Rewards Pack 2018-19

Get Involved! Get Rewarded!
Get Rewarded with the EP Scheme!

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Important Information

- **You can apply for as many rewards as you like** – in fact, we recommend that you apply for **at least three-five rewards**! As a part of this, you will be asked to rank your preferences.
- You cannot apply for rewards if you do not have enough points.
- You can only apply for **three EP internships** per academic year, although you will only be interviewed for one.
- You can only apply for **one voucher** per academic year. Vouchers are **not guaranteed**; if oversubscribed, preference will be given to students unable to undertake work based rewards and based on the number of points acquired.
- You are **strongly encouraged** to apply for at least one non-work-based reward (e.g. company experience, skills workshop, etc.) This does not need to be your first choice reward.
- **If you fail to attend an interview**, without 48 hours’ notice, we will **redeem 50 points from your points total**.
- If you do not attend your placement/training without 48 hours’ notice or misbehave whilst undertaking it, we **will redeem double the number of points**.
- If you are invited to attend an interview, you must dress appropriately. It is very important that you complete prior research on the company.
- Please check the criteria before applying for any position. **Not all positions include travel expenses**, please read each opportunity carefully.
- **We cannot guarantee all students will be rewarded**, although we will do our best to ensure you are offered at least one relevant reward.

Additional Notes

- Please note that all dates are subject to change and that some companies may be flexible on dates required for the right candidate.
- The University of Kent and the Employability Points team accept no responsibility for the cancellation of placements due to sponsor commitments.
- Sponsors and the EP team reserve the right to cancel placements due to unacceptable behaviour on the part of the student.
- **If required, it is your responsibility** to arrange accommodation to allow for the completion of an EP reward.
- Payments for project placements are subject to the completion of the project work to the standards expected and outlined by the sponsoring organisation.
- If you are offered an internship, please ensure an employment contract is established between you and the company. If you are concerned about this, please contact the team.
- If you wish to find out more about EP sponsors, click on the logos below to view their profile pages!

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International Students

- If you are studying at the University of Kent on a Tier 4 visa it is essential you do not work over 10/20 hours (paid or unpaid) during your term time. If you require specific support in relation to your Visa, please speak to Kent Union’s Advice Centre.
- For paid internships, it is the student’s responsibility to ensure they have a National Insurance number. For more information, see here.
- If you are studying a postgraduate degree whilst on a Tier 4 visa, please note some EP rewards can be completed from September onwards. This will be identifiable throughout the Rewards Pack.

Postgraduate Students

If you are a postgraduate student and unable to commit to undertaking an internship or work experience placement in the June-September period due to academic and/or visa restrictions, please note, a number of these rewards can be completed September-November. This will be identified throughout the Rewards Pack.

Travel Expenses

For most work experience placements, and some project and work shadowing placements, the sponsoring company will provide the reward winner with assistance with travel costs (to a certain extent). If the company is providing assistance with the cost of travel, this will be identified for each reward in the relevant section of the Rewards Pack.

If travel costs are not available directly from the sponsoring company, you may be able to claim a bursary payment from the Careers and Employability Service. To be eligible to apply, you must be a student at the University of Kent studying in the UK and funds are only available for unpaid work experience/shadowing and 1-day insight days (including company experiences). Please note, the allocation of funds is not guaranteed: funding is limited and is allocated on a ‘first come, first served’ basis, following the completion of the bursary application and claims process. It is essential that all expenses are supported by receipts. Therefore, the payment, if applicable, will only be provided following the conclusion of your work experience placement.

The full Terms and Conditions and application form can be viewed here. For more information regarding the Work and Opportunities Fund, please contact the Careers and Employability Service via careerhelp@kent.ac.uk

How to Apply

This booklet outlines all of the rewards available to students signed-up to the Employability Points Scheme for 2018-19. Once you have considered the different rewards, you can apply for rewards via the application form, which will be emailed to you on 19th/20th March 2018. You must submit your application form by 2nd April 2019, 23:59.

We will ask you to prioritise each reward you apply for and you will be asked to explain why you are applying for each reward. Please note that we will use this to determine who will be shortlisted for an interview. This information will be shared with the EP sponsor and they may reject our suggestion to interview you if the application is considered insufficient.

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Please check the criteria of each reward carefully.

We aim to invite students for interviews by the end of April – please check your emails during this time. If you are unable to attend an interview, please let us know within 48 hours and we will attempt to reschedule. Please note, as in many instances, company representatives will be attending the interviews, it is unlikely we will be able to reschedule interviews.

We strongly recommend you look through the whole of this booklet and consider carefully the different rewards available. Also, look out for the recommendations provided by/for academic schools!

**School Recommendations**

As you go through the Rewards Pack, look out for the recommendations provided by your academic school! Schools have carefully selected rewards they feel best suit your academic degree, interests and skills.

In any instance where an academic school has not provided their recommendations, the EP team have provided these on behalf of the school.

**Privacy Notice**

If you wish to apply for EP rewards, the EP team may need to send some of your data to respective EP sponsors. This may include:

- Your name
- Your University of Kent email address
- Your stage of study
- Your telephone number
- Your home and/or term address
- Your course of study and/or academic school
- Information relating to whether you are studying on a Tier 4 visa
- Your nationality

This information will only be used to arrange interviews (if being arranged directly between student and sponsor), coordinate the commencement of rewards, arrange employment contracts, undertake right to work checks, references (if required), security checks (for specific rewards, which are identified in the Rewards Pack) and to coordinate off-site experience days.

This information will not be used for any further purpose.

This information will be held by EP team until the completion of all EP rewards (December 2019 or sooner). Once the data is shared with an EP sponsor, this information will be held in accordance with their respective privacy notice.

Please note, this is not applicable for all EP rewards and will not be relevant if you are solely applying for a £10 Amazon voucher.

If you have any questions, please contact the Employability Points team via employabilitypoints@kent.ac.uk

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
You can view our Privacy Notice [here](#). For further information about how student data is used at Kent please see the [Student Enrolment Privacy Notice](#).

**The Graduate Attributes**

The University of Kent and Kent Union have created a set of Graduate Attributes, which you can develop through engaging with both the curriculum and co-curricular activities.

Developing the attributes will support both your employability and future career prospects.

The seven attributes are:

- Confidence
- Creativity and Innovation
- Critical Reflection
- Global and Culture Awareness
- Integrity and Accountability
- Intellectual Curiosity
- Resilience

Through completing EP rewards this summer, you will work towards developing these attributes and the EP team have provided an appendix outlining the Graduate Attributes we expect you to develop for each reward.

For more information on the Graduate Attributes, please see [here](#).

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Opportunities Explained

**Internship (redeem 200 points)**

Internships are temporary work placements within a company. They pay minimum wage, or above, and will take between 4 weeks and 3 months over the summer vacation period.

**Project Placement (redeem 175 points)**

Project placements are positions working on a particular project, which may have a flexible start/end date and will require a certain amount of expertise. Some projects are to be undertaken remotely and you will be paid for the project, rather than per hour.

**Work Experience (Short-term internships) Placement (redeem 150 points)**

Work experience placements are short-term unpaid internships, usually lasting between 2-3 weeks. Students will be expected to undertake work on their own initiative, but will be under the supervision of a mentor. Please check individual rewards in regards to whether travel costs are covered.

**Training (redeem 125 points)**

A number of companies offer in-house or external training and development of their staff, and in some cases may even provide training as an external consultant for other companies. These courses are extremely valuable for students.

**Work Shadowing Placement (redeem 100 points)**

Work shadowing placements would allow students to ‘buddy’ existing employees within the company to find out what a ‘day in the life of…’ is really like. In many instances, this is a chance to shadow a senior member of the sponsoring company!

**Mock Assessment Centre (redeem 75 points)**

The chance to attend a mock assessment centre, providing students with an insight into the real thing.

**Company Experience (redeem 75 points)**

An unique experience day, which can involve tours, networking lunches and more!

**Skills Development (redeem 75 Points)**

Skills development sessions are run by company representatives who have expertise in a particular area or skill-base.

**Employability Session (redeem 50 points)**

This gives students the opportunity to get some valuable career advice and guidance into their chosen field, whilst also having the opportunity to gain CV feedback.

**Voucher (redeem 50 points)**

A number of students are unable to undertake placements or experiences due to work or family commitments, lack of accommodation during the summer vacation, or because they are an international student. We, therefore, offer vouchers to reward them without asking them to commit to a placement. Students can only claim one voucher and they are limited in quantity.

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### EP Rewards at a Glance

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<thead>
<tr>
<th>Field/Industry</th>
<th>Rewards</th>
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<tbody>
<tr>
<td><strong>Banking</strong></td>
<td>Handelsbanken, Santander</td>
</tr>
<tr>
<td><strong>Finance</strong></td>
<td>Kreston Reeves, Brett, Medway Council, Let's Do Business, MidKent College, University of Kent: Finance Department</td>
</tr>
<tr>
<td><strong>Accountancy</strong></td>
<td>Kreston Reeves, MFW Chartered Accountants, Brett, Medway Council, Let's Do Business, MidKent College</td>
</tr>
<tr>
<td><strong>Procurement</strong></td>
<td>Southeastern Railway, University of Kent: Finance Department</td>
</tr>
<tr>
<td><strong>Economic Development</strong></td>
<td>Kent County Council, Kent Invicta Chamber of Commerce</td>
</tr>
<tr>
<td><strong>Marketing</strong></td>
<td>Arcade, Visit Kent, EMIR, Pentins Financial Planners, Canterbury BID, Perfectly Clear Marketing, MCM Net, Sleeping Giant Media, Scaramanga Marketing, Historic Dockyard Chatham, Kent Enterprise Trust, Romney Marsh Wool, Medway Council, TimeQuest</td>
</tr>
<tr>
<td><strong>Social Media</strong></td>
<td>Pentins Financial Planners, Canterbury City Council, Canterbury BID, Sleeping Giant Media, Romney Marsh Wool, TimeQuest</td>
</tr>
<tr>
<td><strong>Digital Marketing</strong></td>
<td>Canterbury City Council, MCM Net, Reflect Digital, Sleeping Giant Media, The Wonderful Creative Agency, Perfectly Clear Marketing, Visit Kent, Sustainability Monitor, TimeQuest</td>
</tr>
<tr>
<td><strong>Media Industry</strong></td>
<td>Kent Live, Digitom Video Content Agency, Bryncoed Production</td>
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<tr>
<td><strong>Graphic Design</strong></td>
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<tr>
<td><strong>Radio/TV Broadcasting</strong></td>
<td>Global Radio (Heart FM), KMTV</td>
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<tr>
<td><strong>Photography</strong></td>
<td>Jason Dodd Photography, Kent Enterprise Trust</td>
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<tr>
<td><strong>Events Management</strong></td>
<td>Samaritans, Canterbury Cathedral Lodge, Shepherd Neame, Demelza, Canterbury BID, People United, YouCan, Historic Dockyard Chatham, Kent Enterprise Trust, Visit Kent, Waterstones</td>
</tr>
<tr>
<td><strong>Business Operations/Administration</strong></td>
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<tr>
<td><strong>Business Management</strong></td>
<td>Medway Council, Enterprise Rent-a-Car, Canterbury Innovation Centre, Nucleus Arts, MidKent College</td>
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<tr>
<td><strong>Sales/Business Development</strong></td>
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<tr>
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<td>Yoyo Design, Southeastern Railway, Reflect Digital, University of Kent: Office of Vice Chancellor</td>
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<td><strong>Business Engagement</strong></td>
<td>UseUni, Kent Innovation and Enterprise, MidKent College</td>
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<tr>
<td><strong>Retail Management, Retail Operations and Customer Service</strong></td>
<td>Enterprise Rent-a-Car, Waterstones, Demelza</td>
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<td><strong>Business Strategy</strong></td>
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<td><strong>Business Change</strong></td>
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<tr>
<td><strong>Business Consultancy</strong></td>
<td>Let’s Do Business</td>
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<td>Recruitment</td>
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<td>Arts Industry</td>
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<td>Lilford Gallery, Lilford Gallery and Framing, Nucleus Arts</td>
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<td>Copywriting</td>
<td>MCM Net, Kent Live, Canterbury BID, Canterbury City Council, Sustainability Monitor, Medway Council</td>
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<td>Blogging</td>
<td>MCM Net, Canterbury City Council</td>
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<td>Journalism</td>
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<td>Communications and PR</td>
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<td>Research</td>
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<td>Southeastern Railway, Iona, Sevenoaks Town Council, Sustainability Monitor, Nucleus Arts</td>
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<td>Southeastern Railway</td>
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<tr>
<td>Statistics</td>
<td>Kent Invicta Chamber of Commerce, Porchlight, Sustainability Monitor, Medway Council</td>
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<tr>
<th>Category</th>
<th>Partners/Institutions</th>
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<td>The Wonderful Creative Agency, Brett, Shepherd Neame, Arcade, Reflect Digital, Yoyo Design, FDM, Medway Council, SARD, Convert Energy,</td>
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<td><strong>Computer Science</strong></td>
<td>SARD, Reflect Digital, MCM Net, Arcade, Brett, Convert Energy, Sustainability Monitor</td>
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<td><strong>Website Design</strong></td>
<td>The Wonderful Creative Agency, Yoyo Design, Medway Council</td>
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<td><strong>Web Development</strong></td>
<td>The Wonderful Creative Agency, Reflect Digital, Convert Energy</td>
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<tr>
<td><strong>Coding</strong></td>
<td>SARD, Reflect Digital, Arcade, Convert Energy</td>
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<tr>
<td><strong>IT Services/Consultancy</strong></td>
<td>Brett, Shepherd Neame, FDM</td>
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<tr>
<td><strong>User Experience</strong></td>
<td>Arcade</td>
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<tr>
<td><strong>Augmented Reality (AR)</strong></td>
<td>Arcade</td>
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<tr>
<td><strong>Artificial Intelligence (AI)</strong></td>
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<td><strong>Data Management/Big Data</strong></td>
<td>Kent Invicta Chamber of Commerce, Medway Council, Porchlight</td>
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<td><strong>Electronic Engineering</strong></td>
<td>Convert Energy, University of Kent: EDA, TimeQuest</td>
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<td>Kent County Council, ADEY, Dehns, Sweetinburngh and Windsor, Shepherd Neame, KIMs Hospital, AbBaltis</td>
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<td><strong>Scientific Research</strong></td>
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<td><strong>Bioscience</strong></td>
<td>ADEY, AbBaltis</td>
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<td><strong>Physics</strong></td>
<td>Convert Energy, BAE Systems</td>
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<td><strong>Biomedical/Pharmacy</strong></td>
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<td><strong>IP</strong></td>
<td>Dehns, Sweetinburgh &amp; Windsor</td>
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<td><strong>Sports and Coaching</strong></td>
<td>K Sports</td>
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<td><strong>Criminology</strong></td>
<td>Kent Fire and Rescue</td>
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<tr>
<td><strong>Legal</strong></td>
<td>TMLEP, Becket Chambers, Stour Chambers, JPP Law, Medway Council, Brett, MidKent College, Family Law Kent</td>
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<td><strong>Solicitor</strong></td>
<td>TMLEP, JPP Law, Medway Council, Family Law Kent</td>
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<td><strong>Inhouse Legal</strong></td>
<td>Brett</td>
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<td><strong>Barrister</strong></td>
<td>Becket Chambers, Stour Chambers</td>
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<td><strong>Mental Health/Disabilities</strong></td>
<td>Iona, Nucleus Arts, Kent Enterprise Trust, Medway Council</td>
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<td><strong>Youth Work</strong></td>
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<td><strong>Security</strong></td>
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<td><strong>Graduate skills</strong></td>
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<td><strong>Graduate Schemes</strong></td>
<td>Civil Service Fast Stream, Enterprise Rent-a-Car</td>
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<tr>
<td><strong>Remote Working</strong></td>
<td>DSTL, JPP Law, UseUni</td>
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</table>
Internships

Internships are temporary work placements within a company. They pay minimum wage, or above, and will take between 4 weeks and 3 months over the summer vacation period. Interns would be expected to undertake work and responsibility just as a normal employee of the company would. You need to have at least 200 points to apply.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Yoyo Design

<table>
<thead>
<tr>
<th>Application code:</th>
<th>IN01</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>An internship as a Digital Project Manager intern, where the student will be involved in project managing digital projects. The intern will be involved from pitch to delivery and will gain the chance to work with different accounts including JP Morgan and Royal Navy Lifeboat Institution.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>PROJECT MANAGEMENT, DIGITAL AGENCY, CREATIVE, ACCOUNT MANAGEMENT</td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>Yoyo Design is a multi-award winning digital agency focusing on digital strategy, marketing, branding, user experience, web design and development.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Tunbridge Wells, Kent.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10 weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must be interested in digital projects and have project management skills.</td>
</tr>
<tr>
<td><strong>Case study:</strong></td>
<td>Here.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of History, School of Arts, School of English, School of Music and Fine Arts/Centre of Music and Audio Technology, School of Engineering and Digital Arts, School of European Culture and Languages</td>
</tr>
</tbody>
</table>

### Enterprise Rent-a-Car

<table>
<thead>
<tr>
<th>Application code:</th>
<th>IN02</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>An internship in sales and service within a retail branch environment. This is a great opportunity to work for one of the UK’s leading graduate recruiters!</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>SALES, SERVICE, RETAIL, BUSINESS OPERATIONS</td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>Enterprise Rent-a-Car is the world’s largest car rental organisation.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>A branch situated in the South East or London (venue dependent on student preference).</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>10th June – 6th September 2019. Please note there is no flexibility with the start or end date.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must have a <strong>UK driving licence</strong> (max. 6 points on licence). Student must be within 1-hour commuting distance of a South East or London branch.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School</td>
</tr>
</tbody>
</table>

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Sevenoaks Town Council

Application code: IN03
Opportunity details: An internship focused on undertaking research for the council’s strategic projects.

KEY WORDS: LOCAL GOVERNMENT, RESEARCH, PROJECTS

Company profile: Sevenoaks Town Council is one of 9,000 smaller local authorities known as Town and Parish Councils who operate throughout the country for the benefit of local residents.

Location: Sevenoaks, Kent.
Date(s): June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 8-12 weeks.
Post-September: Unconfirmed – to be confirmed at interview stage.
Additional criteria: The student must be able to work independently on projects and research effectively. The student must be willing to also assist the administrative team with day-to-day general office duties. The student must be able to commute to Sevenoaks.

Case study: Here.

Recommended by: School of Psychology, School of Politics and International Relations, School of History, School of Social Policy, Sociology and Social Research, Brussels School of International Studies, School of European Culture and Languages

Kent County Council

Application code: IN04
Opportunity details: An internship in the Sustainable Business and Communities Team focusing on developing their understanding, approach and ability to respond to future environmental risks and opportunities identified in the Kent Environment Strategy. The work will help public services, businesses and communities in Kent. This is ideal for students studying Politics and International Relations, Sciences and/or Economics.

KEY WORDS: SCIENCE, ECONOMICS, ENVIRONMENTAL RISKS, POLICY

Company profile: Kent County Council (KCC) is the county council that governs the non-metropolitan county of Kent.

Location: Maidstone, Kent.
Date(s): June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 12 weeks.
Post-September: Unconfirmed – to be confirmed at interview stage.
Additional criteria: The student must be skilled in research, analysis, communication and report writing. Preference to students studying either an Economics, Politics and IR, Sociology or Science degree. The student must be able to commute to Maidstone.

Recommended by: School of Economics, School of Politics and International Relations, School of Physical Sciences, School of Social Policy, Sociology and Social Research, School of Bioscience, Brussels School of International Studies

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### ZTP

**Application code:** IN05  
**Opportunity details:** An internship focusing on European language translation, where students will be tasked with researching and translating how energy markets are structured in European countries.

**KEY WORDS: LANGUAGES, TRANSLATION, RESEARCH**

**Company profile:** ZTP is a young and growing energy consultancy business.  
**Location:** Canterbury, Kent.  
**Date(s):** June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10 weeks.  
**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.  
**Additional criteria:** The student must have strong European language skills. When applying please confirm your competencies in specific languages. Competency with the German language will be advantageous.  
**Recommended by:** School of European Culture and Languages, School of Politics and International Relations, Centre of Journalism

### Sustainability Monitor

**Application code:** IN06  
**Opportunity details:** The chance to undertake research and reporting writing. This will involve collecting, collating and analysing data relating to sustainability in the global industries. The second part of the internship will focus on preparing insight reports relating to advertising and marketing in China. This is perfect for students interested in social policy, psychology, business and/or statistics.

