This Appendix to the generic University Fire Safety Manual applies to the building below. The purpose of these documents together with the building’s Fire Risk Assessment is to specify how the University will
- minimise fire risks,
- ensure the safety of all relevant persons in the event of a fire, and

Except for specific details below, or where not shown, all other items are as per the generic University Fire Safety Manual. These documents replace previous Fire Emergency Plans.

| 1.1 Premises | Rutherford Extension  
University of Kent, Canterbury, Kent CT2 7NX |
<table>
<thead>
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<tbody>
<tr>
<td>1.2 Occupier(s)</td>
<td>School of English</td>
</tr>
<tr>
<td>1.3 Uses</td>
<td>Academic &amp; administrative</td>
</tr>
</tbody>
</table>
| 1.4 Primary Responsible Person | Director of Commercial Services (as part of Rutherford College)  
Telephone number (01227 82)3890 |
| 1.6 Occupants | Staff, students, visitors |

2.1 Fire Risk Assessment

https://www.kent.ac.uk/safety/fire/safety-local/riskass_emergplans.html

3.1 Fire Strategy

3.2 Occupancy Limits & Restrictions | Normal office occupancy should not be significantly exceeded. |
3.5 Assisted Evacuation Planning & Restrictions | N/A regarding mobility impairments; level escape routes throughout building  
Personal Emergency Evacuation Plans should be provided for other relevant conditions. |

4.1 Emergency Evacuation

The fire alarm sound is a siren.  
The fire alarm system is tested every Wednesday morning at 08:55 (as part of Rutherford College).

4.2 Assembly Point

Rutherford causeway, no. 18.

4.5 Assisted Evacuation

See 3.5.