APPENDIX 2

RECORD OF EXPEDITED COURSE APPROVAL – for Spring 2021

Name of School: Architecture and Planning

Date of Approval Meeting: 17/11/2020

Attendees:
- Will Wollen – Divisional Director Education and Student Experience of Arts & Humanities
- Marialena Nikolopoulou – Deputy Head of School, School of Architecture and Planning
- Hannah Huxley – Quality Assurance and Compliance Advisor, QACO
- Ben Martin – Quality Assurance and Accreditation Manager
- William Adkins – Quality Assurance and Accreditation Manager (Note Taker)

1. Rationale for Amendment/s and Record of Discussion on School’s Reflection on the Guidance Points

Only a single module change requested, to merge the two coursework components of the AR549 Stage 2 module into a single assessed component. It was felt this would relieve stress from the students and improve the experience, and it was noted that they would still be provided with feedback on their work during the course of the tuition.

This was approved.

In March 2021 it will be reviewed whether to request this becomes a permanent change.

2. List of courses/modules requiring amendment/resting (and associate modules)

Please see Appendix 3.

3. Will there be any changes to the following CMA material information?
[Tick all that apply]

- Course title
- Entry requirements
- Compulsory modules
- Optional modules
- Delivery mode
- Contact hours
- Methods of assessment ✓
- Type of award (e.g., BA to BSc)
- Location of study
- Length of programme
- Accréditing body
<table>
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<th>Tuition fees</th>
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<td>Costs to students</td>
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<td>Change in how/when fees/costs are paid by students</td>
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<td>Change to accommodate offer</td>
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<td>Availability of funding and support</td>
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4. **Confirmation of Approved Amendments**

Approved by: Will Wollen  
Name: Will Wollen  
Date: 20/11/2020

7. **Actions:**

If approved:
- Inform applicants  
- Inform existing students  
- Inform CSAO  
- Inform Timetabling  
- Inform MORA  
- Review on [insert date]  
- Publish amendments

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