**KEY WORDS: SUSTAINABILITY, RESEARCH, REPORTING, DATA ANALYSIS**

**Company profile:** Sustainability Monitor specialises in sustainability analysis.  
**Location:** Canterbury, Kent.  
**Date(s):** June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10 weeks.  
**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.  
**Additional criteria:** Strong statistics and data analytical skills are essential. Student must be able to write business reports. Competency in mandarin would be advantageous but not essential.  
**Case study:** [Here](#)  
**Recommended by:** School of Psychology, School of Economics, Kent Business School, School of Physical Sciences, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Bioscience, School of Mathematics, Statistics and Actuarial Science, School of European Culture and Languages

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<table>
<thead>
<tr>
<th>Application code:</th>
<th>IN07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>A digital marketing internship focusing on designing marketing newsletters, creating digital marketing materials, developing data visualization capabilities and researching options for monitoring online advertising.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>DIGITAL MARKETING, SUSTAINABILITY, CONTENT WRITING</strong></td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>Sustainability Monitor specialises in sustainability analysis.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Canterbury, Kent</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 12 weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>Student must have good knowledge of digital marketing/multimedia design, including knowledge of relevant software.</td>
</tr>
<tr>
<td><strong>Case study:</strong></td>
<td><a href="#">Here</a></td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of Politics and International Relations, School of Engineering and Digital Arts</td>
</tr>
</tbody>
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**Kent Live**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>IN08</th>
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<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>Journalism internship working on the Kent Live website and newspapers. This will cover breaking news, general news and the ‘What’s On’ entertainment and leisure sections. The student will be responsible for sourcing, curating and writing content.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>JOURNALISM</strong></td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>Kent Live covers breaking news, features, What’s On, events and local sport for readers across all areas of Kent and East Sussex.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Either Tunbridge Wells or Sandwich (whichever is most suitable for the student).</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 12 weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td><strong>Travel costs:</strong></td>
<td>None.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>Student must have a strong interest in journalism. Student must be able to commute to either Tunbridge Wells or Sandwich.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>School of History, Centre of Journalism, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of English, School of European Culture and Languages</td>
</tr>
</tbody>
</table>
Application code: IN09

Opportunity details: An internship as a Medico-Legal Administrator, which will provide experience in the field of clinical negligence (specific role will be determined by the interview). Students will assist in the provision of medico-legal reports to some of the largest clinical negligence law firms in the UK.

(Note: TMLEP may be looking to offer full and part-time opportunities following the conclusion of the internships; in the past all EP interns have been offered full time roles as either Medico-Legal Administrators (19.5k) or Medico-Legal Analysts (OTE 30k)).

KEY WORDS: LEGAL, MEDICAL, CLINICAL NEGLIGENCE

Company profile: TMLEP is a specialist clinical practice, providing sector leading medico-legal services to some of the UK's leading clinical negligence Defence and Claimant law firms.

Location: Canterbury Innovation Centre, Kent.

Date(s): June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10-12 weeks.

Post-September: No – this role cannot be completed outside of the summer period.

Additional criteria: The student must be from a law background. The student must have good attention to detail, an interest in law, good writing and communication skills and basic IT skills. Due to the fact that TMLEP are potentially looking to offer permanent employment to the successful intern(s), they are unfortunately are unable to offer this placement to any student who require visa sponsorship. For this reason, preference will be given to final year students (consideration will be given to students who are returning to studies in 2018-19). Please note, students will need to send their CVs to the EP team if shortlisted.

Case study: Here.

Recommended by: Kent Law School

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Reflect Digital

Application code: IN10
Opportunity details: Development internship – Reflect Digital are looking for a ‘supergeek’ who has a passion for coding!

KEY WORDS: WEB DEVELOPMENT, CODING

Company profile: Reflect Digital are a multi-award winning digital marketing agency.
Location: Maidstone, Kent.
Date(s): June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10-12 weeks.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Additional criteria: The student must be able to commute to Maidstone. Student must be interested in starting a career in web development. The student must have some experience of PHP/MySQL/JavaScript and understands the principles of OOP and MVC design pattern. Experience with Laravel, Mongo and Foundation/Bootstrap would be advantageous but not essential.

Case study: [Here].

Recommended by: School of Computing, School of Physical Sciences, School of Engineering and Digital Arts, School of Mathematics, Statistics and Actuarial Science

Application code: IN11
Opportunity details: Two paid internships focused on marketing and Search Engine Optimisation (SEO). If you love everything digital – this is the perfect opportunity! The internship will cover everything from copywriting to outreach to more technical website changes.

KEY WORDS: DIGITAL MARKETING, SEARCH ENGINE OPTIMISATION, COPY WRITING

Company profile: Reflect Digital are a multi-award winning digital marketing agency.
Location: Maidstone, Kent.
Date(s): June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10-12 weeks.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Additional criteria: The student must be able to commute to Maidstone. The student must be passionate about digital marketing.

Case study: [Here].

Recommended by: School of Arts, Kent Business School, School of Physical Sciences, School of Engineering and Digital Arts, School of History, School of English, School of Mathematics, Statistics and Actuarial Science

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Reflect Digital**

**Application code:** IN12  
**Opportunity details:** One paid internship focused on Account/Project Management.  
**KEY WORDS:** ACCOUNT MANAGEMENT, PROJECT MANAGEMENT, CUSTOMER CARE, STRATEGY

**Company profile:** Reflect Digital are a multi-award winning digital marketing agency.  
**Location:** Maidstone, Kent.  
**Date(s):** June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10-12 weeks.  
**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.  
**Additional criteria:** The student must be able to commute to Maidstone. The student must have a real passion for marketing and project management.  
**Case study:** Here.  
**Recommended by:** School of Arts, Kent Business School, School of History, School of Social Policy, Sociology and Social Research, School of Engineering and Digital Arts

**Kreston Reeves**

**Application code:** IN13  
**Opportunity details:** An internship within the Online Outsourcing Accounting Team; involving assisting with onboarding clients to online accounting packages, assessing client accounting needs and recommending improvements to existing systems, working with staff and clients to develop the online accounting software, involvement in seminars and training events and the opportunity assist the Outsourcing Department with processing client records on online software.  
**KEY WORDS:** ACCOUNTING, FINANCE

**Company profile:** Kreston Reeves are a leading accountancy and financial services firm in London and the Southeast.  
**Location:** Canterbury, Kent.  
**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12-weeks.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Additional criteria:** Student must be studying a finance and/or accounting related degree.  
**Recommended by:** School of Economics, Kent Business School, School of Mathematics, Statistics and Actuarial Science

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
ADEY

**Application code:** IN14  
**Opportunity details:** An internship in microbiology covering filtration, plating, reading and sterilisation techniques.

**KEY WORDS:** MICROBIOLOGY, LAB WORK, BIOSCIENCE

**Company profile:** ADEY Professional Heating Solutions is the industry-leading manufacturer of magnetic filters for the maintenance and protection of central heating systems.

**Location:** Kent Science Park, Sittingbourne, Kent.  
**Date(s):** June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10 weeks.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Additional criteria:** The student must be able to commute to Sittingbourne. The student must be studying a bioscience-related degree. Preference to students from stages 2, 3 and 4.

**Recommended by:** School of Bioscience

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ADEY

**Application code:** IN15  
**Opportunity details:** An internship working in the water-testing lab with the Analytical Chemist. The internship will provide training as well as the chance to learn more about instrumental techniques, such as ICP-OES and the photometric multi-analyser.

**KEY WORDS:** CHEMISTRY LAB WORK, WATER TESTING

**Company profile:** ADEY Professional Heating Solutions is the industry-leading manufacturer of magnetic filters for the maintenance and protection of central heating systems.

**Location:** Kent Science Park, Sittingbourne, Kent.  
**Date(s):** June – September 2019. Exact dates to be confirmed between sponsor and student. The internship is for 10 weeks.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Additional criteria:** The student must be able to commute to Sittingbourne. The student must be studying a chemistry-related degree. Preference to students from stages 2, 3 and 4.

**Recommended by:** School of Physical Sciences

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Canterbury BID**

**Application code:** IN16  
**Opportunity details:** An internship as the Marketing and Events Assistant, where one student will be tasked with coordinating marketing campaigns, creating weekly newsletters, social media posting, tracking marketing campaigns and keeping the website up-to-date. The intern will also assist with the promotion and organisation of Canterbury’s Medieval Pageant and Trail.

**KEY WORDS:** MARKETING, CONTENT WRITING, EVENTS, CANTERBURY CITY

**Company profile:** Canterbury BID is responsible for enhancing the business community within Canterbury.

**Location:** Canterbury, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between late May – early July 2019. The internship is for 6-8 weeks.

**Post-September:** No – this role cannot be completed outside of the summer period.

**Additional criteria:** Student must have an interest in marketing and passion for the City of Canterbury.

**Recommended by:** Kent Law School, Kent Business School, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Arts, School of English, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages

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**JF Tobias**

**Application code:** IN17  
**Opportunity details:** An internship as a Sales Consultant, which will allow the student to support the management of the wine collections and portfolios. The internship will cover client acquisition, administrative support, as well as supporting fine wine valuations and the internal CRM system.

**KEY WORDS:** SALES, CLIENT ACQUISITION, FINE WINE

**Company profile:** Half tech start-up, half wine merchant, JF Tobias are bringing innovation to the traditional fine wine industry.

**Location:** Central London (due to the location, the student will be paid £17,136 pro rata).

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12-weeks.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Additional criteria:** Student must have an interest in online marketplaces and consumer behaviour. Preference to be given to students studying Humanities and/or Business (but not exclusive to these students). Fluency in a second language would be a bonus but not essential. The student must be able to commute to London.

**Recommended by:** Kent Business School

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Arcade

**Application code:** IN18  
**Opportunity details:** Marketing and communications internship.  
**KEY WORDS:** MARKETING, COMMUNICATIONS, AUGMENTED REALITY, AR

<table>
<thead>
<tr>
<th>Company profile</th>
<th>Arcade is an award-winning immersive technology company based in London.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Central London (due to the location, the student will be paid £17,136 pro rata).</td>
</tr>
<tr>
<td>Date(s)</td>
<td>Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 8 weeks.</td>
</tr>
<tr>
<td>Post-September</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Additional criteria</td>
<td>The student must have a strong interest in marketing. The student must be able to commute to London.</td>
</tr>
</tbody>
</table>

**Recommended by:** Kent Business School, Centre of Journalism, School of Social Policy, Sociology and Social Research, School of Arts, School of English, School of Engineering and Digital Arts, School of European Culture and Languages

### The Landmark London

**Application code:** IN19  
**Opportunity details:** Videography internship, where the student will create and edit multiple videos and social media clips.  
**KEY WORDS:** VIDEOGRAPHY, MEDIA, PROMOTIONAL VIDEO, CREATIVE

<table>
<thead>
<tr>
<th>Company profile</th>
<th>The Landmark London is a 5* Hotel which combines British elegance and grandeur with luxury and deluxe facilities.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Central London (due to the location, the student will be paid £16,980 pro rata).</td>
</tr>
<tr>
<td>Date(s)</td>
<td>Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.</td>
</tr>
<tr>
<td>Post-September</td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td>Additional criteria</td>
<td>The student must have experience of creating and editing videos. The student must be able to commute to Central London. The student must have access to relevant hardware and software. The internship may involve evening/weekend work.</td>
</tr>
</tbody>
</table>

**Recommended by:** Centre of Journalism, School of Music and Fine Arts/Centre of Music and Audio Technology, School of Anthropology and Conservation, School of Arts, School of Engineering and Digital Arts

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Emir

Application code: IN20
Opportunity details: Marketing internship involving an assessment of Emir’s associated markets and an introduction of new and old products. The intern will be challenged with driving greater market penetration, resulting in increased sales. A moderate budget may be granted to the intern to deliver strategies.

KEY WORDS: MARKETING, MARKETING STRATEGY

Company profile: EMIR is a Kent based company that produce work benches and hand tools.
Location: Ashford, Kent.
Date(s): Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 4 weeks.
Post-September: Unconfirmed – to be confirmed at interview stage.
Additional criteria: The student must have marketing and research skills. The student must be a creative thinker. The student must be able to commute to Ashford.

Recommended by: Kent Business School

MCM Net

Application code: IN21
Opportunity details: An internship focused on content writing, where the student will create blog posts, articles and site copy for a range of different clients. Great opportunity for anyone interested in content writing, journalism or PR!

KEY WORDS: CONTENT WRITING, BLOGGING, COPY WRITING

Company profile: MCM Net are an innovative digital marketing agency.
Location: Tonbridge, Kent.
Date(s): Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 10-12 weeks.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Additional criteria: The student must have a passion for writing and an interest in starting a career in the sector. The student must be able to commute to Tonbridge.

Recommended by: Kent Business School, School of History, Centre of Journalism, School of Social Policy, Sociology and Social Research, School of Arts, School of English, School of European Culture and Languages

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<table>
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<tr>
<th>Application code:</th>
<th>IN22</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>An internship in digital marketing, focused on SEO, PPC, Paid Social, video and much more! Prior experience/knowledge is not essential but the student must be willing to learn! MCM will work with the student to determine areas of specialism that could assist with future careers.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>DIGITAL MARKETING, VIDEO, SEO, PPC, SOCIAL MEDIA</td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>MCM Net are an innovative digital marketing agency.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Tonbridge, Kent.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 10-12 weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must have a passion for marketing and a willingness to learn. Prior knowledge is not essential. The student must be able to commute to Tonbridge.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of History, Centre of Journalism, School of Anthropology and Conservation, School of Arts, School of Engineering and Digital Arts</td>
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**Pentins Financial Planners**

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<tr>
<th>Application code:</th>
<th>IN23</th>
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<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>Internship focusing on the design and implementation of a social media strategy.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>SOCIAL MEDIA, MARKETING</td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>Pentins Financial Planners have been advising clients in Canterbury for decades and have a reputation for being a trustworthy local firm.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Canterbury, Kent.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 4- weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must have knowledge of social media strategies.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of History, Centre of Journalism, School of Arts</td>
</tr>
</tbody>
</table>

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Nucleus Arts**

**Application code:** IN24

**Opportunity details:** Research internship focusing on the impact of culture upon mental health and well-being. The intern will prepare a report and/or co-author an article that will be used to showcase the benefits of the arts in the community. This may lead to the intern collaborating with local authorities and other charities.

**KEY WORDS:** MENTAL HEALTH, RESEARCH, ARTS, WELLBEING, CHARITY

**Company profile:** Nucleus Arts is the Award-Winning flagship arts organisation founded by the Halpern Charitable Foundation. Nucleus Arts has become the cultural and creative heart of Kent and Medway over the past 12 years and focuses on affordability, accessibility and excellence in the Arts.

**Location:** Chatham, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 4-5 weeks, with the student working 25-30 hours per week.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Additional criteria:** The student must have an interest in mental health and well-being and/or studying a related degree such as Psychology.

**Recommended by:** School of Psychology, School of Social Policy, Sociology and Social Research, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**Shepherd Neame**

**Application code:** IN25

**Opportunity details:** An internship in the IT Department, where the student will be tasked with problem solving, rebuilding computers, software reviews, call management processes and desktop support.

**KEY WORDS:** IT SUPPORT, COMPUTING, IT PROJECTS

**Company profile:** Shepherd Neame is an English independent regional brewery, founded in 1698 in Faversham, Kent.

**Location:** Faversham, Kent.

**Date(s):** June – September 2019. The internship is for 10 weeks.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Additional criteria:** Student must be interested in an IT career and preferably from the School of Computing and/or Engineering and Digital Arts.

**Recommended by:** School of Computing

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Southeastern

Application code: IN26
Opportunity details: A project focused on reducing passenger accidents at St. Pancras through behavior change. The intern will review current accidents and passenger behavior and use this research to work with stakeholders to implement new policies and systems.

**KEY WORDS: BEHAVIOUR CHANGE, HEALTH AND SAFETY, PSYCHOLOGY, RESEARCH**

Profile: Southeastern runs train services into London from Kent and East Sussex.
Location: St. Pancras and Stratford International, London. The intern will have free travel available via Southeastern services.
Date(s): 10th June – 4th September 2019. This internship is for 12-weeks.
Post-September: No – this role cannot be completed outside of the summer period.
Additional criteria: The student must be studying either social studies or psychology. The student must be able to demonstrate ingenuity and the ability to think outside the box. All Southeastern interns must have a safety medical (including drug and alcohol screening), must adhere to their drugs and alcohol policy and provide proof of their right to work in the UK.

Recommended by: School of Psychology, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research

Southeastern

Application code: IN27
Opportunity details: An internship undertaking a management support review. The intern will spend time with a station manager within the Dartford group, gaining an understanding of the daily pressures of the role and the impact that this has on the ability to manage effectively. The intern will identify the impact on the work/life balance, identify how time can be managed more effectively and identify tasks that do not benefit the business.

**KEY WORDS: PSYCHOLOGY, HUMAN BEHAVIOUR, MANAGEMENT, RESEARCH**

Profile: Southeastern runs train services into London from Kent and East Sussex.
Location: St. Pancras and Stratford International, London. The intern will have free travel available via Southeastern services.
Date(s): 3rd June – 26th August 2019. This internship is for 12-weeks.
Post-September: No – this role cannot be completed outside of the summer period.
Additional criteria: The student must be studying either social studies or psychology. The student must be willing to undertake the shift role of a Station Manager and shadow them during call weeks. The student must be flexible, empathetic and forward thinking. All Southeastern interns must have a safety medical (including drug and alcohol screening), must adhere to their drugs and alcohol policy and provide proof of their right to work in the UK.

Recommended by: School of Psychology, School of Anthropology and Conservation

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
<table>
<thead>
<tr>
<th>Application code:</th>
<th>IN28</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>A chance to undertake an internship in Area Manager Administration Project Support. This role will allow two students to work on a project of changing the current electronic filing system, which will involve scanning and indexing files into a new system.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>BUSINESS ADMINISTRATION, BUSINESS PROCESSES, PROJECT SUPPORT</td>
</tr>
<tr>
<td><strong>Profile:</strong></td>
<td>Southeastern runs train services into London from Kent and East Sussex.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Bromley South train station, Kent. The intern will have free travel available via Southeastern services.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>4th June – 27th August 2019. This internship is for 12-weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>Student must be comfortable with Microsoft office and adobe, as well as having good attention to detail, patience, and an interest in administration. All Southeastern interns must have a safety medical (including drug and alcohol screening), must adhere to their drugs and alcohol policy and provide proof of their right to work in the UK.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Application code:</th>
<th>IN29</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>A project management internship focusing on either: the design and development of project controls for the Major Programmes Team or undertaking a review of the impact of railway improvements on projects and teams.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>PROJECT MANAGEMENT, TRANSPORT</td>
</tr>
<tr>
<td><strong>Profile:</strong></td>
<td>Southeastern runs train services into London from Kent and East Sussex.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Blackfriars, London. The intern will have free travel available via Southeastern services.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>June – September 2019. This internship is for 8-12 weeks.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>Student must have project management skills, as well as an organised approach and analytical mind-set. All Southeastern interns must have a safety medical (including drug and alcohol screening), must adhere to their drugs and alcohol policy and provide proof of their right to work in the UK.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of Anthropology and Conservation, School of Architecture, School of European Culture and Languages</td>
</tr>
</tbody>
</table>

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Application code:** IN30

**Opportunity details:** A procurement and contracts internship, where the student will be involved with all aspects including assisting with tenders, negotiations and contracts, liaising with stakeholders to develop strategies and undertaking validation of contracts and governance documentation.

