1. **Title of the module**

PSRU402 - Business Needs in Procurement and Supply

1. **School or partner institution which will be responsible for management of the module**

Centre for Higher and Degree Apprenticeships

1. **The level of the module (Level 4, Level 5, Level 6 or Level 7)**

Level 4

1. **The number of credits and the ECTS value which the module represents**

15 credits (7.5 ECTs)

1. **Which term(s) the module is to be taught in (or other teaching pattern)**

Flexible delivery model

10 weeks of study

Autumn, Spring and Summer

1. **Prerequisite and co-requisite modules**

N/A

1. **The programmes of study to which the module contributes**

Certificate in Procurement and Supply

1. **The intended subject specific learning outcomes.  
   On successfully completing the module students will be able to:**

1. Understand how to devise a business case for requirements to be sourced from external

suppliers

2. Understand the fundamentals of specifications and key performance indicators that are

included in contractual arrangements made with suppliers

3. Understand the main clauses that are included in formal contracts

4. Understand the main implications of outsourced work or outsourced services for

procurement

5. Understand how to identify and manage demand planning

1. **The intended generic learning outcomes.  
   On successfully completing the module students will be able to:**

1. Interpret and analyse information

2. Use evidence to support basic arguments

3. Apply theoretical ideas and concepts

4. Effectively present ideas and information in a variety of formats

1. **A synopsis of the curriculum**

The module explores the skills and information required to engage in demand led planning and its management, and the skills and information required to develop robust business cases. A range of procurement objectives are discussed alongside the importance of specifications and their role in the tendering process. Performance indicators are also considered, particularly how they may be used to ensure that value for money and effectiveness are achieved. The module also explores the main clauses required for a contractual arrangement and the wider implications of outsourcing services and goods.

1. **Reading list (Indicative list, current at time of publication. Reading lists will be published annually)**

Profex Ltd. (2013) *Business Needs in Procurement and Supply.* CIPS

Profex Ltd. (2013) *Leadership in Procurement and Supply.* CIPS

Bally P. and Prof. Farmer D. (2015) *Procurement Principles and Management.* Pearson 11th Edition

Asefesco A. (2014) *Lean Procurement and Supply Chain Management*: Key to Reducing Costs and Improving Profitability

1. **Learning and teaching methods**

Distance learning:

Total Learning Time: 100 hours

Private Study Time: 50 hours

Total Hours: 150 hours

1. **Assessment methods**
   1. Main assessment methods

Examination (20% of CIPS 3 hour examination)

Presentation 10 Minutes

Weighting:

Examination 80%

Presentation 20%

13.2 Reassessment methods

Like for like

1. ***Map of module learning outcomes (sections 8 & 9) to learning and teaching methods (section12) and methods of assessment (section 13)***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Module learning outcome** | 8.1 | 8.2 | 8.3 | 8.4 | 8.5 | 9.1 | 9.2 | 9.3 | 9.4 |
| **Learning/ teaching method** |  |  |  |  |  |  |  |  |  |
| **Private Study** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |
| Teaching | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |
| Work based experience | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |
| **Assessment method** |  |  |  |  |  |  |  |  |  |
| Examination | **x** | **x** | **x** | **x** |  |  | **x** | **x** | **x** |
| Presentation (10 minutes) |  |  |  |  | **x** | **x** |  |  | **x** |

1. **Inclusive module design**

The School/Collaborative Partner recognises and has embedded the expectations of current equality legislation, by ensuring that the module is as accessible as possible by design. Additional alternative arrangements for students with Inclusive Learning Plans (ILPs)/declared disabilities will be made on an individual basis, in consultation with the relevant policies and support services.

The inclusive practices in the guidance (see Annex B Appendix A) have been considered in order to support all students in the following areas:

a) Accessible resources and curriculum

b) Learning, teaching and assessment methods

1. **Campus(es) or centre(s) where module will be delivered**

Medway, distance learning

1. **Internationalisation**

The module explores the demand led analysis of needs and the development of business plans that aim to manage the procurement and supply required to meet them. This includes a wide range of scenarios that include international contexts for procurement and supply and the challenges that these pose to companies and organisations.

**FACULTIES SUPPORT OFFICE USE ONLY**

**Revision record – all revisions must be recorded in the grid and full details of the change retained in the appropriate committee records.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date approved | Major/minor revision | Start date of delivery of revised version | Section revised | Impacts PLOs (Q6&7 cover sheet) |
| FSO Jan 19 |  |  |  |  |
|  |  |  |  |  |