University of Kent - Collaboration Voucher

Terms and Conditions

1. Contribution will be given towards projects carried out by the University of Kent for external organisations. All projects must be carried out by the University of Kent and be within the definition of Enterprise which includes: Consultancy, Professional Development, Proof of Concept and collaboration.

2. Applications will only be deemed fully submitted once the project is defined and agreed with the academic team.

3. The University of Kent shall have absolute discretion to refuse any application that does not fit essential criteria, described in points one and two above, without appeal. Additionally the University of Kent shall have absolute discretion to refuse any application that it feels may breach any existing legislation, including State Aid rules (de minimis) and the University’s charitable charter (details of which are available on request).

4. All eligible projects will be considered. Awards will be made on a first come first served basis, up to the maximum available funds once the essential criteria, described in points one and two above, have been met. If the funds available do not allow contributions to be made to all projects submitted as full applications on the same day, priority will be given to projects with SME partners.

5. Funding is designed to support scoping projects with a value of between £5,000 and £10,000 excluding VAT and subsequent larger projects with a value of more than £10,000:
   - Initial scoping projects will be eligible for a maximum value of the contribution from the University of Kent at 50% of the value of the project up to £5,000.
   - Subsequent larger projects must be greater than £10,000 value will be eligible to receive a contribution from the University of Kent of £5,000.

6. An organisation is eligible for both stages of collaboration voucher, however priority will be given to projects that clearly indicate potential for follow on and larger joint collaborative projects starting within a period of 6 months from the end of the initial project. In exceptional circumstances a longer period may be acceptable at the discretion of the University.

7. Contributions cannot be matched by any other public funding.

8. All applications, submitted or discussed are confidential.

9. Applicants will ensure that all information provided in the Application Form is accurate to the best of their knowledge. The University reserves the right to take any appropriate action should it be proven that the Applicant or any other person(s) involved in the project/business was shown to have deliberately misled the University.

10. Applicants will be responsible for ensuring that all other parties involved in the project/business abide by these Terms and Conditions.

11. All projects will be the subject of a contractual agreement between the company and the University of Kent and the award will be considered as a contribution towards the project.

12. Contributions which have not been spent within the timeframe agreed may be withdrawn.

13. All information and enquiries regarding the Applications should be sent by email to enterprise@kent.ac.uk.

14. The University reserves the right to amend these terms and conditions from time to time. Updated terms will be published as soon as they come into force.

Last updated: October 2015