**KEY WORDS:** PROCUREMENT, CONTRACTS, FINANCE

**Profile:** Southeastern runs train services into London from Kent and East Sussex.

**Location:** Blackfriars, London. The intern will have free travel available via Southeastern services.

**Date(s):** 4th June 2019 start. This internship is up to 12-weeks (to be discussed at interview).

**Post-September:** No – this role cannot be completed outside of the summer period.

**Additional criteria:** Student must be studying either a business, engineering and/or law degree. The student must be comfortable with MS Word and Excel, and have good numeracy, written and verbal competencies. All Southeastern interns must have a safety medical (including drug and alcohol screening), must adhere to their drugs and alcohol policy and provide proof of their right to work in the UK.

**Recommended by:** School of Economics, Kent Law School, Kent Business School

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**KIM’s Hospital**

**Application code:** IN31

**Opportunity details:** A Pharmacy internship, focusing on the pain relief and discharge. The intern will establish how much discharge medication supplied is actually used by patients and this will relate specifically to knee and hip replacements.

**KEY WORDS:** PHARMACY, BIOMEDICAL, HOSPITAL

**Company profile:** KIM’s Hospital is the largest independent hospital in Kent.

**Location:** Maidstone, Kent.

**Dates:** Dates to be confirmed between student and sponsor. Work to be Undertaken between June - September 2019. The internship is for 4 weeks.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Criteria:** The student must be from the Medway School of Pharmacy and/or the School of Bioscience. The student must have some technical knowledge and be able to demonstrate good communication skills. Student must be able to commute to Maidstone.

**Recommended by:** School of Bioscience

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Kent Invicta Chamber of Commerce**

**Application code:** IN32

**Opportunity details:** The chance to intern as a Customer Insight Officer, where the student will collate data from digital sources (social media, website, etc.) and undertake data analysis. The intern will also identify trends and behaviors, as well as provide recommendations to the organisation. This work will allow the organisation to identify key economic issues and help create strategies to enhance productivity and enterprise in Kent.

**KEY WORDS: DATA, STATISTICS, ANALYSIS, ECONOMIC IMPACT**

**Company profile:** Kent Invicta Chamber promotes, supports and facilitates business across Kent and Medway.

**Location:** Ashford, Kent

**Dates:** Dates to be confirmed between student and sponsor. Work to be Undertaken between June - September 2019. The internship is for 12 weeks. Subject to agreement between the student and the sponsor, there is the chance this internship can be extended by a further 3-months (full or part-time).

**Post-September:** No – this role cannot be completed outside of the summer period.

**Criteria:** The student must be experienced in dealing with data and statistics. The student may be required to travel to alternative offices and therefore a driving license would be advantageous. Student must be able to commute to Ashford.

**Recommended by:** School of Economics, Kent Business School, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Mathematics, Statistics and Actuarial Science
SARD

**Application code:** IN33

**Opportunity details:** A technical support internship, which will cover programming, updating the system, bug fixes, customer tech support and much more!

**KEY WORDS: PROGRAMMING, CODING, TECHNICAL SUPPORT, ARTIFICIAL INTELLIGENCE**

**Company profile:** SARD provide software products which cover aspects of Medical Revalidation, Job Planning, eLeave, Appraisal for All and much more.

**Location:** Canterbury, Kent.

**Dates:** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Criteria:** The student must have a good understanding of web and fundamental web technologies, HTML/CSS/JavaScript and experience working with Ruby on Rails (but expertise is not required). The student should have some OO language (Java, Python, C++ etc.) but additional learning will be achieved on the job. The student must be proactive, have strong interpersonal skills, the ability to solve problems and be passionate about learning new skills. Please also note, there is an office dog.

**Recommended by:** School of Computing, School of Physical Sciences, School of Engineering and Digital Arts, School of Mathematics, Statistics and Actuarial Science

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**Medway Council**

**Application code:** IN34

**Opportunity details:** To work with youth workers, planning, promoting and working on a summer scheme aimed at young people aged 8-14 years. Ideal for anyone interested in teaching!

**KEY WORDS: YOUTH WORK, YOUTH ACTIVITIES, EVENT PLANNING**

**Company Profile:** Medway Council is the regional council for the Medway area, Kent.

**Location:** Medway, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Additional criteria:** The student must be interested in social/youth work. The student must be willing to undertake a DBS check. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).

**Case Study:** [Here](#).

**Recommended by:** School of Psychology, School of Social Policy, Sociology and Social Research, School of Arts, School of European Culture and Languages

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Opportunity Details

**Application Code:** IN35

**Opportunity Details:** A stats project focusing on the predicted rate of the deterioration of highways and potentially the chance to build on these results to produce a prioritised work plan to maintain the highways.

**Key Words:** STATS, DATA, HIGHWAY MANAGEMENT

**Company Profile:** Medway Council is the regional council for the Medway area, Kent.

**Location:** Medway, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Additional Criteria:** Student must have good communication skills and MS/Statistical knowledge. Student must be a quick learner as they may be required to extract data from the Asset Management System. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).

**Case Study:** [Here](#).

**Recommended by:** School of Economics, School of Physical Sciences, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Mathematics, Statistics and Actuarial Science

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### Opportunity Details

**Application Code:** IN36

**Opportunity Details:** An internship in the Housing Strategy team, focusing on policy. In particular, the intern will gather and analyse information relating to housing and homelessness.

**Key Words:** LOCAL GOVERNMENT, POLICY, HOUSING STRATEGY, HOMELESSNESS

**Company Profile:** Medway Council is the regional council for the Medway area, Kent.

**Location:** Medway, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Additional Criteria:** Student must be interested in local government policy, with strong ICT and reporting writing skills. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).

**Case Study:** [Here](#).

**Recommended by:** School of Psychology, School of Politics and International Relations, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Architecture, Kent Law School, School of Economics, School of European Culture and Languages

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via [employabilitypoints@kent.ac.uk](mailto:employabilitypoints@kent.ac.uk)
Application code: IN37

**Opportunity details:** An internship as a Public Health Intelligence Analyst, where the intern will produce an evaluation of a pilot programme to increase the number of diabetic patients attending structured education programmes. This perfect for students interested in statistics and analysis.

**KEY WORDS:** STATS, ANALYSIS, PUBLIC HEALTH, PROJECT MANAGEMENT

**Company Profile:** Medway Council is the regional council for the Medway area, Kent.

**Location:** Medway, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Additional criteria:** The student must be skilled in statistical analysis and capable of writing reports. The student must be confident using R statistical programming language. The student must be a motivated problem solver who can work collaboratively as part of a wider team. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).

**Case Study:** [Here](#).

**Recommended by:** School of Bioscience, School of Politics and International Relations, School of Physical Sciences, School of Social Policy, Sociology and Social Research, School of Economics, School of Mathematics, Statistics and Actuarial Science

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**The Wonderful Creative Agency**

Application code: IN38

**Opportunity details:** An internship as a Content Producer, focusing on editing and managing digital content, specifically video. The intern will work with exciting brands to develop dynamic video content.

**KEY WORDS:** VIDEO EDITING, DIGITAL CONTENT, VIDEOGRAPHY, VIDEO PRODUCTION

**Company Profile:** Wonderful is a digital creative agency specialising in partnering with fast growth startups and global brands to deliver industry leading brand, technology and digital marketing solutions.

**Location:** Maidstone, Kent.

**Date(s):** Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Additional criteria:** The student must be able to commute to Maidstone. The student must have solid knowledge of the latest video production methodology, latest content trends and a passion for producing video content.

**Recommended by:** School of Arts, Centre of Journalism, School of Anthropology and Conservation, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Application code: IN39
Opportunity details: An internship as a Website Developer, focusing on building open source websites, microsites, landing pages and HTML email.

**KEY WORDS: WEBSITE DEVELOPER, CODING, HTML, COMPUTER SCIENCE**

Company Profile: Wonderful is a digital creative agency specialising in partnering with fast growth startups and global brands to deliver industry leading brand, technology and digital marketing solutions.

Location: Maidstone, Kent.
Date(s): Dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The internship is for 12 weeks.
Post-September: Unconfirmed – to be confirmed at interview stage.
Additional criteria: The student must be able to commute to Maidstone. The student must have solid knowledge of HTML5 and CSS3 development, working knowledge of javascript, jQuery, pho and MySQL. Student must have experience modifying templates for Wordpress and a solid methodology to building responsive content. The student must have a systematic approach to cross browser testing and content optimisation and an understanding of the latest web standards and best practices. The student must have the ability to export optimised web assets from layered PSD files.

Recommended by: School of Computing, School of Physical Sciences, School of Engineering and Digital Arts
Case Studies

‘The internship has been hugely beneficial to me, personally and for my career development. As someone who wants to go onto work in public service, the experience has been invaluable in seeing the relations between public servants and politicians and the amount of work that goes on behind the scenes. I love that I have been given responsibility with my own project to work on and I have been able to develop in a very supportive environment.’

“The team are so welcoming and helpful. I am constantly reassured that there is no such thing as a stupid question and I was immediately made to feel at home here.’

‘It has given me an opportunity to connect with an employer who has been able to use and develop my very specific skill set.’

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Case Studies

“In a nutshell, my overall experience with the ADEY Innovation Ltd was exceptional and beyond my expectation of how the real world of working as a lab scientist looks like. All I can say to other students is to strive hard and use their employability reward wisely.”

“I have been able to apply my academic skills to real life situations including design, research and planning projects… whilst I have also gained an insight into the world of social care. [The internship] has been both fascinating and eye opening and I would recommend this experience to anyone from any academic background.”

“I have been writing for both the Reflect Digital website and clients’ websites. I looked at key SEO terminology and how we can make this more understandable for clients as well as undertaking proofreading tasks. I have enjoyed the pressure of being paid to write for different audiences and have found the whole experience a huge learning curve.”

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Project Placement

Project placements are positions working on a particular project, which may have a flexible start/end date and will require a certain amount of expertise. You will be paid for the project, rather than per hour. You must have at least 175 points or more to be considered.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### The Historic Dockyard Chatham

**Application code:** PP01  
**Opportunity details:** The chance to create a short promotional video for the Dockyard’s volunteers.  

**KEY WORDS:** VIDEOGRAPHY, FILM MAKING, PROMOTIONAL VIDEO  

<table>
<thead>
<tr>
<th>Company profile</th>
<th>The Historic Dockyard Chatham is home to three historic warships, museums, galleries, the Victorian Ropery and much more.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Chatham, Kent.</td>
</tr>
<tr>
<td>Date(s)</td>
<td>1 week. June-September 2019. Exact dates to be confirmed between sponsor and student.</td>
</tr>
<tr>
<td>Payment</td>
<td>£300 upon completion of the project in full.</td>
</tr>
<tr>
<td>Travel costs</td>
<td>Unfortunately, travel assistance will not be available for this reward.</td>
</tr>
<tr>
<td>Additional criteria</td>
<td>The student must have experience in videography and access to a camera and video editing software.</td>
</tr>
</tbody>
</table>

**Case study:** [Here](#)  
**Recommended by:** Centre of Journalism, School of Arts, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

### ETLA

**Application code:** PP02  
**Opportunity details:** The chance to undertake a Natural Capital Accounting research project, looking at how this works and how it can be applied. This is a great opportunity for students studying Environmental Science.

**KEY WORDS:** LANDSCAPE DESIGN, ENVIRONMENTAL SCIENCE, NATURAL CAPITAL ACCOUNTING  

<table>
<thead>
<tr>
<th>Company profile</th>
<th>ETLA specialise in Strategic Landscape Planning and Landscape Design.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Canterbury, Kent.</td>
</tr>
<tr>
<td>Date(s)</td>
<td>2 weeks. June-September 2019. Exact dates to be confirmed between sponsor and student.</td>
</tr>
<tr>
<td>Payment</td>
<td>£200 upon completion of the project in full.</td>
</tr>
<tr>
<td>Travel costs</td>
<td>Unfortunately, travel assistance will not be available for this reward.</td>
</tr>
<tr>
<td>Additional criteria</td>
<td>Preference to students studying a relevant degree, such as Environmental Science. Preference to stage 2,3 and 4 students.</td>
</tr>
</tbody>
</table>

**Recommended by:** School of Architecture, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via [employabilitypoints@kent.ac.uk](mailto:employabilitypoints@kent.ac.uk)
**Hub for Innovation and Enterprise**

**Application code:** PP04  
**Opportunity details:** One student will be tasked with creating and editing an impactful promotional video to last between 2-3 minutes. The student will also be tasked with creating a social media version, incorporating subtitles.

**KEY WORDS:** VIDEOGRAPHY, PROMOTIONAL VIDEO, VIDEO

**Company profile:** The Hub for Innovation and Enterprise support business start-up for University of Kent students, staff and alumni.

**Location:** Canterbury, Kent. (The role will also include remote working).

**Date(s):** 1 week. June-September 2019. Exact dates to be confirmed between sponsor and student.

**Payment:** £300 upon completion of the project in full.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward.

**Additional criteria:** Student must have experience in filming and video editing. The student must have the necessary hardware and software.

**Recommended by:** Centre of Journalism, School of Arts, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**Medway Council**

**Application code:** PP05  
**Opportunity details:** One student will be tasked with assessing the Council’s HR and Finance marketing requirements; creating new marketing materials, design information packs and present ideas of using modern technology and social media.

**KEY WORDS:** GRAPHIC DESIGN, MARKETING DESIGN, MARKETING STRATEGY

**Company profile:** Medway Council is the regional council for the Medway area, Kent.

**Location:** Medway, Kent.

**Date(s):** 4 weeks (part-time). June-September 2019. Exact dates to be confirmed between sponsor and student.

**Payment:** £400 upon completion of the project in full.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward.

**Additional criteria:** Student must be able to commute to Medway and be able to work independently, good technical and ICT skills and the ability to communicate effectively. The student must be confident in marketing strategies and ideas.

**Case Study:** [Here](#).

**Recommended by:** Kent Business School, School of Engineering and Digital Arts

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Application code: PP06
Opportunity details: Research placement focused on the Stay Connected project. The research will focus on loneliness and social isolation, with the student collating information in relation to social isolation in Medway and research mechanisms to reduce this. Recommendations will be given to the Council at the project conclusion.

KEY WORDS: SOCIAL ISOLATION, MENTAL HEALTH, RESEARCH, ANALYSIS

Company profile: Medway Council is the regional council for the Medway area, Kent.
Location: Medway, Kent and remote working.
Date(s): Project needs to be completed within 4 weeks. August 2019. Working hours will fluctuate week-by-week and flexibility will be given to the student.
Payment: £500 per student upon completion of the project in full.
Travel costs: Unfortunately, travel assistance will not be available for this reward.
Additional criteria: Student must be able to commute to Medway and be able to demonstrate strong research skills. Student must be able to present research in a clear and accessible format.

Case Study: [Here.]

Recommends by: School of Psychology, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Bioscience

Application code: PP07
Opportunity details: Three students will have the chance to work as a team in the Public Health department undertaking research focused on Sexual Health. The students will consider the factors impacting young people in Medway which act as barriers and enablers when accessing long-acting reversible contraceptives (LARC). The students will also consider why the use of LARC is lower in Medway than the national average and abortion rates are higher. Lastly, the students will undertake online engagement and consultations, host focus groups and produce a report.

KEY WORDS: PUBLIC HEALTH, SEXUAL HEALTH, RESEARCH, PUBLIC ENGAGEMENT

Company profile: Medway Council is the regional council for the Medway area, Kent.
Location: Medway, Kent and remote working.
Date(s): The project will last between June-September 2019, but the students will not work over 105 hours.
Payment: £500 per student upon completion of the project in full.
Travel costs: Unfortunately, travel assistance will not be available for this reward.
Additional criteria: Student must be able to commute to Medway and be able to demonstrate strong research skills. Knowledge of Health Promotion is an advantage but not essential.

Case Study: [Here.]

Recommended by: School of Psychology, School of Social Policy, Sociology and Social Research
**TimeQuest**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>PP08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A project placement where one student will have the chance to review and develop electronically controlled games.</td>
</tr>
</tbody>
</table>

**KEY WORDS: ELECTRONIC ENGINEERING, GAME DESIGN, ELECTRONICS**

<table>
<thead>
<tr>
<th>Company profile:</th>
<th>TimeQuest is an escape room experience based in Tonbridge.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Tonbridge, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>1 week. June-September 2019. Exact dates to be confirmed between sponsor and student. (Placement can be done later if the student is a Postgraduate student)</td>
</tr>
<tr>
<td>Payment:</td>
<td>£300 upon completion of the project in full.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Yes - within reason, exact amount to be confirmed at the interview.</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>Student must be able to commute to Tonbridge and experience is required with Arduino, Raspberry Pi and/or electronics.</td>
</tr>
</tbody>
</table>

**Recommended by:** School of Computing, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**TimeQuest**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>PP09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A project placement to develop the company’s marketing strategy, specifically social media. The project will require the student to generate and plan content for the coming year.</td>
</tr>
</tbody>
</table>

**KEY WORDS: MARKETING STRATEGY, SOCIAL MEDIA, CONTENT WRITING, ESCAPE ROOM**

<table>
<thead>
<tr>
<th>Company profile:</th>
<th>TimeQuest is an escape room experience based in Tonbridge.</th>
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<tbody>
<tr>
<td>Location:</td>
<td>Tonbridge, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>1 week. June-September 2019. Exact dates to be confirmed between sponsor and student. (Placement can be done later if the student is a Postgraduate student)</td>
</tr>
<tr>
<td>Payment:</td>
<td>£300 upon completion of the project in full.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Yes - within reason, exact amount to be confirmed at the interview.</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>Student must be able to commute to Tonbridge and knowledge of marketing/social media.</td>
</tr>
</tbody>
</table>

**Recommended by:** Kent Business School, School of Arts, School of Engineering and Digital Arts

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Work Experience/Short-Term Internship

Work experience placements are short-term unpaid internships, usually lasting between 2-3 weeks. Students will be expected to undertake work on their own initiative, but will be under the supervision of a mentor. Please check individual rewards in regards to whether travel costs are covered.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Handelsbanken

**Application code:** WE01  
**Opportunity details:** The opportunity to undertake work experience in the branch covering traditional banking services to private individuals and corporate businesses.

**KEY WORDS:** BANKING, FINANCE, CORPORATE BANKING

**Company profile:** Founded in Sweden in 1871, Handelsbanken has become one of the world’s strongest banks with 800 branches across 24 countries.

**Location:** Canterbury, Kent.  
**Date(s):** 1 week - Exact dates to be confirmed between sponsor and student. Work to be undertaken between June and September 2019.

**Post-September:** No – this role cannot be completed outside of the summer period.

**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.

**Additional criteria:** Interest in banking and finance.

**Recommended by:** Kent Business School, School of Economics, School of Mathematics, Statistics and Actuarial Science

### Becket Chambers

**Application code:** WE02  
**Opportunity details:** Mini pupillage within the Becket Chambers.

**KEY WORDS:** LAW, BARRISTER, LEGAL

**Company profile:** Becket Chambers is the largest chambers in Kent, covering courts throughout the South East and London.

**Location:** Canterbury, Kent.  
**Date(s):** 1 week - dates to be agreed between sponsor and student. Work to be undertaken between June - September 2019.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

**Additional criteria:** The student must be interested in pursuing a career as a barrister.

**Recommended by:** Kent Law School

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Demelza

Application code: WE03
Opportunity details: An opportunity to assist with event management, involving both planning and delivering fundraising events.

**KEY WORDS**: EVENTS MANAGEMENT, FUNDRAISING, CHARITY

Company profile: Demelza is a charity which provides specialist care and emotional support to terminally ill children and their loved ones.

Location: Sittingbourne, Kent.

Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

Post-September: Unconfirmed – to be confirmed at interview stage.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

Additional criteria: Student must have an interest in fundraising management and a passion for charities. Student must be able to commute to Sittingbourne.

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages

Application code: WE04
Opportunity details: An opportunity to undertake research into dietary requirements, focusing on medical conditions, religions and more. This will allow the charity produce a guide for future use.

**KEY WORDS**: RESEARCH, CHARITY, NUTRITION

Company profile: Demelza is a charity that provides specialist care and emotional support to terminally ill children and their loved ones.

Location: Sittingbourne, Kent.

Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

Post-September: Unconfirmed – to be confirmed at interview stage.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

Additional criteria: Student must have an interest in charities and strong research skills. Student must be able to commute to Sittingbourne.

