The Forum will be held on **Wednesday 27 January 2010 at 14.00 hrs in Darwin Conference Suite** at the University.

**AGENDA**

1 **Minutes**
   To confirm the minutes of the meeting held on 28 January 2009 (copy attached).

2 **Edexcel Report – Dr Keith Brooker**
   2.1 Quality Update
   2.2 Future of BTEC Higher Nationals

3 **Edexcel Programme Validation**

4 **Collaborative Provision Audit 2010 update – Rachel Evans**

5 **Boards of Examiners 2010**
   5.1 To receive an update on arrangements – Vanessa Nedderman
   5.2 Guidance for examiners 2009/10
   5.3 External Examiner Report Submission System (EERSS)

6 **Appointment of External Examiners/Liaison/Students Numbers (HE in FE paper 01/10)**
   A paper is attached showing:
   1. Appointment of External Examiners
   2. University Liaison Officers/Programme Advisers
   3. Student numbers enrolled on franchised programmes as at 15/01/10

7 **Annual Reports 2008/09 (HE in FE paper 02/10)**
   7.1 A paper is attached showing reports outstanding from External Examiners and Liaison Officers/Programme Advisers.
   7.2 Faculty Officers to update on outstanding annual programme reports.

8 **Liaison Officers’ Reports (HE in FE paper 03/10)**

9 **Any Other Business**

03/06/10