# FIRE SAFETY INFORMATION

Reid Hall, Paris

<table>
<thead>
<tr>
<th>Fire warning arrangements</th>
<th>The fire alarm signal is clearly audible throughout the premises. The alarm sound is a siren.</th>
</tr>
</thead>
</table>
| Action in the event of fire | On discovering a fire, persons should immediately retreat from the fire, raise the alarm at the nearest call point and evacuate.  

On hearing the alarm signal, all persons present should immediately and calmly leave the building by the nearest available escape route, and proceed to the Assembly Point in the street outside (Rue de Chevreuse).  

Persons evacuating must  
- not stop or go elsewhere to collect any personal belongings;  
- ensure others in the vicinity also evacuate;  
- only if safe to do so, assist any person who needs help;  
- obey any official instructions; and  
- remain at the Assembly Point until instructed otherwise.  

Building Reception will telephone the Emergency Services. |
| Emergency escape routes | Emergency escape routes are clearly signed, and are kept immediately available and unobstructed at all times.  

All users of the building should ensure they are fully aware of both obvious/familiar and alternative escape routes. |
| Fire fighting equipment | Fire extinguishers are provided at key locations.  

Persons with no specific training are not expected to fight a fire, but all occupants should familiarise themselves with the location and basic operating principles of the equipment (including types of fire for which each extinguisher is suitable) in case they need to use it – i.e. only for life safety purposes. |
| Fire Risk Assessment | A comprehensive Fire Risk Assessment of the University of Kent premises is available from management. |
| Persons who may require assistance  
(e.g. disability, injury, medical condition, heavily pregnant, elderly/infirm) | Persons who may require assistance to escape rapidly and safely should contact management. Their needs will be discussed confidentially with appropriate members of staff, and the necessary arrangements made. |