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Bioscience, School of Sport and Exercise Science

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE05</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A work experience placement focused on retail operations, covering sorting, pricing, customer service, merchandising and displays.</td>
</tr>
<tr>
<td><strong>KEY WORDS: RETAIL, CHARITY, CUSTOMER SERVICE</strong></td>
<td></td>
</tr>
<tr>
<td>Company profile:</td>
<td>Demelza is a charity that provides specialist care and emotional support to terminally ill children and their loved ones.</td>
</tr>
<tr>
<td>Location:</td>
<td>Various sites across Kent</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see <a href="#">here</a>.)</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>Student must have an interest in charities and working in retail. Student must be able to commute to Sittingbourne.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Kent Business School, School of Anthropology and Conservation, School of Politics and International Relations</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE06</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>Work experience focused on coding for a company focusing on augmented reality.</td>
</tr>
<tr>
<td><strong>KEY WORDS: CODING, AUGMENTED REALITY, COMPUTER SCIENCE</strong></td>
<td></td>
</tr>
<tr>
<td>Company profile:</td>
<td>Arcade is an award-winning immersive technology company based in London.</td>
</tr>
<tr>
<td>Location:</td>
<td>Central London.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Yes – max £20 per day</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must have knowledge of coding. Student must be able to commute to Central London.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of Computing, School of Engineering and Digital Arts</td>
</tr>
</tbody>
</table>

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**Arcade**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>Work experience focused on user experience design.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong> USER DESIGN, AUGMENTED REALITY, COMPUTER SCIENCE</td>
<td></td>
</tr>
<tr>
<td>Company profile:</td>
<td>Arcade is an award-winning immersive technology company based in London.</td>
</tr>
<tr>
<td>Location:</td>
<td>Central London</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Yes – max £20 per day</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must have an interest in augmented reality. Student must be able to commute to Central London.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of Physical Sciences, School of Engineering and Digital Arts</td>
</tr>
</tbody>
</table>

**Sleeping Giant Media**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>Work experience placements covering social media and outreach, Giant Campus, marketing, operations and search accounts.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong> DIGITAL MARKETING, MULTIMEDIA, DIGITAL, SOCIAL MEDIA, SEO, OUTREACH</td>
<td></td>
</tr>
<tr>
<td>Company profile:</td>
<td>Sleeping Giant Media is a multiple award-winning specialist search and social marketing agency based in Folkestone. When they are not working hard to provide clients with top level service, they are relaxing at their in-house bar or playing PS4 in their ball pit.</td>
</tr>
<tr>
<td>Location:</td>
<td>Folkestone, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between 19th August – 30th August 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Yes – max £25 per week.</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>Second, Third, Fourth year and Postgraduate students only. The student must have excellent command of the English language. The student must be able to travel to Folkestone. The student must be studying a degree relating to Digital Marketing or be able to show a real passion for the subject. Please note: Sleeping Giant Media will be interviewing candidates at their office or via Skype.</td>
</tr>
<tr>
<td>Case Study:</td>
<td><a href="#">Here</a></td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Kent Business School, Centre of Journalism, School of Anthropology and Conservation, School of Arts, School of Engineering and Digital Arts</td>
</tr>
</tbody>
</table>
Wildwood Trust

Application code: WE10
Opportunity details: A chance to work in the Conservation Team, focusing on the Water Vole Captive Breeding Programme. This placement will cover animal health and welfare, management of animal collections, breeding and much more.

**KEY WORDS: CONSERVATION, ANIMAL MANAGEMENT, WILDLIFE PARK**

Company profile: Wildwood Trust is committed to improving conditions for wildlife throughout the UK but safeguarding endangered species and raise awareness of wildlife conservation through their wildlife park.

Location: Herne Bay, Kent.
Date(s): 2 weeks - dates to be agreed between sponsor and student. Work to be undertaken between June - September 2019.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: Student must be happy to work outdoors in all weather conditions and able to move large loads around the park. Student must have an interest in conservation and British Wildlife.

Recommended by: School of Anthropology and Conservation, School of Bioscience

Canterbury Cathedral Lodge

Application code: WE11
Opportunity details: Canterbury Cathedral Lodge are offering a work experience placement within the Events department, focusing on organising events and helping to run conferences.

**KEY WORDS: EVENTS MANAGEMENT, EVENT PLANNING**

Company profile: Canterbury Cathedral Lodge is a local 4* hotel run by Canterbury Cathedral Trust.
Location: Canterbury, Kent.
Date(s): 3-weeks (working Monday, Tuesday and Friday) ideally starting on 22nd July (due to mid-week weddings being scheduled for this time). There is some flexibility in regards to the start date.
Post-September: No – this role cannot be completed outside of the summer period.
Travel costs: Yes - within reason, exact amount to be confirmed at the interview.
Additional criteria: An interest in events and events management.
Case study: Here.

Recommended by: School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Arts, School of English, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages

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### People United

**Application code:** WE12  
**Opportunity details:** Students will gain the chance to assist the charity with fundraising and assisting with events.  

**KEY WORDS:** CHARITY, ARTS, FUNDRAISING, CREATIVITY, KINDNESS  
**Company profile:** People United is an innovative charity that explores how the arts and creativity can grow kindness, empathy and a sense of common humanity.  
**Location:** Canterbury, Kent.  
**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)  
**Additional criteria:** The student must be interested in charities and fundraising. An interest in the arts is beneficial.  
**Case Study:** Here.  
**Recommended by:** School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of European Culture and Languages

### Lilford Gallery

**Application code:** WE13  
**Opportunity details:** The opportunity to undertake an extended work experience placement, which will include art curating, research into artists, sales training, working with current artists, stock and database management and curating for events. There is also the chance the placements will include trips to artists’ studios.  

**KEY WORDS:** ART GALLERY, CURATING, ART SALES  
**Company profile:** Contemporary modern art gallery in Canterbury, which catalogues work by artists such as Banksy, Antony Gormley, Damien Hurst and David Hockney.  
**Location:** Canterbury or Folkestone, Kent.  
**Date(s):** 12-weeks, 1-day per week. Specific working day to be confirmed between student and sponsor. Work to be undertaken between June and September 2019.  
**Post-September:** Not applicable as the role is 1-day per week.  
**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.  
**Additional criteria:** The student must have a strong interest in the Arts and plans to start a career in the Arts industry.  
**Please note:** This is an extended work experience placement, lasting 12-weeks, with the student working 1-day per week.  
**Recommended by:** School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology
**Yoyo Design**

**Application code:** WE14  
**Opportunity details:** Work experience placement focused on website design.  
**KEY WORDS: WEB DESIGN, CREATIVITY**  
**Company profile:** Yoyo Design is a multi-award winning digital agency focusing on digital strategy, marketing, branding, user experience, web design and development.  
**Location:** Tunbridge Wells, Kent.  
**Date(s):** 2 weeks - dates to be agreed between sponsor and student. Work to be undertaken between June and September 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Yes, max £25 per week.  
**Additional criteria:** Student must be studying a computing related degree and/or have strong IT skills. Student must be able to commute to Tunbridge Wells.  
**Case study:** [Here](#).  
**Recommended by:** School of Computing, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**KMTV**

**Application code:** WE15  
**Opportunity details:** KMTV are looking for video producers to work on commercial and promotional content. This will provide students with the opportunity to work in the professional television studio, work on client briefs and film on location.  
**KEY WORDS: BROADCASTING, VIDEO PRODUCING, TV STATION**  
**Company profile:** KMTV is a TV channel jointly run by the KM Media Group and the University of Kent.  
**Location:** Medway Campus.  
**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must be 2nd/3rd year Undergraduate or Postgraduate. Video/filming skills essential and knowledge desired of Adobe Creative Cloud or CS6. The student must be able to commute to Medway during the summer period. Use of a car is desirable.  
**Case Study:** [Here](#).  
**Recommended by:** Centre of Journalism, School of Arts, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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<tr>
<td><strong>Opportunity details:</strong></td>
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<tr>
<td><strong>KEY WORDS:</strong> CHARITY, FUNDRAISING, EVENT PLANNING</td>
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<tr>
<td><strong>Company profile:</strong></td>
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<tr>
<td><strong>Location:</strong></td>
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<td><strong>Date(s):</strong></td>
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<td><strong>Travel costs:</strong></td>
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<td><strong>Date(s):</strong></td>
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<tr>
<td><strong>Post-September:</strong></td>
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<tr>
<td><strong>Travel costs:</strong></td>
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<tr>
<td><strong>Additional criteria:</strong></td>
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<tr>
<td><strong>Recommended by:</strong></td>
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</tbody>
</table>
**Canterbury Cathedral**

**Application code:** WE18  
**Opportunity details:** Placements focused on engaging the community with activities and events within the Cathedral and across East Kent. Students will have the chance to generate ideas, plan, promote and deliver events and activities.  
**KEY WORDS:** COMMUNITY ENGAGEMENT, OUTREACH, EVENT DELIVERY, YOUTH WORK  
**Company profile:** Founded in 597, Canterbury Cathedral remains one of the most visited places in the UK.  
**Location:** Canterbury, Kent.  
**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)  
**Additional Criteria:** An interest in community engagement.  
**Recommended by:** School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of English, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages.

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**Application code:** WE19  
**Opportunity details:** Canterbury Cathedral are offering a 2-week work experience placement in the Archives and Library.  
**KEY WORDS:** HISTORY, ARCHIVES, HERITAGE  
**Company profile:** Founded in 597, Canterbury Cathedral remains one of the most visited places in the UK.  
**Location:** Canterbury, Kent.  
**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)  
**Additional Criteria:** The student must be studying a heritage related degree and have a strong passion for the subject of History.  
**Recommended by:** School of History, School of Arts, School of European Culture and Languages.
If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk

DSTL

Application code: WE20
Opportunity details: Remote work experience placements focused on undertaking research in relation to national government and the defence sector. The research will focus on the challenges in making government systems work effectively by using evidence to diagnose and think holistically. The students will be trained on evidence-based methods, systems work and holism. The research will consider cases where holism was applied both effectively and ineffectively and the students will create content (powerpoints/blogs) to demonstrate to governmental audiences the ability of holistic tools and methods.

KEY WORDS: UK GOVERNMENT, RESEARCH, REMOTE PLACEMENT, NATIONAL SECURITY

Company profile: DSTL are responsible for ensuring innovative science and technology contribute to the security of the United Kingdom.

Location: Remote working, with the initial meeting being held at the University of Kent.

Date(s): 30 hours of remote work over 2-3 months (between June-August 2019).

Post-September: Not applicable as the student will be working part-time hours each week.

Travel costs: Not applicable due to remote working.

Additional criteria: The student must be willing to undertake a basic security clearance check. The student must be able to communicate technical information to non-technical audiences and having an interest in politics, international affairs and/or the defence sector would be beneficial. DSTL are willing to offer this opportunity to students of all nationalities, however, please note, DSTL careers are only available to UK nationals.

Case Study: Here.

Please note: The work experience will be undertaken remotely over an extended period of time. Collectively, the experience will involve 30 hours of work undertaken remotely.

Recommended by: School of Psychology, School of History, School of Physical Sciences, School of Anthropology and Conservation, School of Politics and International Relations, School of Bioscience, Brussels School of International Studies, School of Engineering and Digital Arts, School of European Culture and Languages
### UseUni

**Application code:** WE21  
**Opportunity details:** Placement focused on business development and client relationship building. This will be a chance to meet with local businesses and organisations to help develop this growing business.  
**KEY WORDS:** CLIENT RELATIONSHIPS, BUSINESS DEVELOPMENT  
**Company profile:** UseUni is a platform that enables undergraduate students to connect with local businesses for employment opportunities.  
**Location:** Canterbury, Kent (remote working will also feature).  
**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.  
**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.  
**Additional Criteria:** None.  
**Recommended by:** Kent Business School, School of Anthropology and Conservation

### MFW Chartered Accountants

**Application code:** WE22  
**Opportunity details:** The student will work within the accounts team, being shown how to prepare a set of accounts from clients’ records. The student will be shown both non-statutory accounts prepared for sole traders and partnerships, and statutory financial statements prepared for their limited company clients. The student will then see how these accounts flow through into the clients’ personal tax returns.  
**KEY WORDS:** ACCOUNTANCY, FINANCE, TAXATION  
**Company profile:** Established in 1936, MFW are one of the leading accountancy, taxation, business services and insolvency firms in Kent.  
**Location:** Dover, Kent.  
**Date(s):** 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Post-September:** No – this role cannot be completed outside of the summer period.  
**Travel costs:** Yes (up to £40 per week).  
**Additional criteria:** The student must be interested in a career in accountancy. The student must be able to commute to Dover.  
**Case Study:** Here.  
**Recommended by:** Kent Business School, School of Economics, School of Mathematics, Statistics and Actuarial Science
### JPP Law LLP (Solicitors)

**Application code:** WE23  
**Opportunity details:** Virtual work experience focused on commercial law.  
**KEY WORDS: COMMERCIAL LAW, REMOTE WORK, COMMERCIAL LEGAL SERVICES**

<table>
<thead>
<tr>
<th><strong>Company profile:</strong></th>
<th>JPP Law is a firm of solicitors specialising in commercial legal services.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location:</strong></td>
<td>Student’s own residence – work to be undertaken remotely.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>30 hours of work to be undertaken over a period of two to three months. Work to be undertaken between June-September.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Not applicable as the student will be working part-time hours each week.</td>
</tr>
<tr>
<td><strong>Travel costs:</strong></td>
<td>Not applicable – remote working.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must be interested in becoming a solicitor specialising in ‘business law’. The student must be self-motivated and well-organised, comfortable actively engaging with businesses from a distance. Student must be able/willing to set up a JPP email on a personal electronic device.</td>
</tr>
<tr>
<td><strong>Please note:</strong></td>
<td>The work experience will be undertaken remotely over an extended period of time. Collectively, the experience will involve 30 hours of work undertaken remotely.</td>
</tr>
</tbody>
</table>

**Recommended by:** Kent Business School, Brussels School of International Studies

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### Folkestone and Hythe District Council

**Application code:** WE24  
**Opportunity details:** Placements in Human Resources (HR) where the students will work on live projects, including internal communications and events, recognition scheme and research for developing training materials.  
**KEY WORDS: HUMAN RESOURCES, PROJECT WORK, HR, TRAINING**

<table>
<thead>
<tr>
<th><strong>Company profile:</strong></th>
<th>Folkestone and Hythe District Council are the regional council for the Shepway area in Kent.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location:</strong></td>
<td>Folkestone, Kent.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td><strong>Travel costs:</strong></td>
<td>Yes – cost of Canterbury to Folkestone bus travel or equivalent.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must be able to commute to Folkestone. The student must be interested in HR and be able to demonstrate strong research skills.</td>
</tr>
</tbody>
</table>

**Recommended by:** School of Psychology, Kent Business School, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School

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**Jason Dodd Photography**

**Application code:** WE25

**Opportunity details:** Work experience placement providing a snapshot insight into professional photography. Responsibilities will include editing, location assistance and post-production.

**KEY WORDS: PHOTOGRAPHY, EDITING, LOCATION ASSISTANCE, POST PRODUCTION**

**Company profile:** Jason Dodd Photography is a photography business based in Canterbury.

**Location:** Canterbury, Kent.

**Date(s):** Up-to 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

**Additional criteria:** The student must have an interest in photography.

**Recommended by:** School of Arts, Centre of Journalism, School of Anthropology and Conservation, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**Scaramanaga Marketing**

**Application code:** WE26

**Opportunity details:** An opportunity to experience all aspects of marketing; campaign analysis, writing newsletters, social media management, campaign brainstorming, client research and much more!

**KEY WORDS: MARKETING CAMPAIGNS, SOCIAL MEDIA, CONTENT MARKETING**

**Company profile:** Scaramanga Marketing are a specialist B2B Marketing Agency.

**Location:** Caterham, near Crawley.

**Date(s):** 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** No – this role cannot be completed outside of the summer period.

**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview

**Additional criteria:** The student must be passionate about marketing. Student must be able to commute to Caterham (near Crawley).

**Recommended by:** Kent Business School, School of Arts, School of Anthropology and Conservation, School of Music and Fine Arts/Centre of Music and Audio Technology
Digitom Video Content Agency

Application code: WE27
Opportunity details: An opportunity to shadow the production team, working across various branded content films and potentially animation projects. This will involve planning productions, filming on location and post-production editing.

KEY WORDS: VIDEO AGENCY, VIDEO PRODUCTION, MULTIMEDIA, ANIMATION

Company profile: Digitom is a multi-award winning video content agency.
Location: Tunbridge Wells and the surrounding area (for filming).
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Travel Costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional Criteria: The student must be enthusiastic about video production and have skills in this area. Knowledge of Adobe packages would be advantageous. The student must be flexible and willing to work early for video shoots.
Case Study: Here.
Recommended by: School of Arts, Centre of Journalism, School of Anthropology and Conservation, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

Bryncoed Production

Application code: WE28
Opportunity details: The chance to undertake a development office role relating to TV production.

KEY WORDS: TV RUNNER, TV INDUSTRY, MEDIA INDUSTRY

Company profile: Bryncoed Production is a TV drama production company.
Location: Canterbury, Kent
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel Costs: Yes - within reason, exact amount to be confirmed at the interview.
Additional criteria: The student must be interested in the media/TV sector.
Recommended by: School of Arts, Centre of Journalism, School of Anthropology and Conservation

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Royal Engineers Museum

Application code: WE29

Opportunity details: Placements focused on working with the Museum’s collection, including cataloguing, auditing and displays. This is perfect for anyone interested in working in the heritage sector.

KEY WORDS: ARCHIVES, HERITAGE, HISTORY, CATALOGUING

Company profile: The Royal Engineers Museum is Kent’s largest military museum. It holds its own Designated Collection of historical and international importance. The numerous galleries tell the story of Britain’s military engineers from the Roman period to the modern Corps of Royal Engineers.

Location: Medway, Kent.

Dates: 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

Additional criteria: An interest in history/heritage. The student must be able to commute to Medway.

Case study: Here.

Recommended by: School of History, School of Anthropology and Conservation, School of Arts, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
The Historic Dockyard Chatham

Application code: WE30
Opportunity details: Education and Learning department – assisting in the facilitation of workshops and educational programmes. Perfect placement for anyone interested in starting a career in teaching!

KEY WORDS: EDUCATION, TEACHING, YOUTH ACTIVITY, WORKSHOP DELIVERY

Company profile: The Historic Dockyard Chatham is home to three historic warships, museums, galleries, the Victorian Ropery and much more.

Location: Chatham, Kent.
Date(s): 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June and mid-July 2019 only.
Post-September: No – this role cannot be completed outside of the summer period.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be able to demonstrate an interest in teaching/training. The student must be able to commute to Medway.
Case study: Here.
Recommended by: School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School, School of Arts, School of English, School of Mathematics, Statistics and Actuarial Science, School of European Culture and Languages

The Historic Dockyard Chatham

Application code: WE31
Opportunity details: Marketing – the chance to undertake work experience in this innovative marketing team, where the student will be tasked with a number of projects.

KEY WORDS: MARKETING, TOURISM

Company profile: The Historic Dockyard Chatham is home to three historic warships, museums, galleries, the Victorian Ropery and much more.

Location: Chatham, Kent.
Date(s): 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken in September 2019.
Post-September: No – this role cannot be completed outside of the summer period.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be able to demonstrate a keen interest in marketing via experience (paid or unpaid) and/or via academic studies. The student must be able to commute to Medway.
Case study: Here.
Recommended by: Kent Business School

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<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE32</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>Work experience in Collections Management, which may include experience with archives, museum objects and exhibition planning.</td>
</tr>
<tr>
<td>KEY WORDS:</td>
<td>HERITAGE, COLLECTIONS, ARCHIVES</td>
</tr>
<tr>
<td>Location:</td>
<td>Chatham, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.</td>
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<tr>
<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
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<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be able to demonstrate a keen interest in history and heritage. The student must be able to commute to Medway.</td>
</tr>
<tr>
<td>Case study:</td>
<td>Here.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of History, School of Anthropology and Conservation, School of Architecture, School of Arts, School of European Culture and Languages</td>
</tr>
</tbody>
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<table>
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<tr>
<th>Application code:</th>
<th>WE33</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>The opportunity to work with the Community and Outreach Officer, planning and delivering public events.</td>
</tr>
<tr>
<td>KEY WORDS:</td>
<td>OUTREACH, COMMUNITY ENGAGEMENT, EVENT PLANNING</td>
</tr>
<tr>
<td>Location:</td>
<td>Chatham, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.</td>
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<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
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<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be able to demonstrate a keen interest in event planning and interacting with the public. The student must be able to commute to Medway.</td>
</tr>
<tr>
<td>Case study:</td>
<td>Here.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of English, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages</td>
</tr>
</tbody>
</table>
If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk

**Application code:** WE34

**Opportunity details:** Work experience in volunteer management, assisting with the coordination of 350 volunteers and associated events.

