1. **The Network Controller** is the Director of Information Services. He/she has been identified by the University as the person designated as having the authority to perform interceptions on the University data network in accordance with the Regulation of Investigatory Powers (RIP) Act 2000 – (Communications Data) (Additional Functions and Amendment) Order 2006.

2. **The Compliance Officer** is the Head of IT Infrastructure and the person with responsibility to ensure that the University data network is operated within UK law: principally the RIP Act 2000 and the Computer Misuse Act 1990 but also other relevant legislation.

3. **The Systems Administrator** is the person with responsibility for and privilege to perform the technical management of a computerised system. Specified Systems Administrators will be explicitly authorised by the Network Controller to perform particular types of monitoring within the scope of these procedures. These Systems Administrators may be from Professional Services or Academic Schools.

4. **The University's IT Security Team** is headed by the Network Controller and has responsibility for the security of the University data network, and attached systems. The Team will report suspected misuse/abuse to the Investigating Officer and liaise with Systems Administrators.

5. **Investigating Officer (IT)**: the Quality and Standards Manager in Information Services will normally act as the Investigating Officer, will assess cases of suspected computer misuse/abuse, and will initiate such investigations and actions as are appropriate under these procedures. In his/her absence, the Operations Manager in Information Services will fulfil this role.

6. **Investigating Officer (Library)**: the Quality and Standards Manager in Information Services will normally act as the Investigating Officer. He/she will assess cases of suspected misuse/abuse of Library facilities and/or breaches of the Regulations and will initiate such investigations and actions as are appropriate under these procedures. In his/her absence, the Assistant Director Planning and Administration will have responsibility.

7. **IT Regulations Implementation Officer** is normally the Assistant Director Planning and Administration and is charged with the responsibility for the implementation of the Regulations. In his/her absence, the Director of Information Services will have responsibility.

8. **Library Regulations Implementation Officer** is normally the Assistant Director Customer Support is charged with the responsibility for the implementation of the Regulations. In his/her absence, the Director of Information Services will have responsibility.