

Collaboration in MyFolio

In addition to the personal and professional benefits provided by MyFolio, it also enables collaboration between friends and groups of people.

Friends

Like Facebook, MyFolio allows you to request 'friendship' with other users. You can share pages and collections with all your friends easily, and use their feedback to improve them.

To make a friend request:

1. Type part of their name in the 'Search users' box near the top of any page and hit return.
2. Click the 'Send friend request' link to the right of their name in the results.
3. Recipient receives friend request.
4. Depending on their account settings they may have to approve your request.

You can view a list of all your friends, and the pages or collections they have shared with you, by clicking on the **'My Friends'** tab in the 'hamburger' menu. This page also enables you to remove users from your friends, by clicking the **'Remove from friends'** link.

Groups

You can create groups in MyFolio, with different membership options. Your group can then work together on pages or collections, or communicate via forums. You may want to create a group for a particular project you are working on, or for a society or club of which you are a member. For information on creating and managing groups, see <http://bit.ly/MFGGroup>.

Note: MyFolio enables groups to be self-created and self-managed for personal development and to ultimately enable users to represent themselves in a positive way. However, the purpose and content contained therein is bound by the same guidelines