**KEY WORDS:** VOLUNTEER MANAGEMENT, HERITAGE, CHARITY, VOLUNTEERING

**Company profile:** The Historic Dockyard Chatham is home to three historic warships, museums, galleries, the Victorian Ropery and much more.

**Location:** Chatham, Kent.

**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** No – this role cannot be completed outside of the summer period.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

**Additional criteria:** The student must be passionate about volunteering. The student must be able to commute to Medway.

**Case study:** [Here](#).

**Recommended by:** School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of English, School of European Culture and Languages

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**Lilford Gallery and Framing**

**Application code:** WE35

**Opportunity details:** The chance to assist in the gallery, focusing on curating, sales, research, events marketing and social media. There will also be the chance to work with resident artist Annie Lilford and assist with framing operations.

**KEY WORDS:** CURATING, ART GALLERY, ARTS MANAGEMENT

**Company profile:** Lilford Gallery & Framing is a local art gallery and picture-framing firm.

**Location:** Canterbury, Kent.

**Date(s):** 2-3 days for 3 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** No – this role cannot be completed outside of the summer period (although this role is part-time).

**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.

**Additional criteria:** The student must have a strong interest in the arts.

**Case study:** [Here](#).

**Recommended by:** School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Kent Innovation and Enterprise

**Application code:** WE36  
**Opportunity details:** A placement where a student will gain an insight into the activity of Kent Innovation and Enterprise (KIE). The student will be tasked with research, report writing, blogging, surveys and work shadowing, gaining an insight into the department’s work with businesses and students.  
**KEY WORDS:** ENTERPRISE, BUSINESS DEVELOPMENT, HIGHER EDUCATION  
**Company profile:** Kent Innovation and Enterprise (KIE) is a University of Kent department, responsible for working with external organisations to share and develop new ideas, technologies, knowledge and competitive advantage.  
**Location:** University of Kent.  
**Date(s):** 1 week - dates to be confirmed between student and sponsor. Work to be undertaken between July - September 2019.  
**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward.  
**Additional criteria:** None.  
**Recommended by:** School of Anthropology and Conservation

### Stour Chambers

**Application code:** WE37  
**Opportunity details:** 1-week mini pupillage working with a barrister.  
**KEY WORDS:** LEGAL, MINI PUPILLAGE, BARRISTER  
**Company profile:** Stour Chambers is the longest established set in Kent.  
**Location:** Canterbury, Kent (but may involve shadowing barristers in Maidstone, Medway or Dartford if preferred).  
**Date(s):** 1 week – dates to be confirmed between student and sponsor. Work to be undertaken in June 2019.  
**Post-September:** No – this role cannot be completed outside of the summer period.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must be pursuing a career as a barrister.  
**Recommended by:** Kent Law School

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Opportunity 1:

<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE38</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>1-week mini pupillage working with a barrister.</td>
</tr>
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<td><strong>KEY WORDS:</strong></td>
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<td>Company profile:</td>
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<tr>
<td>Date(s):</td>
<td>1 week – dates to be confirmed between student and sponsor. Work to be undertaken in July 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see <a href="#">here</a>.)</td>
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### Opportunity 2:

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<td>Opportunity details:</td>
<td>1-week mini pupillage working with a barrister.</td>
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<td><strong>KEY WORDS:</strong></td>
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<tr>
<td>Date(s):</td>
<td>1 week – dates to be confirmed between student and sponsor. Work to be undertaken in August 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
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<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see <a href="#">here</a>.)</td>
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<td>Recommended by:</td>
<td>Kent Law School</td>
</tr>
<tr>
<td>Application code:</td>
<td>WE40</td>
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</tr>
<tr>
<td>Opportunity details:</td>
<td>1-week mini pupillage working with a barrister.</td>
</tr>
</tbody>
</table>

**KEY WORDS: LEGAL, MINI PUPILLAGE, BARRISTER**

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<th>Company profile:</th>
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<tr>
<td>Date(s):</td>
<td>1 week – dates to be confirmed between student and sponsor. Work to be undertaken in September 2019.</td>
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<tr>
<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see <a href="#">here</a>).</td>
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<tr>
<td>Additional criteria:</td>
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</tbody>
</table>

**Recommended by:** Kent Law School

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**University of Kent: EDA**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE41</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>The chance to work with the Electronic Engineering team looking into academic research, technical course requirements and experiment planning. Duties will include component kitting and bagging, soldering and other ad hoc duties. The experience may involve PCB design and fabrication, equipment maintenance and testing, hardware development and experiment preparation.</td>
</tr>
</tbody>
</table>

**KEY WORDS: ELECTRONIC ENGINEERING**

<table>
<thead>
<tr>
<th>Company profile:</th>
<th>The School of Engineering and Digital Arts is an academic school within the University of Kent.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>University of Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>1 week - dates to be confirmed between student and sponsor. Work to be undertaken between June and September 2018.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward.</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be studying an engineering degree or have related industrial experience.</td>
</tr>
</tbody>
</table>

**Recommended by:** School of Engineering and Digital Arts
Convert Energy

**Application code:** WE42

**Opportunity details:** Convert Energy are providing work experience focusing on developing a web-based technology selector for customers, which will include designing an online interface and process methodology.

**KEY WORDS:** WEB DESIGN, WEB DEVELOPMENT, COMPUTER SCIENCE

**Company profile:** Convert Energy are a national renewable energy design and project management company.

**Location:** University of Kent.

**Dates:** 1 week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward.

**Criteria:** The student must be studying a technical degree and/or have strong computer science competencies.

**Case study:** [Here.](#)

**Recommended by:** School of Computing, School of Physical Sciences, School of Bioscience, School of Engineering and Digital Arts

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K Sports

**Application code:** WE43

**Opportunity details:** An opportunity to gain an insight into K Sports’ Education and Sports Facility, including experiences of marketing, communications, professional football coaching and sports education.

**KEY WORDS:** SPORTS, SPORT EDUCATION, COACHING, SPORTS COMMUNICATIONS

**Company profile:** K Sports is one of the most exciting sports venues in Kent.

**Location:** Maidstone, Kent.

**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.

**Additional criteria:** Student must have a strong interest in sport.

**Recommended by:** School of Sport and Exercise Science

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The Brett Group

**Application code:** WE44

**Opportunity details:** The Brett Group is offering a student a 1-week placement focused on accounting projects; specifically work relating to the benefit pension scheme.

**KEY WORDS:** ACCOUNTING, FINANCE

**Company profile:** Brett is a successful, established construction and building materials group - the largest independent construction company in the UK.

**Location:** Canterbury, Kent.

**Date(s):** 1 week – dates to be confirmed between student and sponsor. Work to be undertaken between August - September 2019.

**Post-September:** No – this role cannot be completed outside of the summer period.

**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.

**Additional criteria:** The student must have an interest in accounting.

**Recommended by:** Kent Business School, School of Economics, School of Mathematics, Statistics and Actuarial Science

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Application code: WE45

**Opportunity details:** The chance to work on IT projects, which will involve working with the IS project manager on defining system requirements, working with end users on a consulting basis and performing design and development work.

**KEY WORDS:** IT PROJECTS, IT CONSULTANCY, IT DESIGN DEVELOPMENT, PROJECT MANAGEMENT

**Company profile:** Brett is a successful, established construction and building materials group - the largest independent construction company in the UK.

**Location:** Canterbury, Kent.

**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Travel costs:** Yes - within reason, exact amount to be confirmed at the interview.

**Additional criteria:** The student must have an interest in Computer Science.

**Recommended by:** School of Computing

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Kent Downs: Area of Outstanding Natural Beauty

Application code: WE46
Opportunity details: The opportunity to assist with a project focusing on placing overhead electricity cables underground. The role will allow a student to map current overhead cables and assess their impact on the landscape.

KEY WORDS: ENVIRONMENT, CONSERVATION, LANDSCAPE

Company profile: The Kent Downs is an Area of Outstanding Natural Beauty covering 878 sq. km.
Location: Ashford, Kent
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The role can be undertaken part-time over a longer period of time.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel Costs: Yes - within reason, exact amount to be confirmed at the interview.
Additional criteria: The student needs to have a background in environmental science and/or conservation. Some experience in using GIS software would be advantageous, but training can be provided if needed.

Recommended by: School of Anthropology and Conservation, School of Architecture, School of Bioscience

Bakerwell

Application code: WE47
Opportunity details: The chance to assist with ecological surveys, report writing and research.

KEY WORDS: ECOLOGICAL SURVEYS, CONSERVATION, WILDLIFE, ENVIRONMENT

Company profile: Bakerwell provide ecological surveys on local wildlife in Kent and Sussex.
Location: Dover, Kent (field work can be throughout Kent).
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel Costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be willing to work outside of normal working hours. Student must be studying an Environmental-related degree. The student must be able to commute to Dover and may be required to travel around Kent for fieldwork.

Recommended by: School of Anthropology and Conservation, School of Bioscience

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
East Kent Mencap

Application code: WE48

Opportunity details: The opportunity to assist in the planning of the East Kent Mencap Summer Festival. This will involve logistical support in planning the event as well as helping to lead the volunteers during the event.

KEY WORDS: CHARITY, EVENT PLANNING, VOLUNTEER MANAGEMENT, LEARNING DISABILITIES

Company profile: East Kent Mencap is a charity that provides support for people with learning disabilities.

Location: Thanet, Kent

Date(s): 10 days during the lead-up to the event, between June – early August 2019.

Post-September: No – but the role can be undertaken part-time.

Travel costs: Yes - within reason, exact amount to be confirmed at the interview.

Additional criteria: The student must be passionate about charities and fundraising.

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of English, School of European Culture and Languages

Kent Enterprise Trust

Application code: WE49

Opportunity details: Chance to act as an Environmental Champion, raising awareness of the environmental and sustainability issues.

KEY WORDS: ENVIRONMENT, CHARITY, SUSTAINABILITY, GREEN ACTIVITY

Company profile: Kent Enterprise Trust is a charity, which helps people get into or back into employment and training.

Location: Herne Bay, Kent and Oasis Community Garden, Canterbury.

Date(s): 3 weeks, working 3-days per week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

Additional criteria: The student must be interested in sustainability/environmental issues.

Case study: Here.

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Architecture, School of Politics and International Relations, School of Bioscience
Application code: WE50

Opportunity details: Work experience undertaking videography and/or photography at Kent Enterprise Trust events.

**KEY WORDS:** PHOTOGRAPHY, VIDEOGRAPHY, CHARITY

Company profile: Kent Enterprise Trust is a charity, which helps people get into or back into employment and training.

Location: Herne Bay, Kent and Oasis Community Garden, Canterbury.

Date(s): 3 weeks, working 3-days per week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional criteria: The student must have their own camera and video/photo editing software. Student must be experienced in photography/videography.

Case study: [Here](#).

Recommended by: Centre of Journalism, School of Anthropology and Conservation, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

Application code: WE51

Opportunity details: An opportunity to undertake a marketing placement, working with the Trust’s CEO to develop the marketing and business strategies.

**KEY WORDS:** MARKETING STRATEGY, BUSINESS STRATEGY, CHARITY

Company profile: Kent Enterprise Trust is a charity, which helps people get into or back into employment and training.

Location: Herne Bay, Kent.

Date(s): 3 weeks, working 3-days per week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional criteria: The student must have an interest in marketing and business.

Case study: [Here](#).

Recommended by: Kent Business School, School of Anthropology and Conservation
If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk

Application code: WE52
Opportunity details: Chance to act as a Volunteer Team Leader, supporting volunteers, many of whom have learning difficulties or are recovering from mental health issues.

KEY WORDS: CHARITY, VOLUNTEER MANAGEMENT, MENTAL HEALTH, LEARNING DIFFICULTIES
Company profile: Kent Enterprise Trust is a charity, which helps people get into or back into employment and training.
Location: Herne Bay, Kent and Oasis Community Garden, Canterbury.
Date(s): 3 weeks, working 3-days per week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must good communication skills and be able to act in both a patient and flexible manner.
Case study: Here.
Recommended by: School of Social Policy, Sociology and Social Research, School of European Culture and Languages

Application code: WE53
Opportunity details: An opportunity to assist with event planning, promotion and delivery.

KEY WORDS: EVENTS MANAGEMENT, EVENT DELIVERY, CHARITY SECTOR
Company profile: Kent Enterprise Trust is a charity, which helps people get into or back into employment and training.
Location: Herne Bay, Kent and Oasis Community Garden, Canterbury.
Date(s): 3 weeks, working 3-days per week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must have an interest in events and be able to demonstrate strong communication skills.
Case study: Here.
Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Arts, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Application code: WE54
Opportunity details: A placement focused on assisting with fundraising activities, grant applications and delivering events.

**KEY WORDS: FUNDRAISING ACTIVITIES, GRANT APPLICATIONS, CHARITY SECTOR**

Company profile: Kent Enterprise Trust is a charity, which helps people get into or back into employment and training.

Location: Herne Bay, Kent and Oasis Community Garden, Canterbury.

Date(s): 3 weeks, working 3-days per week - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#)).

Additional criteria: The student must have an interest in fundraising.

Case study: [Here](#).

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of European Culture and Languages

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Romney Marsh Wools

Application code: WE55
Opportunity details: An opportunity to gain an insight into all the business aspects of the company, including sales, marketing and business development. Tasks will include social media development, newsletter development, attending sales events, business administration and more.

**KEY WORDS: SALES, MARKETING, FAIR TRADE, BUSINESS ADMIN, BUSINESS DEVELOPMENT**

Company Profile: Romney Marsh Wools is a British Wool company that sells quality and bespoke wool items as well as other farm goods.

Location: Romney Marsh, Kent.

Date(s): 1-2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Unconfirmed - to be confirmed at interview stage.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (See [B-KEW funds](#)).

Additional Criteria: The student must be interested in sales, marketing and/or business development. The student must be able to travel to Romney Marsh. If shortlisted, the student will need to provide a copy of their CV to the EP team.

Recommended by: Kent Business School, School of Anthropology and Conservation

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
National Trust (Bodiam Castle)

Application code: WE56

Opportunity details: The chance to work as a Conservation Assistant, focusing on castle conservation, heritage, volunteer management and the inner workings of the National Trust.

**KEY WORDS: HERITAGE, VOLUNTEER MANAGEMENT, HERITAGE CONSERVATION, CASTLE**

Company Profile: The National Trust is Britain’s largest conservation charity, looking after historic and landscape heritage.

Location: Bodiam, East Sussex

Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

Travel costs: Yes - within reason, exact amount to be confirmed at the interview.

Additional criteria: Student must have a passion for heritage and/or conservation. The student must be able to commute to Bodiam in East Sussex.

Recommended by: School of History, School of Anthropology and Conservation, School of European Culture and Languages

University of Kent: Office of the Vice Chancellor

Application code: WE57

Opportunity details: The chance to work alongside the Dean of Internationalisation on internationally focused projects. This will cover various initiatives and the student will gain the chance to see how the Dean’s office collaborates with departments and schools.

**KEY WORDS: HIGHER EDUCATION, PROJECTS, INTERNATIONALISATION**

Location: University of Kent.

Date(s): 2-weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Post-September: Unconfirmed – to be confirmed at interview stage.

Travel costs: Unfortunately, travel assistance will not be available for this reward.

Additional criteria: Student must have a passion for internationalisation.

Recommended by: Centre of Journalism, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Mathematics, Statistics and Actuarial Science

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
## MidKent College

**Application code:** WE58  
**Opportunity details:** Placement focused on business development and engagement.

**KEY WORDS:** FURTHER EDUCATION, BUSINESS ENGAGEMENT, CLIENT RELATIONSHIPS

**Company profile:** MidKent College is one of the largest further education and training providers in the South East, offering an extensive range of learning and training services.  
**Location:** Maidstone, Kent.  
**Date(s):** 2-weeks - dates to be confirmed between student and sponsor. Work to be undertaken between August - September 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must have a good understanding of business and business development. The student must be able to commute to Maidstone.

**Recommended by:** Kent Business School, School of Anthropology and Conservation

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## MidKent College

**Application code:** WE59  
**Opportunity details:** A placement focused on the implementation of the General Data Protection Regulation (GDPR).

**KEY WORDS:** DATA PROTECTION, REGULATIONS, LEGAL

**Company profile:** MidKent College is one of the largest further education and training providers in the South East.  
**Location:** Maidstone, Kent.  
**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June – July 2019.  
**Post-September:** Unconfirmed – to be confirmed at interview stage.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must be interested in data protection/law. The student must be able to commute to Maidstone.

**Recommended by:** Kent Law School, School of Anthropology and Conservation

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via [employabilitypoints@kent.ac.uk](mailto:employabilitypoints@kent.ac.uk)
Application code: WE60
Opportunity details: The chance to undertake a placement in the finance department.

**KEY WORDS: FINANCE, ACCOUNTING**

Company profile: MidKent College is one of the largest further education and training providers in the South East.

Location: Maidstone, Kent.

Date(s): 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

Post-September: Unconfirmed – to be confirmed at interview stage.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional criteria: The student must be studying a finance related degree. The student must be able to commute to Maidstone.

**Recommended by:** Kent Business School, School of Economics, School of Mathematics, Statistics and Actuarial Science

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**Porclight**

Application code: WE61
Opportunity details: A statistics placement, where students will be tasked with analysing data and providing reports and recommendations.

**KEY WORDS: STATISTICS, DATA ANALYSIS, CHARITY SECTOR**

Company profile: Porclight help vulnerable people with mental health, housing, education and employment.

Location: Canterbury, Kent.

Date(s): 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

Post-September: Unconfirmed – to be confirmed at interview stage.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional criteria: The student must be studying a statistics related degree such as Psychology or Social Studies.

**Recommended by:** School of Psychology, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Bioscience, School of Mathematics, Statistics and Actuarial Science, School of Mathematics, Statistics and Actuarial Science
Iona

**Application code:** WE62  
**Opportunity details:** A research placement, where the student will undertake work relating to all aspects of disability.

**KEY WORDS: RESEARCH, DISABILITIES, MENTAL HEALTH**

**Company profile:** Iona Kent and South East is a DSA-QAG Accredited Centre that carries out needs assessments for all disabilities for funding bodies throughout the UK.

**Location:** Canterbury, Kent.

**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

**Additional criteria:** The student must be passionate about assisting individuals with disabilities. The student may be required to sign a NDA due to sensitive data.

**Recommended by:** School of Psychology, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations

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Samaritans

**Application code:** WE63  
**Opportunity details:** A group of students will plan and deliver an event, focused on creating more awareness of the charity.

**KEY WORDS: EVENT PLANNING, CHARITY SECTOR**

**Company profile:** The Samaritans is a charity focused on alleviating emotional distress and reducing the incident of suicidal behavior.

**Location:** Canterbury, Kent.

**Date(s):** 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

**Post-September:** Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

**Additional criteria:** The student must be willing to undertake a half-day training session and sign a non-disclosure agreement due to the nature of the work the charity undertakes.

**Recommended by:** School of Psychology, School of Anthropology and Conservation School of Social Policy, Sociology and Social Research, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Shepherd Neame

Application code: WE64
Opportunity details: Work experience in Visitor Operations, particularly focusing on event planning and delivery. The student will have the chance to assist with planning and delivering of weddings and corporate events, as well as shadow tour guides. The placement will also focus on research and business administrative duties.

