Post title: Professor (Teaching and Scholarship Focused)

Salary Scale: Professorial & Senior Management Scale

Responsible to: Head of School or their nominee

This is a generic role profile with the duties as specified in the National Role Profiles for Academic Staff that were agreed as part of the National Pay Framework in 2006

Key Duties

NB This role profile builds on the demands set out in the role profile for Reader and Senior Lecturer.

1 Teaching and learning support
- Oversee the design and development of the overall curricula.
- Lead the development and clarification of academic standards for the subject area.
- Contribute to the development of academic policies across the Institution.
- Develop the quality assurance framework within the Institution’s overall framework e.g. for the validation and revalidation of courses and student admission and assessment.
- Encourage the development of innovative approaches to course delivery and ensure that teaching delivery achieves the educational standards of the department.

2 Scholarship and Strategy
- Lead the development and implementation of teaching and learning strategy.
- Conduct research into learning and teaching methodologies and disseminate best practice within and out with the Institution.
- Develop and promote the use of innovative assessment methods.
- Lead collaborative partnerships with other educational institutions or other bodies.
- Lead bids for consultancy and other additional funds.
- Make presentations at national and international conferences and similar events.

Updated: 19/06/2012
3 Communication
• Be routinely involved in complex and important negotiations internally and with external bodies.

4 Liaison and networking
• Chair committees and participate in Institutional decision making and governance.
• Lead and develop internal and external networks to foster collaboration and share information and ideas and to promote the subject and the Institution.
• Promote and market the work of the department in the subject area both nationally and internationally.

5 Managing people
• Exercise academic leadership for all subject area teaching and scholarly activities.
• Act as line manager for matters relating to the employment of staff and ensuring the work is allocated fairly, according to skills and capacity.
• Ensure that staff are suitably qualified to work within their own area.
• Appraise and advise staff on personal and career development plans.

6 Teamwork
• Develop and communicate a clear vision of the strategic direction of own areas of responsibility to the team.
• Ensuring the enactment of Institutional strategic plans.
• Promote a collegiate approach and develop team spirit and team coherence.
• Foster inter-disciplinary team working.

7 Pastoral care
• Responsible for the initial resolution of all student issues within and out with standard procedures.
• Overall responsibility for welfare of staff drawing on specialist advice and support as required.
• Ensure that an appropriate framework is developed and used for pastoral care issues.

8 Initiative, problem-solving and decision-making
• Determine academic standards within own areas of responsibility.
• Contribute to the determination of the academic standards framework across the Institution
• Determine the final allocation of resources within own area of responsibility.
• Act as the final arbiter in local disputes.
• Be party to strategic decisions at Institutional level
• Lead the development of new and creative approaches in responding to teaching and learning challenges.
• Initiate new and original solutions to problems.
• Provide advice to external bodies.
9 Planning and managing resources
- Take overall responsibility for the organising and deployment of resources within own areas of responsibility.
- Contribute to Institutional planning and strategic development

10 Sensory, physical and emotional demands
- Balance the pressures of teaching and administrative demands and competing deadlines.

11 Work environment
- Overall responsibility for health and safety in own areas of responsibility.
- Ensure that appropriate risk management processes are operational.

Such other duties, commensurate with the grading of the post that may be assigned by the Head of Department or their nominee.

Person Specification

Summary Criteria for promotion to a Chair:

The University seeks to appoint people to a Chair on demonstration of their achievements against these two criteria:

(i) The ability of the individual to make a contribution to the University of strategic importance; this might, for example, include significant leadership responsibilities at a senior level through the encouragement of research and/or pedagogy, the organisation and development of teaching, and/or the promotion of an innovation and enterprise activity; and

(ii) Outstanding and sustained national (and in the case of research, international) contribution to the advancement of their subject, bringing distinction to themselves and the University.

The person specification details the necessary skills, qualifications, experience or other attributes needed to carry out the role.

- Qualifications / Training

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<th>Qualification / Training</th>
<th>Essential</th>
<th>Desirable</th>
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<tr>
<td>First degree or equivalent in a relevant subject area</td>
<td>✓</td>
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<td>PhD in a relevant discipline</td>
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<td>A relevant teaching qualification (PGCHE)</td>
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- Experience / Knowledge
A leading authority and scholar in the subject, with a considerable national or international reputation. ✓

In depth knowledge of specialism to enable the development of new knowledge, innovation and understanding in the field. ✓

A thorough understanding of institutional management systems and the wider higher education environment, including equal opportunities issues. ✓

### Skills / Abilities

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<td>Excellent teaching skills appropriate to higher education at undergraduate and postgraduate levels ✓</td>
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<td>Ability to supervise research activities of undergraduate and postgraduate students effectively ✓</td>
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<td>Excellent interpersonal, presentation and communication skills ✓</td>
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<td>Evidence of ability to lead teams successfully ✓</td>
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### Additional Attributes

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<td>Evidence of, and a personal commitment to developing, excellence in both teaching and scholarship ✓</td>
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<td>Willingness to contributing fully and flexibly as part of the School team ✓</td>
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