minutes (Paper VF/1/2009).

3 Developments and updates from partner institutions since the last Forum

3.1 To note the following list of the University’s current validated partners, managed by the OQA&V:

Bermuda College; Canterbury Christ Church University (CCCU); Chaucer College; The Circus Space; Central School of Ballet; Durrell Wildlife Conservation Trust; Faculty of General Dental Practice (part of the Royal College of Surgeons); ifs School of Finance; London Academy of Music and Dramatic Art (LAMDA); London Contemporary Dance School (LCDS); Universidad Antonio de Nebrija; North East Surrey College of Technology (NESCOT); Northern School of Contemporary Dance (NSCD); Rambert; Rare; and University for the Creative Arts (UCA).

3.2 To receive oral updates from each partner institution representative on activities in the past year and an introduction to their institution from representatives of partner institutions attending for the first time.

11.30 – 11.45 Tea/Coffee break
4 QAA Collaborative Provision Audit

4.1 To note that the University has undergone QAA Institutional Audit in 2008/09, and that the University will undergo a separate Collaborative Provision Audit – the date for which has been scheduled as follows: Briefing visit 5-7 October 2010; and Audit visit week commencing 8 November 2010.

4.2 **Presentation:** introduction and welcome to our invited speaker, Professor Paul Periton, Head of Centre for Academic Standards and Quality, Nottingham Trent University on the following topic:

**Collaborative Provision Audit: process and practice.**

4.3 Questions and open discussion on Professor Periton’s presentation and any other aspect of this topic.

1.00 – 1.45 – Lunch

**Afternoon Session 1.45-3.30 pm (approx)**

5 New arrangements for the submission of External Examiner reports

5.1 **Presentation:** introduction and welcome to our speakers: Ann Tull, Project Officer in the University’s Faculty of Science, Technology and Medical Studies, and Mark Fendley from the University’s Web Development Team, who will speak about the new arrangements for the submission of External Examiner reports to the University of Kent via the Sharepoint programme.

5.2 Questions and open discussion on this topic

6 Validated Partner Institutions manual/handbook

6.1 To consider whether validated partner institutions would find it useful to have access to a dedicated validated partner institution manual/handbook which would be updated every year - available in both hard copy and on the website.

7 Feedback exercise

7.1 Participants are kindly requested to complete a short feedback exercise on the day’s programme and content in order to continue to make the Forum relevant and up to date for future years. Forms will be circulated on the day.

8 Any Other Business

8.1 To consider any other items of business not already covered on the agenda.

3.15 pm onwards Tea/Coffee and departure