KEY WORDS: VISITOR OPERATIONS, EVENT PLANNING, WEDDINGS, TOUR GUIDES

Company profile: Shepherd Neame is an English independent regional brewery, founded in 1698 in Faversham, Kent.
Location: Faversham, Kent.
Date(s): 2-3 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019. The role may be part-time to ensure the student can be involved with the key events.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be interested in event planning and delivery.
Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Arts, School of English, School of European Culture and Languages

AbBaltis

Application code: WE65
Opportunity details: Chance to work in the lab alongside the Lab Assistants.

KEY WORDS: LAB EXPERIENCE, BIOSCIENCE, DISEASE STATE PLASMA

Company Profile: An internationally recognized supplier of disease state plasma and residual clinical samples.
Location: Kent Science Park, Sittingbourne, Kent.
Date(s): 2-3 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019. The role will be part-time, 2-3 days per week.
Post-September: N/A as part-time role.
Travel costs: Yes - within reason, exact amount to be confirmed at the interview.
Additional criteria: The student must be from the School of Bioscience, Medway School of Pharmacy and/or School of Physical Sciences.
Recommended by: School of Bioscience

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Visit Kent

Application code: WE66
Opportunity details: The chance to undertake a placement in marketing and/or event planning, focusing on destination management and tourism.

KEY WORDS: MARKETING, TOURISM, EVENT PLANNING, DESTINATION MANAGEMENT

Company Profile: Visit Kent is a Destination Management Organisation whose mission is to promote Kent as a destination for day visits and short breaks.
Location: Canterbury, Kent.
Date(s): 2 weeks – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be interested in marketing and/or events, as well as a passion for Kent.
Case Study: Here.
Recommended by: School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of English, School of European Culture and Languages

Medway Council

Application code: WE67
Opportunity details: Placement supporting the Youth Summer Scheme, which will include an additional 2-day training course.

KEY WORDS: YOUTH WORK, YOUTH ACTIVITIES, EVENT PLANNING

Company Profile: Medway Council is the regional council for the Medway area, Kent.
Location: Medway, Kent.
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be interested in social/youth work or teaching. The student must be willing to undertake a DBS check. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).
Case Study: Here.
Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Arts

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk

Application code: WE68
Opportunity details: Placement in the Legal Services team.

**KEY WORDS: LEGAL, PUBLIC SECTOR, SOLICITOR, PARALEGAL**

**Company Profile:** Medway Council is the regional council for the Medway area, Kent.
**Location:** Medway, Kent.
**Date(s):** 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
**Post-September:** Unconfirmed – to be confirmed at interview stage.
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
**Additional criteria:** The student must be studying a Law degree. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).
**Case Study:** [Here.]
**Recommended by:** Kent Law School

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Application code: WE69
Opportunity details: Placement in the finance strategy team.

**KEY WORDS: FINANCIAL STRATEGY, FINANCE, ACCOUNTING, PUBLIC SECTOR**

**Company Profile:** Medway Council is the regional council for the Medway area, Kent.
**Location:** Medway, Kent.
**Date(s):** 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.
**Post-September:** Unconfirmed – to be confirmed at interview stage.
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
**Additional criteria:** The student must have an interest in finance and accounting. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).
**Case Study:** [Here.]
**Recommended by:** Kent Business School, School of Economics, School of Mathematics, Statistics and Actuarial Science
Application code: WE70
Opportunity details: The chance to undertake a placement in Human Resources where the student will gain an insight into all departments and activities.

**KEY WORDS: HUMAN RESOURCES, PUBLIC SECTOR, HR**

Company Profile: Medway Council is the regional council for the Medway area, Kent.
Location: Medway, Kent.
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken in June 2019.
Post-September: No – this role cannot be completed outside of the summer period.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.) Also, as this reward may be undertaken in early June, the campus shuttle bus will be operational.
Additional criteria: The student must have an interest in HR. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).
Case Study: Here.
Recommended by: School of Psychology, Kent Business School, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School

Application code: WE71
Opportunity details: The chance to design new intranet/internet pages for the Apprenticeship Academy and Medway College of Social Care. This will include transferring current information, updating pages, uploading multimedia.

**KEY WORDS: WEB DESIGN, INTRANET DESIGN, MULTIMEDIA**

Company Profile: Medway Council is the regional council for the Medway area, Kent.
Location: Medway, Kent.
Date(s): 2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken in June-September 2019.
Post-September: Unconfirmed – to be confirmed at interview stage.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be studying a media/IT degree and be able to demonstrate initiative, creativity and good attention to detail. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).
Case Study: Here.
Recommended by: School of Anthropology and Conservation, School of Engineering and Digital Arts

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE72</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A placement in the Business Change Team, looking at the different services within Medway Council and designing new ways of working. This may involve digital/online systems, process/systems management and organisational structures.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>BUSINESS CHANGE, BUSINESS SYSTEMS, PROJECT MANAGEMENT</strong></td>
</tr>
<tr>
<td>Company Profile:</td>
<td>Medway Council is the regional council for the Medway area, Kent.</td>
</tr>
<tr>
<td>Location:</td>
<td>Medway, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken in June-September 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be interested in and/or studying business/management.</td>
</tr>
<tr>
<td>Case Study:</td>
<td>Here.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE73</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A Communications and PR placement, which will focus on promoting the National Cycling competition (21st July).</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>COMMUNICATIONS, PR, PUBLIC SECTOR, PRESS OFFICE, LOCAL EVENT, CYCLING</strong></td>
</tr>
<tr>
<td>Company Profile:</td>
<td>Medway Council is the regional council for the Medway area, Kent.</td>
</tr>
<tr>
<td>Location:</td>
<td>Medway, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken in June – mid-July 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>No – this role cannot be completed outside of the summer period.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be interested in communications and PR. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).</td>
</tr>
<tr>
<td>Case Study:</td>
<td>Here.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>School of History, Centre of Journalism, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School, School of European Culture and Languages</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE74</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A placement focused on internal communications within the council, which will focus on copywriting, multimedia and social media.</td>
</tr>
<tr>
<td><strong>KEY WORDS: PRESS OFFICE, COMMUNICATIONS, PR, COPYWRITING, MULTIMEDIA, SOCIAL MEDIA</strong></td>
<td></td>
</tr>
<tr>
<td>Company Profile:</td>
<td>Medway Council is the regional council for the Medway area, Kent.</td>
</tr>
<tr>
<td>Location:</td>
<td>Medway, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2 weeks - dates to be confirmed between student and sponsor. Work to be undertaken in June 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see <a href="#">here</a>.)</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be interested in communications and PR. The student needs to be able to commute to Chatham in Medway (12-minute walk from train station).</td>
</tr>
<tr>
<td>Case Study:</td>
<td><a href="#">Here</a>.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of History, Centre of Journalism, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School, School of European Culture and Languages</td>
</tr>
</tbody>
</table>

**University of Kent: Finance Department**

<table>
<thead>
<tr>
<th>Application code:</th>
<th>WE75</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>The chance to work in the Procurement Team, covering regulations and legislation, tender construction, evaluation, award and dispute resolution, supplier and information management and data analysis.</td>
</tr>
<tr>
<td><strong>KEY WORDS: PROCUREMENT, LEGISLATION, FINANCE, HIGHER EDUCATION</strong></td>
<td></td>
</tr>
<tr>
<td>Location:</td>
<td>University of Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>2-weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.</td>
</tr>
<tr>
<td>Post-September:</td>
<td>Unconfirmed – to be confirmed at interview stage.</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Unfortunately, travel assistance will not be available for this reward.</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>The student must be interested in procurement.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Kent Business School, School of Economics, School of Mathematics, Statistics and Actuarial Science</td>
</tr>
</tbody>
</table>

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Canterbury City Council (Visit Canterbury)**

**Application code:** WE76

**Opportunity details:** A digital-creative work experience placement, which will focus on creating videos, blogs and further digital content for newsletters, social media and websites. This will be focused on promoting the Visit Canterbury initiative.

**KEY WORDS:** MARKETING, DIGITAL MARKETING, MULTIMEDIA, SOCIAL MEDIA, VIDEO, BLOG

**Company Profile:** Visit Canterbury is a part of Canterbury City Council, focusing on promoting Canterbury as a tourism destination.

**Location:** Canterbury, Kent.

**Date(s):** 2-weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward.

**Additional criteria:** The student must be interested in digital marketing and passionate about Canterbury.

**Recommended by:** School of History, Kent Business School, Centre of Journalism, School of Anthropology and Conservation, School of Arts, School of English, School of Music and Fine Arts/Centre of Music and Audio Technology

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**Canterbury City Council (StartMyBiz/GrowMyBiz)**

**Application code:** WE77

**Opportunity details:** A digital-creative work experience placement, which will focus on creating videos, blogs and further digital content for newsletters, social media and websites. This will be focused on promoting the StartMyBiz/GrowMyBiz initiatives.

**KEY WORDS:** BUSINESS START-UP, DIGITAL MARKETING, SOCIAL MEDIA, BLOG, VIDEO

**Company Profile:** StartMyBiz and GrowMyBiz is a part of Canterbury City Council, focusing on promoting business start-up and growth in the city.

**Location:** Canterbury, Kent.

**Date(s):** 2-weeks - dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

**Post-September:** Unconfirmed – to be confirmed at interview stage.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward.

**Additional criteria:** The student must be interested in digital marketing and passionate about business start-up.

**Recommended by:** School of History, Kent Business School, Centre of Journalism, School of Anthropology and Conservation, School of Arts, School of English, School of Music and Fine Arts/Centre of Music and Audio Technology

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Waterstone’s

Application code: WE78
Opportunity details: Work experience placement focusing on retail management, event delivery and publishing

**KEY WORDS: RETAILING, PUBLISHING, EVENT DELIVERY, CUSTOMER SERVICE**

Company Profile: Waterstones is the last remaining chain of specialist bookshops on the high street.
Location: Canterbury, Kent.
Date(s): 2-weeks – work to be undertaken between 9th September – 20th September (or later).
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward.
Additional criteria: The placement may include weekend and evening work.
Case Study: Here.
Recommended by: School of History, Kent Business School, School of Anthropology and Conservation, School of English, School of European Culture and Languages

TimeQuest

Application code: WE79
Opportunity details: The chance to support the development of a series of new electronically controlled games.

**KEY WORDS: ELECTRONIC ENGINEERING, ELECTRONIC CONTROLS, ESCAPE ROOM, DESIGN**

Company profile: TimeQuest is an escape room experience based in Tonbridge.
Location: Tonbridge, Kent.
Date(s): 1-2 weeks - June-September 2019. Exact dates to be confirmed between sponsor and student.
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.
Travel costs: Yes - within reason, exact amount to be confirmed at the interview.
Additional criteria: The student must be able to commute to Tonbridge and experience is required with Arduino, Raspberry PI and/or electronics.
Recommended by: School of Engineering and Digital Arts

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
<table>
<thead>
<tr>
<th><strong>Application code:</strong></th>
<th>WE80</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>A work experience placement focused on supporting the marketing strategy, particularly social media.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>MARKETING STRATEGY, SOCIAL MEDIA, CONTENT WRITING, ESCAPE ROOM</td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>TimeQuest is an escape room experience based in Tonbridge.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Tonbridge, Kent.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
<td>1-2 weeks - June-September 2019. Exact dates to be confirmed between sponsor and student.</td>
</tr>
<tr>
<td><strong>Post-September:</strong></td>
<td>Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2019.</td>
</tr>
<tr>
<td><strong>Travel costs:</strong></td>
<td>Yes - within reason, exact amount to be confirmed at the interview.</td>
</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must be able to commute to Tonbridge and knowledge of marketing/social media.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of Arts, School of Engineering and Digital Arts</td>
</tr>
</tbody>
</table>
Case Studies

"My time at SGM has been short but very sweet...I got an insight into the various areas of the business and how it comes together."

“It’s very interesting archiving these are tiny pieces of history. It’s nice to be given this responsibility, I have been working quite independently but can ask for help if I need it. I feel like I’m really getting ahead of the game by having the opportunity to volunteer here. I would definitely recommend this reward to others!”

“This experience offered by EP employability scheme was challenging but also very rewarding and enjoyable. The team was happy to answer all my questions and gave me simple and understandable explanations of complicated issues of the clients. During just one week I have developed a new set of skills and was able to put the theory from university into practice, which was the most enriching part of this work experience.”
Case Studies

“This is a hard industry to get into, and Tom has taught me a lot already, particularly on the business side, which is good as I did a creative degree and so hadn’t experienced this kind of thing before. I have loved getting real-life experience of a business environment.”

“As a journalism graduate, my time at This is Global was invaluable. I was able to see how news is gathered and produced for radio in a busy and exciting environment. I was also given the opportunity to conduct research, compile questions for high profile interviews and even sit in on the morning breakfast show and watch the presenters live in action – a fantastic experience!”

“This EP reward has meant that my dream was growing closer as I now know what to do when it comes to running a bookstore.”

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Training

A great number of companies offer in-house or external training and development of their staff and, in some cases, may even provide training as an external consultant for other companies. These courses are extremely valuable for students looking to widen their range of experience and develop as many new skills as possible to make them stand out from the crowd. You will need 125 points or more to apply for training.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
MTD Training

Application code: TR01
Opportunity details: The chance to attend a 2-day Essential Selling Skills training course, including ISM Accreditation, worth over £525.

KEY WORDS: SALES SKILLS, TRAINING

Company Profile: MTD is an award winning management training company, which works with a range of clients.

Location: TBC – courses available across the UK.
Date(s): 2 days – dates to be confirmed between student and sponsor.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: If this reward is oversubscribed, you may need to attend an interview to determine your suitability or provide the EP team with a statement of why you wish to receive this reward.

Recommended by: Kent Business School, School of Mathematics, Statistics and Actuarial Science

MTD Sales Training

Application code: TR02
Opportunity details: The chance to attend a 2-day Essential Management Skills training course, including CMI and CPD Accreditation, worth over £540.

KEY WORDS: MANAGEMENT SKILLS, TRAINING

Company Profile: MTD Sales Training provide courses and programmes to enable people to maximize their sales potential.

Location: TBC – courses available across the UK.
Date(s): 2 days – dates to be confirmed between student and sponsor.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: If this reward is oversubscribed, you may need to attend an interview to determine your suitability or provide the EP team with a statement of why you wish to receive this reward.

Recommended by: Kent Business School, School of Social Policy, Sociology and Social Research, Brussels School of International Studies

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<table>
<thead>
<tr>
<th>Application code:</th>
<th>TR03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A 12-month subscription to the service, which has over 400 online courses available.</td>
</tr>
</tbody>
</table>

**KEY WORDS: MANAGEMENT SKILLS, TRAINING**

<table>
<thead>
<tr>
<th>Company Profile</th>
<th>Skillhub are specialists in elearning and microlearning content.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>N/A</td>
</tr>
<tr>
<td>Date(s):</td>
<td>N/A</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>N/A</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>If this reward is oversubscribed, you may need to attend an interview to determine your suitability or provide the EP team with a statement of why you wish to receive this reward.</td>
</tr>
</tbody>
</table>

**Recommended by:** Kent Business School, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, Brussels School of International Studies
Work Shadowing

Do you want to gain an insight into a particular industry or career? For only 100 points, you can complete a work shadowing placement where you will experience the ‘day in the life of…’ an existing employee. These placements are between 2-10 days in duration and can provide you with both relevant experience and a comprehensive insight into a particular industry. Travel costs will not be included.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Civil Service Fast Stream

Application code: WS01
Opportunity details: Exclusive opportunity to shadow a senior civil servant in Whitehall, potentially an individual from the Home Office or Department for Local Communities and Government.

KEY WORDS: CIVIL SERVICE, CENTRAL GOVERNMENT, WHITEHALL

Company Profile: Civil Service Fast Stream is an award-winning graduate programme, providing an accelerated career path to leadership within the Civil Service.

Location: Central London.
Date(s): 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be from EU or Commonwealth countries (with the right to work in UK). The successful applicants must be willing to undertake security checks.
Case Study: Here.

Recommended by: School of Politics and International Relations, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Bioscience, Kent Law School, School of Arts, Brussels School of International Studies, School of Economics, School of English, School of European Culture and Languages

Civil Service Fast Stream

Application code: WS02
Opportunity details: An opportunity to shadow current Fast Streamers who are completing the Civil Service’s graduate scheme, providing an insight into what it is like to be on this graduate scheme and the chance to gain some invaluable advice on applying!

KEY WORDS: CIVIL SERVICE, CENTRAL GOVERNMENT, WHITEHALL, GRAD SCHEME

Company Profile: Civil Service Fast Stream is an award-winning graduate programme, providing an accelerated career path to leadership within the Civil Service.

Location: Central London.
Date(s): 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.
Travel Costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must be from EU or Commonwealth countries (with the right to work in UK). The successful applicants must be willing to undertake security checks.
Case Study: Here.

Recommended by: School of Politics and International Relations, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Bioscience, Kent Law School, School of Arts, Brussels School of International Studies, School of Economics, School of English, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk.
### The Brett Group

**Application code:** WS03  
**Opportunity details:** The Brett Group is offering a student a 2-day work shadowing opportunity in an inhouse legal team, shadowing the Legal Director.  

**KEY WORDS:** **LEGAL, INHOUSE LEGAL, HEALTH AND SAFETY LAW**  
**Company profile:** Brett is a successful, established construction and building materials group - the largest independent construction company in the UK.  
**Location:** Canterbury, Kent.  
**Date(s):** 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must have an interest in Legal services.  
**Recommended by:** Kent Law School

### Perfectly Clear Marketing

**Application code:** WS04  
**Opportunity details:** Exclusive 2-day work shadowing opportunity covering marketing, business development and digital marketing. This is a great opportunity to learn from Bruce Bell, Managing Director!  

**KEY WORDS:** **MARKETING, BUSINESS DEVELOPMENT, DIGITAL MARKETING**  
**Company Profile:** Perfectly Clear Marketing is a marketing and PR firm.  
**Location:** East Malling, Kent.  
**Date(s):** 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must have an academic background in marketing, sales and/or media. Please note, students will need to send their CVs to the EP team if shortlisted.  
**Recommended by:** Kent Business School, School of Arts

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
## Enterprise Rent-a-Car

**Application code:** WS05  
**Opportunity details:** The opportunity to shadow Talent Acquisition Agents, gaining a unique insight into the recruitment industry.  

**KEY WORDS:** RECRUITMENT, GRADUATE RECRUITMENT

**Company profile:** Enterprise Rent-a-Car is the world’s largest car rental organisation.  
**Location:** South East and London.  
**Date(s):** 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional Criteria:** The student must be confident, outgoing and energetic. The student must be interested in starting a role in recruitment.  

**Recommended by:** Kent Business School

## Pentins Financial Planners

**Application code:** WS06  
**Opportunity details:** The chance to shadow the Director of Pentins Financial Planners, which will cover the client-facing aspects of the role, particularly client account management.  

**KEY WORDS:** ACCOUNTING, FINANCIAL PLANNING, CLIENT ACCOUNT MANAGEMENT

**Company profile:** Pentins Financial Planners have been advising clients in Canterbury for decades and have a reputation for being a trustworthy local firm.  
**Location:** Canterbury, Kent.  
**Date(s):** 1-day - date to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.  
**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)  
**Additional criteria:** The student must be looking to start a career in finance.  

**Recommended by:** Kent Business School, School of Mathematics, Statistics and Actuarial Science
If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Application code: WS09
Opportunity details: Placement focused on microbiology, providing students with an insight into lab work.

**KEY WORDS: LAB WORK, MICROBIOLOGY, BIOSCIENCE**

Company profile: ADEY Professional Heating Solutions is the industry-leading manufacturer of magnetic filters for the maintenance and protection of central heating systems. Location: Kent Science Park, Sittingbourne, Kent.

Date(s): 5 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional criteria: The student must be studying a Bioscience degree. The student must be able to commute to Sittingbourne.

Case study: [Here](#).

**Recommended by:** School of Physical Sciences, School of Bioscience

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Sweetinburgh & Windsor Ltd

Application code: WS10
Opportunity details: The chance to shadow a Patent Attorney, gaining a real insight into the day-to-day work and Intellectual Property.

**KEY WORDS: INTELLECTUAL PROPERTY, PATENT ATTORNEY, SCIENCE**

Company profile: Sweetinburgh & Windsor is a firm of patent and trade mark attorneys specialising in patents, trade marks and registered designs.

