
Apply for Templeman Library schools and colleges membership

You will be able to borrow 5 items from the Templeman Library at any one time, except 3 day loans, multimedia material, or journals. You will not have access to digital resources.

Bring the completed form in person, along with the letter of introduction from your school and proof of your name and date of birth (this can be a passport, birth certificate, driving licence or VALIDATE UK card), to the Welcome Desk, Block C, Ground Floor, Templeman Library, University of Kent, Canterbury, Kent, CT2 7NU.

Applicant and parent / guardian details (please write clearly)

Fields marked * are required

Applicant's family name * Other names *

Age * Date of birth *

Address *

..... Postcode *

School *

Applicant's email *

Is this a renewal? No Yes

If yes: do you have a Kent membership card? No Yes ID number

Parent / guardian's name *

Parent / guardian's email *

I agree to abide by the Library and IT regulations: www.kent.ac.uk/is/regulations *

Breach of the regulations could result in the membership being cancelled.

Student signature Date

Data protection information: Information Services will use your data to provide you with a library service. It will be kept securely in accordance with the General Data Protection Regulation.

Please turn over for parent/guardian agreement and signature.

Parents/guardians: by signing this form you agree that you:

- are financially liable for lost book charges and fines for overdue books
- understand the library holds materials (for example DVDs) that are not suitable for under 18s
- accept our staff are not responsible for the use of any library material that might not be age appropriate
- understand the applicant can access our visitor PC, which gives limited access to e-resources and the internet following an ID check; users of this PC must keep to the University's IT regulations
- understand the applicant will be able to use the free WiFi Guest service on campus; users of WiFi Guest must keep to the University's IT regulations.

You also confirm that the applicant's details (overleaf) are correct.

Parent/guardian signature **Date**

Office use only

Induction checklist

- | | | | |
|--------------------------|--------------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | Welcome Desk | <input type="checkbox"/> | top-up for photocopying |
| <input type="checkbox"/> | Library cafe | <input type="checkbox"/> | IT & Library Support Desk |
| <input type="checkbox"/> | print copy scan machine | <input type="checkbox"/> | visitor PC |
| <input type="checkbox"/> | self-issue | <input type="checkbox"/> | self-return |
| <input type="checkbox"/> | what and how to borrow | <input type="checkbox"/> | resource terminals |
| <input type="checkbox"/> | how to find books on the shelf | <input type="checkbox"/> | library environment |

Induction completed by

Proof of name, date of birth and status seen (tick all that apply):

- | | | | |
|--------------------------|-------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | passport | <input type="checkbox"/> | letter from school |
| <input type="checkbox"/> | birth certificate | <input type="checkbox"/> | VALIDATE UK card |
| <input type="checkbox"/> | driving licence | <input type="checkbox"/> | school / college ID card |

Provisional registration document issued? Yes No

Kent ID number **XED**

Account expiry date

Passport photo webcam photo

Application processed by Date