

Programme Specification

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she passes the programme. More detailed information on the learning outcomes, content and teaching, learning and assessment methods of each module can be found in the programme handbook. The accuracy of the information contained in this specification is reviewed by the University and may be checked by the Quality Assurance Agency for Higher Education.

(Humanities Programme) with a Year / Term Abroad

1. Awarding Institution/Body	University of Kent
2. Teaching Institution	University of Kent and international partner institution during the period abroad
3. School responsible for management of the programme	Cf. standard programme specification
4. Teaching Site	University of Kent and the site of the international partner during the period abroad
5. Mode of Delivery	Cf. standard programme specification
6. Programme accredited by	n/a
7. Final Award	The respective Programme Award (usually BA)
8. Programme	*Standard Programme Title* with a year / term abroad
9. UCAS Code (or other code)	Codes would be as the respective programme
10. Credits/ECTS Value	480 (240 ECTS credits) with a Year Abroad or with a Placement year
11. Study Level	Undergraduate
12. Relevant QAA subject benchmarking group(s)	Cf. standard programme specification
13. Date of creation/revision (<i>note that dates are necessary for version control</i>)	Revised September 2020
14. Intended Start Date of Delivery of this Programme	September 2020

15. Educational Aims of the Programme

The programme aims to:

In addition to programme aims stated on the standard programme specification for the respective programme of studies:

1. attract and nurture students with a sustained intercultural competence

2. provide students with the opportunity across any programme of study in the Faculty of Humanities to spend a period at a University abroad, and to receive credits and a dedicated award for this achievement
3. to enable students to acquire and improve their skills and ability in another language if they choose to study in a non English speaking country.

16 Programme Outcomes

For subject-specific skills and programme outcomes, please refer to the individual specifications of programmes offered by the Faculty of Humanities. These also include module maps which detail which skills are emphasised on which modules.

The following section details the additional competencies and outcomes acquired by the opportunity of studying abroad for a defined period.

A. Knowledge and Understanding of:

1. one (or more) foreign languages to proficient intermediary level.
2. a specific foreign culture and its environment

Teaching/learning and assessment methods and strategies used to enable outcomes to be achieved and demonstrated

Students will have the opportunity to acquire foreign language and intercultural skills already during their initial study period at the University of Kent where such opportunities are offered by SECL and the Centre for World Languages which offers both "Express" and credit-bearing opportunities to acquire foreign language skills. These skills will then be enhanced by students participating in the assessment work of the international host university alongside their local students.

Skills and Other Attributes

B. Intellectual Skills:

1. to comprehend and negotiate successfully with a different cultural, social, and educational environment

Teaching/learning and assessment methods and strategies used to enable outcomes to be achieved and demonstrated

Participating in university education at a University abroad for a defined period, and undertaking the assessment alongside their local students

C. Subject-specific Skills:

1. a broader, international and intercultural perspective on the student's individual discipline
2. alternative approaches to the teaching, study and research of the student's subject, as practised in a foreign HE system

Teaching/learning and assessment methods and strategies used to enable outcomes to be achieved and demonstrated

Students will experience, during their period abroad, both a different set of teaching styles and methodologies, as well as different approaches to the study and assessment of their subject area.

D. Transferable Skills:

1. foreign language skills
2. the ability to live and work in a different cultural context.

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3. enhanced communication and interpersonal skills
4. enhanced ability for self-management, focus, and project management, as required by the mastering of a period of study abroad.

For information on which modules provide which skills, see the module mapping on the standard programme specification

17 Programme Structures and Requirements, Levels, Modules, Credits and Awards

The following regulations exclusively detail the regulation applying to the period of study spent abroad. Please refer to the individual programme specification within the Faculty of Humanities programme for the requirements, structures, and regulations of the individual programmes.

(Humanities Programme) with a Year Abroad:

1. Students registered for any three year undergraduate programme within the Faculty of Humanities will be eligible to apply for transfer to the same programme 'with a year abroad' after successful completion of Stage 1. In this case, the following regulations will apply in addition to the approved programme specification for the relevant standard programme of studies.
2. The application and selection process is managed by the School responsible for the programme. Usually, students will require a Stage 1 average of 60 or above and a positive recommendation from Stage 1 tutors to be considered for the year abroad.
3. Students would spend the third year of a standard three year BA-programme of studies abroad, taking the equivalent of 120 Kent/60 ECTS credits at their host institutions. On return, students will then take the final year of their programme at Kent.
4. The year abroad will be classified on a pass/fail basis. In order to pass the year abroad, the student must pass all modules abroad as documented by the transcript from the host institution.
5. After successful completion of their year abroad, the student's degree will be designated as (programme) 'with a year abroad'.
6. The relevant Board of Examiners may offer the students to retrieve up to a maximum of 60 credits (30 ECTS) failed during a year abroad via a dissertation or portfolio of work created during the period abroad in their subject of study, to be submitted and assessed under resit regulations. If the student has successfully passed at least 75% or the equivalent of 90 credits (45 ECTS) of their courses abroad, the Board of Examiners may alternatively consider the compensation or condonement (if there has been concessionary evidence) of missing credits. These regulations do not apply where credits abroad have been failed for non-attendance, or non-attempt of an examination, or where students terminate the period abroad early.
7. Students who fail more than 50% or 60 credits (30 ECTS) abroad, or who terminate the period abroad early, will not be eligible for a degree designated 'with a year abroad', and will not be eligible to retrieve their credits via a dissertation/portfolio; these students will pursue their further studies registered on their standard Programme of Studies without the title 'with a year abroad'.