Location: Crawley, West Sussex

Date(s): 2 days – dates to be confirmed between student and sponsor. Work to be undertaken in June 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional criteria: The student must be studying Chemistry, Physics, Biochemistry and/or Electronic Engineering. The student must be able to commute to Crawley.

**Recommended by:** School of Physical Sciences, School of Bioscience

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Tunbridge Wells Borough Council

Application code: WS11

Opportunity details: A chance to shadow William Benson, Chief Executive. This will provide exclusive insight into high-level leadership within a local council.

**KEY WORDS: LOCAL GOVERNMENT, COUNCIL LEADERSHIP, LOCAL COUNCIL POLICY**

Company Profile: Tunbridge Wells Borough Council (TWBC) is a district council; responsible for services including planning and building control, waste and recycling, environmental health, cemeteries and crematorium, leisure services, parks and tourism.

Location: Tunbridge Wells, Kent.

Date(s): 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional Criteria: The student must be interested in starting a career in local government. The student must be able to commute to Tunbridge Wells.

Recommended by: School of Politics and International Relations, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School, Brussels School of International Studies, School of English, School of European Culture and Languages

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Application code: WS12

Opportunity details: A chance to shadow the Director of Change and Communities providing an insight into the various community, heritage, cultural and council activities from a managerial point of view.

**KEY WORDS: LOCAL GOVERNMENT, PUBLIC SERVICES, CULTURE AND HERITAGE**

Company Profile: Tunbridge Wells Borough Council (TWBC) is a district council; responsible for services including planning and building control, waste and recycling, environmental health, cemeteries and crematorium, leisure services, parks and tourism.

Location: Tunbridge Wells, Kent.

Date(s): 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June - September 2019.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

Additional Criteria: The student must be interested in starting a career in local government. The student must be able to commute to Tunbridge Wells.

Recommended by: School of Politics and International Relations, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School, School of Arts, Brussels School of International Studies, School of English, School of European Culture and Languages
**Canterbury Innovation Centre**

Application code: WS13  
Opportunity details: The chance to shadow the Centre Manager, providing an insight into management.  
**KEY WORDS: MANAGEMENT, ENTERPRISE, BUSINESS START-UP**  
Company Profile: Canterbury Innovation Centre is Kent’s centre for innovative business and high technology companies.  
Location: Canterbury, Kent.  
Date(s): 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.  
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)  
Additional criteria: None.  
Recommended by: Kent Business School, Kent Law School

**Let’s Do Business Group**

Application code: WS14  
Opportunity details: 3-day work shadowing, where the student will spend 1-day at the Business Terrace in Maidstone shadowing a business advisor and 2-days shadowing the Business Finance and Growth Hub teams.  
**KEY WORDS: FINANCE, BUSINESS SUPPORT, CONSULTANCY**  
Company Profile: Let’s Do Business Group help businesses across Kent, Sussex and Surrey with advice and training. In addition, they provide finance through the Start-Up Loan Scheme.  
Location: Maidstone, Kent (1-day) and St Leonards/Hastings, Sussex (2-days).  
Date(s): 3 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.  
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)  
Additional criteria: The student must be studying a business-related degree or have a strong interest in business. The student must be able to commute to both Maidstone (1-day) and Hastings (2-days).  
Recommended by: Kent Business School, School of Mathematics, Statistics and Actuarial Science

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Nucleus Arts**

**Application code:** WS15  
**Opportunity details:** An opportunity to shadow managerial staff to gain insight in how the Nucleus Arts Centre is strategically and operationally managed.

**KEY WORDS: ARTS MANAGEMENT**

**Company Profile:** Nucleus Arts is the Award-Winning flagship arts organisation founded by the Halpern Charitable Foundation. Nucleus Arts has become the cultural and creative heart of Kent and Medway over the past 12 years and focuses on affordability, accessibility and excellence in the Arts.

**Location:** Medway, Kent.

**Date(s):** 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

**Additional criteria:** The student must have an interest in business and/or the arts industry. The student must be able to travel to Medway.

**Recommended by:** Kent Business School, School of Anthropology and Conservation, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**Application code:** WS16  
**Opportunity details:** A placement which will allow a student to gain an insight into the community outreach programme.

**KEY WORDS: COMMUNITY ENGAGEMENT, ARTS ACTIVITY, OUTREACH**

**Company Profile:** Nucleus Arts is the Award-Winning flagship arts organisation founded by the Halpern Charitable Foundation. Nucleus Arts has become the cultural and creative heart of Kent and Medway over the past 12 years and focuses on affordability, accessibility and excellence in the Arts.

**Location:** Medway, Kent.

**Date(s):** 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see [here](#).)

**Additional criteria:** The student must have an interest in community outreach and the arts industry. The student must be able to travel to Medway.

**Recommended by:** School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Application code: WS17
Opportunity details: A placement focused on the management of the arts gallery and an insight into community engagement

**KEY WORDS: ARTS CURATING, ARTS MANAGEMENT, ARTS GALLERY**

**Company Profile:** Nucleus Arts is the Award-Winning flagship arts organisation founded by the Halpern Charitable Foundation. Nucleus Arts has become the cultural and creative heart of Kent and Medway over the past 12 years and focuses on affordability, accessibility and excellence in the Arts.

**Location:** Medway, Kent.

**Date(s):** 2 days – dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

**Additional criteria:** The student must have an interest in the arts. The student must be able to travel to Medway.

**Recommended by:** School of Anthropology and Conservation, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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**Romney Marsh Wools**

Application code: WS18
Opportunity details: A placement where the students will have the chance to attend sales events alongside the company directors.

**KEY WORDS: SALES, MARKETING, FAIR TRADE**

**Company Profile:** Romney Marsh Wools is a British Wool company that sells quality and bespoke wool items as well as other farm goods.

**Location:** Romney Marsh, Kent.

**Date(s):** 2 days - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.

**Travel costs:** Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)

**Additional Criteria:** The student must be interested in sales, marketing and/or business development. The student must be able to commute to Romney Marsh. If shortlisted, the student will need to provide a copy of their CV to the EP team.

**Recommended by:** Kent Business School, School of Anthropology and Conservation

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Demelza

Application code: WS19
Opportunity details: The opportunity to shadow the Community Fundraiser and gain an insight into fundraising management.

KEY WORDS: FUNDRAISING, VOLUNTEER MANAGEMENT, CHARITY SECTOR

Company Profile: Demelza is a charity that provides specialist care and emotional support to terminally ill children and their loved ones.
Location: Sittingbourne, Kent.
Date(s): 2 days - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional Criteria: The student must have an interest in fundraising and a passion for charities. The student must be able to commute to Sittingbourne.

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Psychology, School of European Culture and Languages

East Kent Mencap

Application code: WS20
Opportunity details: The chance to shadow the Fundraising Manager, gaining an insight into day-to-day activities.

KEY WORDS: FUNDRAISING, CHARITY SECTOR, VOLUNTEER MANAGEMENT

Company profile: East Kent Mencap is a charity that provides support for adults with learning disabilities.
Location: Thanet, Kent
Date(s): 2 days - dates to be confirmed between student and sponsor. Work to be undertaken between June – September 2019.
Travel costs: Unfortunately, travel assistance will not be available for this reward. (You may be able to claim expenses from the Work and Opportunities Fund – see here.)
Additional criteria: The student must have an interest in fundraising and a passion for charities. The student must be able to commute to Thanet.

Recommended by: School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Psychology, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
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<thead>
<tr>
<th><strong>Application code:</strong></th>
<th>WS21</th>
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</thead>
<tbody>
<tr>
<td><strong>Opportunity details:</strong></td>
<td>The chance to shadow the Executive Director Employers and Corporate Services, which will provide an insight into apprenticeships, IT, HR, marketing, stakeholder engagement, legal and customer services.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td>MANAGEMENT, FURTHER EDUCATION, STRATEGIC MANAGEMENT</td>
</tr>
<tr>
<td><strong>Company profile:</strong></td>
<td>MidKent College is one of the largest further education and training providers in the South East.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Medway, Kent.</td>
</tr>
<tr>
<td><strong>Date(s):</strong></td>
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</tr>
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<td><strong>Travel costs:</strong></td>
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</tr>
<tr>
<td><strong>Additional criteria:</strong></td>
<td>The student must be able to commute to Medway.</td>
</tr>
<tr>
<td><strong>Recommended by:</strong></td>
<td>Kent Business School, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Mathematics, Statistics and Actuarial Science</td>
</tr>
</tbody>
</table>
Case Studies

“My two days experience with the Civil Service was a great opportunity, and I’ve now gained real motivation and drive to pursue this career path through the Civil Service’s fast stream program. All the people I met over the two days were enthusiastic about their jobs and also about helping people like myself to make sense of the huge world which is government and the civil service.”

“...They were so supportive and continually checked that I was doing okay. They were so friendly, I really felt like I could ask anything. I am so grateful to have been chosen for this placement!”

"My three-week work experience gave me an insight into charity fundraising and deepened my knowledge of crowdfunding. I assisted with the fundraising strategy of the charity, developed a charity profile page and a fundraising page on a crowdfunding website, monitored the progress of the campaign and stayed in touch with potential sponsors.”

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Mock Assessment Centre

Assessment centres are becoming increasingly popular amongst graduate employers in determining graduate job vacancies. The assessment centre is both a competitive and daunting environment, where it is essential you demonstrate key skills to impress the assessor. For only 75 points you can apply for a mock assessment centre, which will be helpful to all students.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
**Enterprise Rent-a-Car**

**Application code:** MA01  
**Opportunity details:** Enterprise Rent-a-Car is an award winning graduate recruiter and through this expertise, they will be running a mock assessment centre. This is a great way to gain experience in this environment and feedback will be given at the end.

**KEY WORDS:** GRADUATE EMPLOYMENT, BUSINESS MANAGEMENT

**Company profile:** Enterprise Rent-a-Car is the world’s largest car rental organisation.  
**Location:** University of Kent, Canterbury (W1-SR5).  
**Date(s):** 4th June 2019 (10:30-12:00).  
**Additional criteria:** None.  
**Recommended by:** Kent Business School, School of Anthropology and Conservation

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**Santander PLC**

**Application code:** MA02  
**Opportunity details:** Students will experience an assessment centre run by Santander Universities management. This will include group tasks, presentations and panel interviews. The experience, combined with the feedback, will ensure students are fully prepared for the real thing.

**KEY WORDS:** GRADUATE EMPLOYMENT, BANKING

**Company profile:** Santander UK plc is one of the UK’s leading personal financial services companies.  
**Location:** University of Kent campus, Canterbury (W1-SR3).  
**Date(s):** 7th June 2019 (10:00-13:00).  
**Additional Criteria:** None.  
**Recommended by:** Kent Business School, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Economics, School of Mathematics, Statistics and Actuarial Science
Company Experience

For only 75 points, a company experience is a great way to gain an insight into a particular company or industry. These are often bespoke experiences and give you the chance to meet influential individuals within these companies.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Kent Fire and Rescue Service

Application code: EX01
Opportunity details: The chance to attend a Fire Investigation experience, which will include multiple presentations and the chance to look at the legal aspects of evidence collection and presentation. Students may also gain a tour of the Fire Station (time permitting).

KEY WORDS: CRIMINAL INVESTIGATION, FIRE INVESTIGATION, CRIMINOLOGY, LEGAL

Company Profile: Kent Fire and Rescue Service provide fire and rescue services throughout Kent.
Location: Rochester, Kent
Date(s): 3rd June 2019 (10:00-16:00)
Travel costs: Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see here.
Additional criteria: The student must be able to commute to Rochester. The Canterbury-Medway shuttle bus will be operational and students can access public transport from the Medway campus.

Recommended by: Kent Law School, School of Social Policy, Sociology and Social Research, School of Physical Sciences, School of Anthropology and Conservation, School of Politics and International Relations

Shepherd Neame

Application code: EX02
Opportunity details: An experience focused on both business strategy and marketing and branding. This will include a presentation on how Shepherd Neame has adapted to modern trends, a Brewery tour, a Q&A session with Directors and lunch. The brewery tour will include a tasting session (optional).

KEY WORDS: BUSINESS STRATEGY, MARKETING, BRANDING

Company Profile: Shepherd Neame is an English independent regional brewery, founded in 1698 in Faversham, Kent.
Location: Shepherd Neame Visitor Centre, Faversham, Kent.
Date(s): 11th June 2019 (10:00-16:30)
Travel costs: Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see here.
Criteria: Students must be able to make their own way to the Brewery (a short train journey). Students must bring ID as proof of age. Student must wear closed toe footwear for the event.
Case Study: Here.
Recommended by: Kent Business School, School of Social Policy, Sociology and Social Research, School of Bioscience, Kent Law School, School of Engineering and Digital Arts

*Note: if some rewards are oversubscribed, priority will be given to students who unsuccessfully applied for alternative rewards with the same sponsor or highest scoring students. We will aim to offer something to all students, but this cannot be guaranteed.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
<table>
<thead>
<tr>
<th>Application code:</th>
<th>EX03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>An experience focused on the scientific manufacturing, including: how to brew, the associated challenges and the scientific processes involved. This will include a Brewery tour, a Q&amp;A session with Directors and lunch. The brewery tour will include a tasting session (optional).</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>SCIENCE, BREWING, MANUFACTURE</strong></td>
</tr>
<tr>
<td>Company Profile:</td>
<td>Shepherd Neame is an English independent regional brewery, founded in 1698 in Faversham, Kent.</td>
</tr>
<tr>
<td>Location:</td>
<td>Shepherd Neame Visitor Centre, Faversham, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>11th June 2019 (10:00-16:30)</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see <a href="#">here</a>.</td>
</tr>
<tr>
<td>Criteria:</td>
<td>Students must be able to make their own way to the Brewery (a short train journey). Students must bring ID as proof of age.</td>
</tr>
<tr>
<td>Case Study:</td>
<td><a href="#">Here</a>.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of Physical Sciences, School of Bioscience</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Application code:</th>
<th>EX04</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>An experience focused on the architecture of Shepherd Neame’s 300+ pubs and hotels, including an insight into how architectural projects run from inception to completion. This will include a tour of two or three key architectural sites and lunch with a Q&amp;A session. The brewery tour will include a tasting session (optional).</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>ARCHITECTURE, DESIGN</strong></td>
</tr>
<tr>
<td>Company Profile:</td>
<td>Shepherd Neame is an English independent regional brewery, founded in 1698 in Faversham, Kent.</td>
</tr>
<tr>
<td>Location:</td>
<td>Shepherd Neame Visitor Centre, Faversham, Kent.</td>
</tr>
<tr>
<td>Date(s):</td>
<td>11th June 2019 (10:00-16:30)</td>
</tr>
<tr>
<td>Travel costs:</td>
<td>Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see <a href="#">here</a>.</td>
</tr>
<tr>
<td>Criteria:</td>
<td>Interest in architecture. Students must be able to make their own way to the Brewery (a short train journey). Students must bring ID as proof of age.</td>
</tr>
<tr>
<td>Case Study:</td>
<td><a href="#">Here</a>.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>School of Architecture</td>
</tr>
</tbody>
</table>

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk.
Nucleus Arts

Application code: EX05
Opportunity details: The Nucleus Arts experience will include a workshop on creative careers, a tour of the Nucleus Arts Centre and a Q&A with the resident artists.

KEY WORDS: ARTS, CHARITY, ART HUB

Company Profile: Nucleus Arts is the award-winning flagship arts organisation founded by the Halpern Charitable Foundation. Nucleus Arts has become the cultural and creative heart of Kent and Medway over the past 12 years and focuses on affordability, accessibility and excellence in the Arts.

Location: Nucleus Arts Centre, Chatham, Kent.
Date(s): 4th June 2019 (10:00 start)
Travel costs: Students can use the Canterbury-Medway free shuttle bus and the Centre is a short walk from the campus.

Additional Criteria: None.
Case Study: Here
Recommended by: School of Arts, School of Anthropology and Conservation, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages

The Royal Engineers Museum

Application code: EX06
Opportunity details: A chance to gain a guided tour of the archive and collections. This will provide exclusive access to the museum's collection, including the chance to handle rare items and visit the armory.

KEY WORDS: HISTORY, MUSEUM CURATING

Company Profile: The Royal Engineers Museum is Kent's largest military museum. It holds its own designated collection of historical and international importance. The numerous galleries tell the story of Britain’s military engineers from the Roman period to the modern Corps of Royal Engineers.

Location: Royal Engineers Museum, Medway, Kent
Date(s): 12th June 2019 (10:00-12:00)
Travel costs: Students can use the Canterbury-Medway free shuttle bus and the museum is a short walk from the campus.

Additional Criteria: The students must have an interest in careers in the museum sector.
Case study: Here
Recommended by: School of History, School of Anthropology and Conservation, School of Arts, School of European Culture and Languages

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk

**FDM**

**Application code:** EX07  
**Opportunity details:** An unique opportunity to go to FDM HQ where you will gain the chance to meet with their consultants, partake in a workshop on FDM careers, receive a tour of the Head Office and have a networking lunch.  

**KEY WORDS:** GRADUATE CAREERS, IT CONSULTANCY, CONSULTANCY

**Company profile:** FDM Group is a global professional services provider with a focus on IT.  
**Location:** Central London  
**Date(s):** 13th June 2019 (10:00 start)  
**Travel costs:** Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see here.  
**Additional criteria:** Student must be interested in starting a career with FDM. The student must be able to commute to Central London. The student must be studying a business or computing-related degree or have a keen interest in a career in this sector.  

**Recommended by:** Kent Business School, School of Computing, School of Bioscience, School of Engineering and Digital Arts

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**Civil Service Fast Stream**

**Application code:** EX08  
**Opportunity details:** The opportunity to attend a behind the scenes tour of Whitehall! This will allow students to see the inner workings of government and meet a number of individuals who are/did undertake the Fast Stream!  

**KEY WORDS:** CIVIL SERVICE, CENTRAL GOVERNMENT, WHITEHALL

**Company Profile** Civil Service Fast Stream is an award-winning graduate programme, providing an accelerated career path to leadership within the Civil Service.  
**Location:** Central London.  
**Date(s):** 12th June 2019 (10:30-16:30) (Date may be subject to change at short notice)  
**Travel costs:** Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see here.  
**Additional criteria:** The student must be from EU or Commonwealth countries (with the right to work in UK). The successful applicants must be willing to undertake security checks. Attendees must bring acceptable means of ID (i.e. passport). The experience will involve walking around Central London. The student must be able to commute to Central London.  

**Case Study:** [Here](#)  

**Recommended by:** School of History, School of Computing, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Bioscience, Kent Law School, Brussels School of International Studies, School of Economics, School of Mathematics, Statistics and Actuarial Science, School of European Culture and Languages
### BAE Systems

**Application code:** EX09  
**Opportunity details:** The chance to have a tour of the BAE Systems site, which will potentially include the use of a flight jet simulator! This is a great opportunity to find out about BAE Systems graduate careers and therefore perfect for engineering, finance, physics and business backgrounds!  
**KEY WORDS:** ELECTRONIC ENGINEERING, PHYSICS, DEFENCE, SECURITY  
**Company Profile:** BAE Systems are a global provider of defence and security products.  
**Location:** Rochester, Kent.  
**Date(s):** 10th June 2019 (10:00-16:30)  
**Travel costs:** Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see [here](#).  
**Additional criteria:** Due to the need to undertake a security check (as this is a List-X Site), only British Nationals are able to undertake this reward.  
**Recommended by:** School of Physical Sciences, School of Computing, School of Engineering and Digital Arts

### AbBaltis

**Application code:** EX10  
**Opportunity details:** A full day at AbBaltis which will include a training session on lab skills, a tour of the company facilities and a tour of Kent Science Park, followed by CV and career guidance appointments.  
**KEY WORDS:** LAB EXPERIENCE, BIOSCIENCE, DISEASE STATE PLASMA  
**Company Profile:** An internationally recognized supplier of disease state plasma and residual clinical samples.  
**Location:** Kent Science Park, Sittingbourne, Kent.  
**Date(s):** 6th June 2019 (10:00-17:00)  
**Travel costs:** Students may be able to reclaim the cost of travel through the University of Kent’s Work and Opportunities Fund - see [here](#).  
**Additional criteria:** The student must be from the School of Bioscience, Medway School of Pharmacy and/or School of Physical Sciences.  
**Recommended by:** School of Physical Sciences, School of Bioscience

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Skills Development Sessions

Skills development sessions are run by company representatives who have expertise in a particular area within the business. You will need at least 75 points.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk.
Pepsi Co

Application code: SD01

Opportunity details: A chance to find out about working in Corporate Affairs, PR and Communications, working with the media and political stakeholders, with Kent Alumni and current Corporate Communications Manager at Pepsi Co. The session will conclude with a Q&A and useful tips for the world of work. This is perfect for anyone interested in media and communications and/or studying business, social sciences and humanities.

