The Forum will be held on **Wednesday 18 January 2006 at 2.00 p.m.** in **Darwin Lecture Theatre 3** at the University. See the University web site: http://www.kent.ac.uk/maps/ for directions and for a campus map.

**AGENDA**

1. **Minutes**
   To confirm the minutes of the meeting held on 18 January 2005 (copy attached).

2. **Edexcel Report**
   To include:
   - Quality Issues
   - Funding of sub-degree qualifications
   - Higher Nationals – the current position
   - New QA Procedures for Licensed Centres

3. **Boards of Examiners (2006)**

4. **Award Classification Rules**
   Proposed amendments

5. **Procedures under Licence Agreement**
   *See revised Annex O of the Code of Practice for Quality Assurance:*
   http://www.kent.ac.uk/registry/quality/code2001/index.html
   Procedure notes can be found at:
   http://www.kent.ac.uk/registry/quality/collaboration/franchise/procnotes/

6. **Appointment of External Examiners/Liaison/Students Numbers**
   A paper is attached showing:
   1. Appointment of External Examiners
   2. University Liaison Officers/External Advisers
   3. Associate College contact
   4. Student numbers enrolled on franchised programmes
   *See web site of franchised provision:
   http://www.kent.ac.uk/registry/quality/collaboration/franchise/index.htm*

7. **Staff Development**

8. **Annual Reports**
   Faculty Officers to update on reports outstanding.

9. **Any Other Business**