(Humanities Programme) with a Term Abroad:

1. Students registered for any three-year undergraduate programme within the Faculty of Humanities will be eligible to apply for transfer to the same programme 'with a term abroad' after successful completion of Stage 1. In this case, the following regulations will apply in addition to the approved programme specification for the relevant programme of studies.
2. The application process is managed by the School responsible for the programme. Usually, students would require a Stage 1 average of 60 or above and a positive recommendation from Stage 1 tutors to be considered for the term abroad.
3. If the envisaged term abroad coincides with a compulsory core module at Kent, and there is no opportunity to take this module in another term when the student is present at Kent, the Programme Director of Studies will advise the student whether specific modules at the visited partner institutions will need to be selected in lieu of the core module.
4. Students will normally be able to spend either the second term of Stage 2 or the first term of Stage 3 of a standard three year BA-programme of studies abroad, taking the equivalent of 60 Kent/30 ECTS credits at their host institutions. On return, students will then continue with their final year (Stage 3) of their programme at Kent. - Individual programmes may however, as a result of a programme structure of core or mandatory modules, seek permission from the Faculty Learning and Teaching Committee to constrain the eligibility for the term abroad programme to a specific term within the course, notwithstanding that each student on this programme will have the chance to apply to spend one term during their studies at Kent at a university abroad. Where the access to the Faculty Year Abroad scheme is thus constrained,

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the policy for eligibility and choice will be published in printed and electronic student publicity, and students will be advised accordingly during their first year of studies.

5. Where international term or semester times allow the undertaking of a term abroad in different patterns from Kent term times, students may spend terms or semesters abroad in-between the end of Spring term of Year 2, and the beginning of their third year in Autumn. To facilitate such an asynchronous period abroad, students may request alternative assessments for their Kent Stage 2 examination work, should it coincide with their intended period abroad.
6. Students will not be permitted to spend the final teaching term of their programme of studies (Spring term of Stage 3) abroad.
7. Schools will nominate a dedicated Study Abroad Officer (this may be at Board of Studies-level for multi-subject schools) who will offer tutorial support to students abroad, and who will review the student's progress abroad.
8. The term abroad will be classified on a pass/fail basis and will not contribute to the classification of the students' degree award. In order to pass the term abroad and obtain the relevant credits, the student must pass all modules abroad as documented by the transcript from the host institution.
9. On successful completion of their term abroad, the student's degree will be designated as (programme) 'with a term abroad'.
10. The relevant Board of Examiners may offer students to retrieve credits failed during the term abroad via a dissertation or portfolio of work created during the period abroad in their subject of study, to be submitted and assessed under resit regulations. Any alternative assessment will be designed to test that the programme learning outcomes have been met. If the student has successfully passed at least the equivalent of 30 credits (15 ECTS) during their term abroad, the Board of Examiners may alternatively consider the award of credits by compensation or condonement. Compensation and condonement will not apply where credits abroad have been failed for non-attendance, or non-attempt of an examination, or where students terminate the period abroad early.
11. If the term abroad credits and attempts at its alternative retrieval have failed, students will need to make up the missing credits in a later term, and they will not be eligible for a degree designated 'with a term abroad'. Boards of Examiners will determine a retrieval strategy for students failing a period abroad in order to make up any credits missing towards their standard degree programme, usually 360 credits for a standard BA programme of studies.

Students are recommended to take both modules relevant to their programme of study and to the acquisition of foreign language and cultural skills. They may also pursue specific interdisciplinary opportunities at the international host departments which may not exist in a similar way on their programme at Kent. Students withdrawing during or after their period abroad will be eligible for fallback awards for their acquired Kent-credits only (eg. Diploma for Years 1 and 2 for year abroad students).

In addition to these general regulations for Faculty programmes with a period abroad, Schools may offer additional named programmes which also include a year-, term- or other period abroad as an integral component of their individual programme specification. In these cases, specific regulation for the admission to these programmes, the choice of international host institutions, and the weighting of the stage abroad may apply, which are different from the regulations contained in the present programme specifications. Any such regulations would be detailed in a respective approved programme specification for such a named year abroad-programme.

18 Work-Based Learning

Disability Statement: Where disabled students are due to undertake a work placement as part of this programme of study, a representative of the University will meet with the work placement provider in

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advance to ensure the provision of anticipatory and reasonable adjustments in line with legal requirements.