KEY WORDS: COMMUNICATIONS, PR, MEDIA, CORPORATE AFFAIRS

Company profile: PepsiCo is the home to brands such as Pepsi Max, Tropicana and Quaker.

Location: University of Kent, Canterbury (ELT2).

Date(s): 12th June 2019 (17:00-18:00)

Additional criteria: None.

Recommended by: Kent Business School, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Arts, School of English

Global Growth Institute

Application code: SD02

Opportunity details: A workshop on ‘World class managers and how they achieve it’. Here, students will experience what the most successful global managers have done to become (and stay) so successful. As a part of this, the workshop will explore what is required to maximize personal and team potential. Wayne Clarke, Founding Partner, will share experiences from over 30 countries on how managers from different cultures are engaging and developing people. Exclusively to students who attend this workshop, Wayne will provide 10 subscriptions to the World Class Manager programme, valued at £200!

KEY WORDS: MANAGEMENT, KEY SKILLS, GLOBAL MANAGEMENT

Company profile: The Global Growth Institute works with Governments, companies and leaders across the globe to maximise their people investments.

Location: University of Kent, Canterbury (CESR2).

Date(s): 6th June 2019 (13:00-15:00).

Additional criteria: None.

Case Study: Here.

Recommended by: Kent Business School, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, School of Economics, School of Mathematics, Statistics and Actuarial Science, School of European Culture and Languages

*Note: if some rewards are oversubscribed, priority will be given to students who unsuccessfully applied for alternative rewards with the same sponsor or highest scoring students. We will aim to offer something to all students, but this cannot be guaranteed.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
# Enterprise Rent-a-Car

<table>
<thead>
<tr>
<th>Application code:</th>
<th>SD03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A ‘How to Develop Your Personal Brand’ workshop by Enterprise Rent-a-Car, which will address leadership, customer service and general business.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>BUSINESS MANAGEMENT, LEADERSHIP, GRADUATE CAREERS</strong></td>
</tr>
<tr>
<td>Company profile:</td>
<td>Enterprise Rent-a-Car is the world’s largest car rental organisation.</td>
</tr>
<tr>
<td>Location:</td>
<td>University of Kent, Canterbury (W1-SR6).</td>
</tr>
<tr>
<td>Date(s):</td>
<td>4th June 2019 (13:00-14:30)</td>
</tr>
<tr>
<td>Additional Criteria:</td>
<td>None.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Kent Business School</td>
</tr>
</tbody>
</table>

# Caliper

<table>
<thead>
<tr>
<th>Application code:</th>
<th>SD04</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opportunity details:</td>
<td>A full day workshop, including 1-1 coaching sessions, to help students launch their careers with focus and confidence. This will include training on how to apply key attributes to careers, make informed decisions, personal marketing and optimising key strengths. Following the workshop, students will have a follow-up telephone coaching session and developmental report.</td>
</tr>
<tr>
<td><strong>KEY WORDS:</strong></td>
<td><strong>CAREER COACHING, KEY SKILLS, PERSONAL MARKETING</strong></td>
</tr>
<tr>
<td>Company profile:</td>
<td>Caliper develop personality assessments for business talent.</td>
</tr>
<tr>
<td>Location:</td>
<td>University of Kent, Canterbury (W1-SR3).</td>
</tr>
<tr>
<td>Date(s):</td>
<td>10th June 2019 (09:00-16:30).</td>
</tr>
<tr>
<td>Additional criteria:</td>
<td>None.</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Kent Business School, School of Social Policy, Sociology and Social Research, Kent Law School, School of Arts, School of European Culture and Languages</td>
</tr>
</tbody>
</table>
### Chaucer Speakers Club

**Application code:** SD05  
**Opportunity details:** An interactive workshop focused on developing presentation and public speaking skills. The session will allow students to assess their speaking capability and confidence and provide key strategies to overcome challenges. The session will be interactive with tasks and will also cover fear of speaking, body language, use of notes and gestures in speaking.

**KEY WORDS:** PUBLIC SPEAKING, GRADUATE SKILLS, PRESENTATION SKILLS

**Company profile:** Chaucer Speakers Club offers opportunities for individuals to improve their public speaking skills.

**Location:** University of Kent, Canterbury (TLT).

**Date(s):** 5<sup>th</sup> June 2019 (10:00-14:00) (We cannot guarantee the time the session will end, as it depends on the number of student participants.)

**Additional criteria:** None.

**Case Study:** [Here](#)

**Recommended by:** School of Computing, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, Kent Law School, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology, School of European Culture and Languages

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### JPP Law LLP (Solicitors)

**Application code:** SD06  
**Opportunity details:** A workshop for all students interested in working in the legal sector, focusing on key skills and different entry routes.

**KEY WORDS:** LEGAL, COMMERCIAL LAW

**Company profile:** JPP Law is a firm of solicitors specialising in commercial legal services.

**Location:** University of Kent, Canterbury (KLT2).

**Date(s):** 12th June 2019 (13:00-15:00).

**Additional criteria:** None

**Recommended by:** School of Anthropology and Conservation, Kent Law School

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Becket Chambers

**Application code:** SD07  
**Opportunity details:** A session focused on advocacy.  
**KEY WORDS:** LAW, BARRISTER, ADVOCACY  
**Company profile:** Becket Chambers are the largest chamber in Kent, covering courts throughout the South East and London.  
**Location:** University of Kent, Canterbury (KS6).  
**Date(s):** 6th June 2019 (17:15-18:15).  
**Additional criteria:** The student must be interested in pursuing a career as a barrister.  
**Recommended by:** Kent Law School

### FDM

**Application code:** SD08  
**Opportunity details:** A workshop which will go through all stages of a general recruitment process, from CVs to the interviews and assessment centre.  
**KEY WORDS:** GRADUATE SKILLS, CV, INTERVIEW SKILLS  
**Company profile:** FDM Group is a global professional services provider with a focus on IT.  
**Location:** University of Kent, Canterbury (DLT2).  
**Date(s):** 12th June 2019 (10:00-12:00).  
**Additional criteria:** None.  
**Recommended by:** Kent Business School, School of Computing, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Bioscience, School of Engineering and Digital Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
## Tunbridge Wells Borough Council

**Application code:** SD09  
**Opportunity details:** A workshop introducing the idea of working in local government. The interactive session will include various speakers, covering heritage, museums, environmental issues, health and much more. There will be networking opportunities and the chance to gain an insight into the application process.  

**KEY WORDS:** LOCAL GOVERNMENT, PUBLIC SECTOR CAREERS, LOCAL COUNCIL  
**Company Profile:** Tunbridge Wells Borough Council (TWBC) is a district council; responsible for services including planning and building control, waste and recycling, environmental health, cemeteries and crematorium, leisure services, parks and tourism.  
**Location:** University of Kent, Canterbury (ELT2).  
**Date(s):** 6th June 2019 (10:00-12:00).  
**Additional Criteria:** All students welcome, although please note: Tunbridge Wells Borough Council only recruit students with the right to work in the UK.  
**Recommended by:** School of Politics and International Relations, School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, Kent Law School, School of Arts, School of English, School of European Culture and Languages

## Bryncoed Productions

**Application code:** SD10  
**Opportunity details:** A skills session introducing the media industry, particularly working in the TV industry.  

**KEY WORDS:** TV INDUSTRY, MEDIA INDUSTRY  
**Company Profile:** Bryncoed Production is a TV drama production company.  
**Location:** University of Kent, Canterbury (SIBSR1).  
**Date(s):** 5th June 2019 (14:00-16:00).  
**Additional Criteria:** Student must be interested in the media sector.  
**Recommended by:** School of Anthropology and Conservation, School of Arts, School of Music and Fine Arts/Centre of Music and Audio Technology

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If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
### Waterstones

**Application code:** SD11  
**Opportunity details:** A workshop delivered by Store Manager and published author Martin Latham, focusing on publishing, book selling and author-agency agreements. This will include a Q&A at the end.

**KEY WORDS:** *BOOK RETAILING, PUBLISHING*

**Company Profile:** Waterstone’s is one of the leading booksellers on the High Street and online.

**Location:** University of Kent, Canterbury (ELT2).

**Date(s):** 7th June 2019 (14:00-16:00).

**Additional Criteria:** None.

**Recommended by:** School of History, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of English, School of European Culture and Languages
Employability Session

If you want to work in a particular field, through Employability Sessions, you can gain the opportunity to receive one-to-one advice with industry experts on how to achieve this. This will often include CV feedback and interview tips. You only need 50 points.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
The Royal Engineers Museum

Application code: ES01
Opportunity details: A chance to speak to staff at the museum about their particular roles and how to start a career in the museum industry.

KEY WORDS: HISTORY, MUSEUM CURATING

Company profile: The Royal Engineers Museum is Kent's largest military museum. It holds its own designated collection of historical and international importance. The numerous galleries tell the story of Britain's military engineers from the Roman period to the modern Corps of Royal Engineers.

Location: Royal Engineers Museum, Medway (shuttle bus will be operational).
Date(s): 12th June 2019 (13:00-14:00 + time to explore)
Travel costs: Students can use the Canterbury-Medway free shuttle bus and the museum is a short walk from the campus.
Additional Criteria: Interest in careers in the museum sector.
Recommended by: School of History, School of Arts, School of European Culture and Languages

Dehns

Application code: ES02
Opportunity details: A session covering what it means to be a Patent Attorney and how to start a career in this sector. CV feedback and general advice will be provided.

KEY WORDS: PATENT ATTORNEY, TRADE MARK, SCIENCE

Company profile: Dehns is one of Europe’s leading firms of patent and trade mark attorneys.
Location: University of Kent, Canterbury (pp).
Date(s): 13th June 2019 (10:00-11:00)
Additional Criteria: The students must be studying a science degree. The students must be on target to achieving a 1:1 or 2:1.
Recommended by: School of Physical Sciences, School of Bioscience
Becket Chambers

Application code: ES03
Opportunity details: 1-1 appointment with a barrister, focusing on general career advice, life as a barrister and CV feedback.

**KEY WORDS: LAW, BARRISTER, ADVOCACY**

Company profile: Becket Chambers are the largest chamber in Kent, covering courts throughout the South East and London.
Location: Canterbury, Kent.
Date(s): June-September 2019, to be arranged between sponsor and student.
Additional criteria: Student must be interested in pursuing a career as a barrister.
Recommended by: Kent Law School

Family Law Kent

Application code: ES04
Opportunity details: 1-1 appointment with a Specialist Family Solicitor!

**KEY WORDS: LEGAL CAREERS, FAMILY LAW, SOLICITORS**

Company profile: Family Law Kent deal with a full spectrum of family law issues.
Location: Canterbury, Kent.
Date(s): To be arranged between the student and sponsor.
Additional Criteria: The student must be interested in starting a career as a solicitor.
Recommended by: Kent Law School

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
Vouchers

If you are unable to undertake a work-based placement over the summer, you can apply for a voucher for only 50 points. Please note, each student can apply for only one voucher.

If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
University of Kent

Application code: VR01

Company profile: The University of Kent is one of the UK’s leading European University’s with several campuses across Kent and Europe.

Date(s): See expiry date on voucher.

Opportunity details: £10 Amazon voucher.

Criteria: Restricted to one voucher per student.

Please note: The EP team only have a limited quantity of £10 Amazon vouchers and if the team receives a high volume of applications, preference will be given to:

1. Students who are unable to undertake any other EP reward.
2. If still oversubscribed, preference will be given to the highest scoring students.

The EP team hopes to ensure all students, who apply for a voucher, receive this prize but if oversubscribed, this is considered the fairest means of allocation.

Furthermore, if a student is due to receive a highest points prize (see next page), they will not be offered a £10 Amazon voucher.
If you have any questions or would like a 1-1 guidance appointment with the EP team, please contact us via employabilitypoints@kent.ac.uk
For those who really excel as a part of the EP Scheme, we have a number of highest points prizes to give away. Students will be awarded these during the EP Reward Evening on the 4th June 2019 at our Canterbury Campus.

This will be a fantastic evening of celebration and to book your tickets (which are limited) see [here](#). There will be free travel available for students travelling from Medway.

**Please note**, students can only win one **reward** and the winners of Tier One rewards (e.g. Highest Points Canterbury and Highest Points Medway) do not qualify for Tier Two rewards (e.g. Highest Points Social Sciences) or Tier Three rewards (e.g. Most Points Earned via Study Plus).

All categories and relevant prizes are subject to change.

### Tier One Rewards

<table>
<thead>
<tr>
<th>Category</th>
<th>Prize</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Highest Scoring EP Student from the Canterbury Campus</strong></td>
<td>Enterprise Rent-A-Car will provide the winning student with a £350 Amazon voucher.</td>
</tr>
<tr>
<td><strong>Highest Scoring EP Student from the Medway Campus</strong></td>
<td>Medway Council will provide the winning student with a £350 Amazon voucher.</td>
</tr>
<tr>
<td><strong>Highest Points Achieved in a Year</strong></td>
<td>Kreston Reeves will provide the winning students with a £350 Amazon voucher (first place) and a £250 Amazon voucher (second place).</td>
</tr>
</tbody>
</table>

### Tier Two Rewards

<table>
<thead>
<tr>
<th>Category</th>
<th>Prize</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Highest Scoring EP Student from the Faculty of Social Sciences</strong></td>
<td>Kent Invicta Chamber of Commerce will provide a £250 Amazon voucher to the winning student.</td>
</tr>
<tr>
<td><strong>Highest Scoring EP Student from the Faculty of Sciences</strong></td>
<td>Canterbury Cathedral will award the winner with a £250 Amazon voucher.</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Tier Three Rewards</th>
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</thead>
<tbody>
<tr>
<td>Highest Scoring EP Student from the Faculty of Humanities</td>
</tr>
<tr>
<td>Canterbury City Council will provide the winner with a £250 Amazon voucher.</td>
</tr>
<tr>
<td>Highest Scoring Postgraduate EP Student</td>
</tr>
<tr>
<td>Reflect Digital will provide the winning student with a £250 Amazon voucher.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Civil Service Fast Stream</th>
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</thead>
<tbody>
<tr>
<td>Highest Scoring Student Studying a Heritage Related Degree</td>
</tr>
<tr>
<td>Civil Service Fast Stream will provide a £150 Amazon voucher.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Medway Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highest Scoring Student Studying a Business Related Degree at Medway</td>
</tr>
<tr>
<td>Medway Council will provide the winning student with a £150 Amazon voucher.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CALIPER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highest Scoring Student who has Completed the Careers and Employability Award on Moodle</td>
</tr>
<tr>
<td>Caliper will provide a £150 Amazon voucher to the winning student.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Study Plus</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Student who has Earned the Highest Number of Points via Study Plus Courses.</td>
</tr>
<tr>
<td>Study Plus will award the winning student with a £150 Amazon voucher.</td>
</tr>
</tbody>
</table>
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The Highest Scoring Student Studying at a European Centre
Yoyo Design will award the winning student with a £150 Amazon voucher.

The Highest Scoring Student Studying a Creative Degree
Nucleus Arts will award the winning student with a £150 Amazon voucher.

The Highest Scoring First Year Undergraduate Student
BAE Systems will award the winning student with a £150 Amazon voucher.

The Highest Scoring Society President or Sports Team Captain
K Sports will award the winning student with a £150 Amazon voucher.

The Highest Scoring Student who is Studying a Finance Related Degree.
Santander Universities will award the winning student with a £150 Amazon voucher.

EP Student with the Highest Number of Volunteering Hours Logged on Kent Union’s KSCV Award
Southeastern Railway will provide a £150 Amazon voucher for the winning student, a £100 Amazon voucher to second place and a £50 Amazon voucher to third place.

The Highest Scoring Student who has undertaken Academic Peer Mentoring
Iona will award the winning student with a £150 Amazon voucher.
### Appendix: Graduate Attributes

Please see below a summary of how you can potentially develop specific Graduate Attributes by successfully completing EP rewards.

<table>
<thead>
<tr>
<th>#Grad Goals</th>
<th>CONFIDENCE</th>
<th>Creativity and Innovation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internships: All internships.</td>
<td>Project Placements: All project placements.</td>
<td>Work Experience: All work experience placements.</td>
</tr>
<tr>
<td>Work Shadowing: All work shadowing placements.</td>
<td>Other: Enterprise Rent-a-Car (MA01); Santander PLC (MA02); Global Growth Institute (SD02); Enterprise Rent-a-Car (SD03); Caliper (SD04); Chaucer Speakers Club (SD05); FDM (SD08); Royal Engineers Museum (ES01); Becket Chambers (ES03); Family Law Kent (ES04).</td>
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<thead>
<tr>
<th>#Grad Goals</th>
<th>Creativity and Innovation</th>
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</thead>
<tbody>
<tr>
<td>Internships: Yoyo Design (IN01); Kent Live (IN08); TMLEP (IN09); Reflect Digital (IN10-12); Canterbury BID (IN16); JF Tobias (IN17); Arcade (IN18); The Landmark London (IN19); Emir (IN20); MCM Net (IN21-22); Pentins Financial Planners (IN23); Nucleus Arts (IN24); Kent Invicta Chamber of Commerce (IN32); SARD (IN33); The Wonderful Creative Agency (IN38-39).</td>
<td>Project Placements: Historic Dockyard Chatham (PP01); Hub for Innovation and Enterprise (PP04); Medway Council (PP05); TimeQuest (PP08-09).</td>
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</tbody>
</table>

| Work Experience: Demelza (WE03); Arcade (WE06-7); Sleeping Giant Media (WE08); Global Radio (WE09); People United (WE11); Lifford Gallery (WE12); Yoyo Design (WE12); Yoyo Design (WE14); KMTV (WE15); YouCan (WE16-17); Canterbury Cathedral (WE18); DSTL (WE20); Jason Dodd Photography (WE25); Scaramanga Marketing (WE26); Digitom Video Content Agency (WE27); Bryncoed Production (WE28); Historic Dockyard Chatham (WE30); Lifford Framing (WE35); Kent Innovation and Enterprise (WE36); Kent Downs (WE46); East Kent Mencap (WE48); Kent Enterprise Trust (WE49-54); Romney Marsh Wools (WE55); Samaritans (WE63); Visit | |

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<table>
<thead>
<tr>
<th>Internships</th>
<th>Project Placements</th>
<th>Work Experience</th>
<th>Work Shadowing</th>
<th>Other</th>
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</thead>
<tbody>
<tr>
<td>Kent (WE64); Canterbury City Council (WE76-8); TimeQuest (WE79-80).</td>
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<tr>
<td>Work Shadowing: Perfectly Clear Marketing (WS04); Tunbridge Wells Borough Council (WS12); Canterbury Innovation Centre (WS13); Nucleus Arts (WS15-17); Romney Marsh Wools (WS18).</td>
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<tr>
<td>Other: Shepherd Neame (EX02-4); Nucleus Arts (EX05); PepsiCo (SD01); Caliper (SD04); Bryncoed Productions (SD10).</td>
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<tr>
<td>Internships: Sevenoaks Town Council (IN03); ZTP (IN05); Sustainability Monitor (IN06); The Landmark London (IN18); (Potentially others).</td>
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<td>Project Placements: (Potentially others).</td>
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<tr>
<td>Work Experience: University of Kent: Office of the Vice Chancellor (WE55); (Potentially others).</td>
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<td>Work Shadowing: Civil Service Fast Stream (WS01-02); (Potentially others).</td>
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<td>**#Grad Goals</td>
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<tr>
<td>Other: All company experiences, skills development sessions and employability sessions.</td>
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<tr>
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