1. **Title of the module**

COMP6450 (CO645) - IT Consultancy Practice 2

COMP6451 (CO645 – IT Consultancy Practice 2

1. **School or partner institution which will be responsible for management of the module**

School of Computing

1. **The level of the module (Level 4, Level 5, Level 6 or Level 7)**

Level 6

1. **The number of credits and the ECTS value which the module represents**

15 credits (7.5 ECTS)

1. **Which term(s) the module is to be taught in (or other teaching pattern)**

Autumn or Spring

1. **Prerequisite and co-requisite modules**

None

1. **The programmes of study to which the module contributes**

CS, BC, CSMS, CoBA, AC joint honours, CSAI, MCS, WC, BIT, IT and YI variants.

1. **The intended subject specific learning outcomes.
On successfully completing the module students will be able to:**

8.1 Students will be able to formulate and evaluate technical alternatives to meet IT requirements arising from small businesses, including projects which have a medium-scale impact on the processes of the business. This includes issues of integration with existing technology and procedures, maintenance and expansion. Wherever appropriate, this will include consideration of both proprietary and open source solutions. [A4, B1, B3, B4, B8, C2]

8.2 Students, working under supervision, will be able to estimate proposed solutions to smallscale IT-based problems in small business situations, in respect of both time and cost. [B1,B8, D4]

8.3 Students will be able to present technical and commercial aspects of proposed solutions to IT-based problems to clients, using reasoned argument attuned to the client’s level of technical understanding. [B2, C2]

8.4 Students will have demonstrated an ability to work to tightly-defined cost and timescale budgets, and have gained an understanding of how to respond in a professional manner to changes in client requirements, and other eventualities that raise the prospect of budget overruns. [B2, B6, D2, D5]

8.5 Students will have gained detailed practical experience in applying selected areas of computing technology to meet the requirements of small enterprises. [A1, A2, A3, B5, C3]

8.6 Students will have experience of carrying out IT project work in a framework of defined procedures and processes, be able to evaluate that framework critically, and formulate practical proposals for small-scale developments to that framework so as to achieve a dependably high-quality service in a cost-effective way. [B5, B6, B8, C4, D6]

1. **The intended generic learning outcomes.
On successfully completing the module students will be able to:**

9.1 Students will be able to explore diverse sources of information to formulate and present technical alternatives to solve a given problem, and to decide between competing solutions within an identified framework of constraints, using criteria of evaluation that they have formulated. [D2, D3]

9.2 Students will have an understanding of project management in a commercial context, including the ability to assess and manage financial, organisational, and technical risks, and the need to establish and evolve a quality management system. [A4, C2, D5]

9.3 Students will appreciate how to deal with customers in a consulting role: skills required here include communication, presentation, negotiation and (where conflict arises) conflict resolution. [B2, D1, D2]

9.4 Students will be able to interact effectively within a team, recognise and support leadership provided by others, and be able to manage conflict in this context. Students will be able spontaneously to seek and make use of advice and feedback. [D1, D5, D6]

9.5 Students will be able to take responsibility for their own work, including (where applicable) leadership and mentoring provided by them to other team members, and evaluate its strengths and weaknesses. [D1, D5]

9.6 Students will be confident in the application of their own judgement, including developing their own criteria of evaluation, and be able to challenge received opinion. These capabilities will be manifest both in the students’ conduct of their own project work and (where applicable) in leadership provided to other team members. [D1, D5]

1. **A synopsis of the curriculum**

Students taking this module will undertake one or (typically) more assignments for the Kent IT Clinic (KITC). Each assignment will be of one of three types:

Work on one of KITC’s contracts with an external client. To the extent that client-funded work allows, every student will be given at least one assignment of this type. Wherever practical, a student will be encouraged to participate in the negotiation and pricing of contracts, under the ultimate supervision of KITC management. For each assignment, the student may work on the assignment individually or as part of a group, as directed by KITC. A contribution to the infrastructure of KITC itself.

A contribution to the infrastructure of KITC itself. These assignments work in a similar way to external assignments, but with KITC as the client.

Formulating a costed proposal for the future development of KITC, and presenting reasoned argument in support of the proposal to KITC management, as a candidate for inclusion in KITC’s strategic plan for the following academic year.

1. **Reading list (Indicative list, current at time of publication. Reading lists will be published annually)**

The BS EN ISO9001:2000 Standard BSi, ISBN 580368378

John Locke Open Source Solutions for Small Business Problems Charles River Media 2004,

ISBN 158403203

Efraim Turban et al. Electronic Commerce: a Managerial Perspective Prentice Hall 2003, ISBN

131230158

Mark Norris and Steve West eBusiness Essentials: Technology and Network Requirements for

Mobile and Online Markets John Wiley 2001, ISBN 471521833

Owen Briggs et al. Cascading Style Sheets: Separating Content from Presentation APress

2004, ISBN 159059231X

1. **Learning and teaching methods**

Total contact hours: 10

Private study hours and consultancy work: 140

Total study hours: 150

1. **Assessment methods**
	1. Main assessment methods

Project Report– 100%

13.2 Reassessment methods

Like for like where possible. Due to the nature of this module, and the necessity of an outside client partner, it is not necessarily possible to retrieve credit for this module. In such cases, the student must select another module, and possibly transfer to another programme when this module is compulsory on their current programme.

1. **Map of module learning outcomes (sections 8 & 9) to learning and teaching methods (section12) and methods of assessment (section 13)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Module learning outcome** | *8.1* | *8.2* | *8.3* | *8.4* | *8.5* | *8.6* | *9.1* | *9.2* | *9.3* | *9.4* | *9.5* | *9.6* |
| **Learning/ teaching method** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Private Study** |  |  |  |  |  |  |  |  |  |  |  |  |
| *Practical consultancy work* | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Assessment method** |  |  |  |  |  |  |  |  |  |  |  |  |
|  *Project* | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

1. **Inclusive module design**

The School recognises and has embedded the expectations of current equality legislation, by ensuring that the module is as accessible as possible by design. Additional alternative arrangements for students with Inclusive Learning Plans (ILPs)/declared disabilities will be made on an individual basis, in consultation with the relevant policies and support services.

The inclusive practices in the guidance (see Annex B Appendix A) have been considered in order to support all students in the following areas:

a) Accessible resources and curriculum

b) Learning, teaching and assessment methods

1. **Campus(es) or centre(s) where module will be delivered**

Canterbury
Medway

1. **Internationalisation**

The topics addressed by this module relate to a field which is of international importance, given the global role of computers in today's technological innovation.  The topics covered by this module are international in nature, being identical worldwide and independent of traditional spoken language*.*

**FACULTIES SUPPORT OFFICE USE ONLY**

**Revision record – all revisions must be recorded in the grid and full details of the change retained in the appropriate committee records.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date approved | Major/minor revision | Start date of the delivery of revised version | Section revised | Impacts PLOs (Q6&7 cover sheet) |
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Revised FSO Jan 2018