Part-time University Of Kent Financial Support Package (KFSP)

Before completing the Application Form for the Part-Time University of Kent Financial Support Package please read these guidance notes very carefully.

New part-time students starting in the academic year 2015 / 2016, being charged a pro-rata amount of the £9,000 tuition fees, may be eligible for a pro-rata cash bursary (£2,000 in Stage 1 and £2,000 in subsequent years for full time) in each year of study as part of Kent’s Financial Support Package. The amount of cash bursary available will be dependent on the students level of study i.e. if a student is studying 50% of a full time course they would be eligible for a £1,000 cash bursary in their first and second year of study (Stage 1) and £1,000 cash bursary in subsequent years (providing they continue their course at 50% intensity).

Eligibility criteria

In order to qualify students must meet ALL the following eligibility criteria:

- The student must be new to higher education starting at the University of Kent in September 2015 in Stage 1
- The student must be registered on a part-time undergraduate degree programme at the University of Kent (excluding Franchise colleges)
- The student must be studying the equivalent of 25% or more of a full time course (i.e. 30 credits)
- The student must be ordinarily resident in England
- The student’s last place of learning must be a UK state school or college
- The student is from a household where the annual income is less than £42,620 per year *
- Meet ONE of the following criteria:
  - The students' household is located in an area that traditionally has had low levels of participation in higher education as defined by the Higher Education Funding Council for England (HEFCE)
  - Live in social housing
  - Are a Care Leaver, or lived in a Foyer or were ‘homeless’ prior to the start of their course
  - In receipt of Disabled Students’ Allowances

*The £42,620 qualifying household income level is variable and is dependent on a student's individual circumstance. Students with partners will have £2,000 ignored from their combined income. Also, students who have dependent children will have £2,000 ignored from their income for the eldest child and £1,000 for each other dependent child.

University of Kent Application Procedures

Part time students will need to make an application and provide evidence of their household income (see checklist below for required evidence) to the Financial Aid Office if they believe they meet all these eligibility criteria.

Applications can be submitted once students are registered on their course and have been in attendance for two weeks. Application forms will be available from the Financial Aid Office from 28 September 2015.
If the information provided with the application is insufficient then a request will be made for additional backup information.

A cash bursary will not be granted until all relevant documentation has been received and agreed.

Applicants will be informed whether they have met the University’s criteria for the financial support package by letter once the University is in receipt of all relevant information.

The cash bursary will be paid in two equal instalments in December 2015 and March 2016.

For an application form or any further information please contact:

Financial Aid Office, Room G43 Registry.

T: 01227 823488 / 824876 / 823851

E: FinancialAid@kent.ac.uk

Check list of supporting documentation:

• **Proof of benefits**

  Income Support, Housing Benefit, Local Housing Allowance, Council Tax Benefit, income based Job Seekers Allowance, New Deal Allowance & income related Employment and Support Allowance. **Evidence can be no more than 4 weeks older than the date of application for the NSP.**

or

• **Proof of household income** for the 2014 / 2015 tax year.

  Acceptable evidence is a P45, P60, P11D, P60U, Month 12 Payslip, Pension Statement or a self assessment tax return.