

Special Collections & Archives request

Please complete this form to request access to items from Special Collections or the British Cartoon Archive. Material can only be viewed in the Special Collections & Archives reading room and is not available for borrowing; an appointment is necessary.

Type of material

Book/pamphlet <input type="checkbox"/>	Map <input type="checkbox"/>	Other/unknown <input type="checkbox"/>
Programme <input type="checkbox"/>	Photograph <input type="checkbox"/>	
Playbill/poster <input type="checkbox"/>	Correspondence <input type="checkbox"/>	

Item information

Author/editor

* Title

Classmark (if known)

* Barcode(s)

Collection (if known) Year of publication

*Fields marked * are required*

Your details

* Name

Kent ID number

* Telephone number

* Email address

* Status (please tick one): University of Kent student Staff Visitor/external borrower

*Fields marked * are required*

Completed forms and timing of requests

Please give us one working day's notice of your visit to enable staff to retrieve the items. Materials requested on a Friday will be available by the following Tuesday. We will contact you to confirm the time of your appointment.

Date

Today's date Date you wish to consult the material