- n/a

19 Support for Students and their Learning

Schools will nominate a dedicated Study-abroad officer (this may be at Board of Studies-level for multi-subject schools) who will offer academic and tutorial support to students abroad, who will review the student's progress abroad, and who will – where appropriate in liaison with the respective Senior Tutor or other academic tutorial support officer – advise the student in case of failure during the period abroad on how to recover any missing credit points.

Students will also be advised by the University's central International Office and/or European Office about their period abroad. They offer specific study abroad guides assisting with the move abroad, and also regularly visit partner institutions.

The Faculty of Humanities also has a designated Director of Internationalisation overseeing its international activities, including the present opportunities to study abroad as part of any programme offered by the Faculty of Humanities.

- *Please refer to the individual programme specifications for the standard student support opportunities.*

20 Entry Profile

The minimum age to study a degree programme at the university is normally at least 17 years old by 20 September in the year the course begins. There is no upper age limit.

20.1 Entry Route

For fuller information, please refer to the University prospectus

There is no direct entry into the Humanities Programme with a period abroad at UCAS stage. Students apply for and register for any available programme within the Faculty of Humanities. Students registered for any undergraduate programme within the Faculty of Humanities will then be eligible to apply for transfer to the same programme 'with a year/term abroad' after successful completion of Stage 1. - The programmes with a year/with a term abroad can only be taken in conjunction with programmes which do not already include a period spent away from the university, either abroad or on placement/in industry.

The application and selection process is managed by the School responsible for the programme. Usually, students will require a Stage 1 average of 60 or above and a positive recommendation from Stage 1 tutors to be considered for the year abroad.

While the above opportunities will be available to any student within the Faculty of Humanities, students intending to transfer to the programme with a period abroad will need to avail themselves to the application and selection procedures managed by the Academic Schools or Boards of Subject. While preferences will be accommodated wherever possible, students may be offered an alternative host institution for their period abroad as required by the management of overall numbers according to available spaces. This programme is also available for students studying the standard programme on a part-time basis; the component abroad would, however, require them to reregister as full-time students for the period spent abroad.

20.2 What does this programme have to offer?

- An excellent opportunity to enhance the study of a Humanities discipline through international study abroad, which is accredited in the award of a degree "with a year/term abroad"

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- the opportunity to become proficient in a foreign language and to develop strong intercultural and interpersonal skills
- the opportunity to enhance employability through international competence

20.3 Personal Profile

- a high level of personal and academic commitment
- a strong interest in international culture and foreign societies
- a high skills in personal management

21 Methods for Evaluating and Enhancing the Quality and Standards of Teaching and Learning

The partner universities eligible for the Humanities Abroad programme have partnership agreements with the University and are regularly monitored by the University's International and European Office. Students can find information about eligible partner institutions at <http://www.kent.ac.uk/goabroad/>.

Programmes with a period abroad are reviewed and monitored alongside the standard versions of the same programme within the Faculty of Humanities.

Study abroad advisers and tutors receive additional training and guidance by the University's International and European Office. In the case of Erasmus exchanges they have the opportunity to visit the University's international partner institutions and monitor their student's progress while abroad.

21.1 Mechanisms for review and evaluation of teaching, learning, assessment, the curriculum and outcome standards

- Student module evaluations
- Annual programme and module monitoring reports, see www.kent.ac.uk/uelt/quality/code2001/annexe.html
- External Examiners system, see www.kent.ac.uk/uelt/quality/code2001/annexk.html
- Periodic programme review, see www.kent.ac.uk/uelt/quality/code2001/annexf.html
- Annual staff appraisal
- Peer observation
- Quality Assurance Framework, see www.kent.ac.uk/uelt/quality/code2001/code.html
- QAA Institutional Review, see <http://www.qaa.ac.uk/InstitutionReports/types-of-review/IRENI/Pages/default.aspx>

21.2 Committees with responsibility for monitoring and evaluating quality and standards

- Staff/Student Liaison Committee
- School Learning and Teaching Committee
- Faculty Learning and Teaching Committee
- Faculty Board
- Learning and Teaching Board
- Programme Approval Sub-Committee
- Board of Examiners

21.3 Mechanisms for gaining student feedback on the quality of teaching and their learning experience

- Student module evaluations
- Staff/Student Liaison Committee
- Student rep system (School, Faculty and Institutional level)
- Annual NSS

21.4 Staff Development priorities include:

- PGCHE requirements
- ILT membership
- Annual appraisals
- Institutional Level Staff Development Programme
- Academic Practice Provision (PGCHE, ATAP and other development opportunities)
- Professional body membership and requirements
- Programme team meetings
- Research seminars
- Conferences
- Study leave

22 Indicators of Quality and Standards

Please refer to the individual programme specifications for the Faculty of Humanities' portfolio.

22.1 The following reference points were used in creating these specifications:

Please refer to the individual programme specifications for the Faculty of Humanities' portfolio.

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