KentPlayer: Using subfolders

Creating subfolders

To restrict viewing of your recordings to particular students or groups, you may wish to set up subfolders for your KentPlayer modules – for example, you could create a folder to be accessed only by those students with relevant ILPs. To set up a subfolder:

1. Go to KentPlayer at player.kent.ac.uk and log in with your Kent IT account.
2. Navigate to your module folder using the menu at the left of the screen.
3. Select ‘Add folder’ at the top of the list of recordings
4. Type in a suitable name for your folder, e.g. AB123 ILP Folder, then press Enter.
5. A link to the new subfolder now appears at the top of your list of recordings, together with the option to create further subfolders.

Managing access to subfolders

To now manage who will have access to any recordings you make in (or move to) your new subfolder:

1. Click on the folder name at the top of your list of recordings, to go to the subfolder.
2. Click on the ‘Share’ icon towards the top right:
3. Your subfolder initially inherits permissions from its parent. To change these permissions, click on the small arrow in the ‘Who has access’ panel:
4. Select the option ‘Specific people’

5. Set the permissions for your subfolder:
   (i) Remove access from viewers using the x next to their details in the list – their entry will turn red. To reinstate access, use the + that now appears next to their details.
   (ii) If you want to grant access to further users, enter their email address or Kent IT username under ‘Invite people’.
   (iii) When you have set permissions as desired, click ‘Save changes’
Making subfolder recordings available in Moodle

The KentPlayer block in your Moodle module will only show the recordings from the main folder, not your new subfolder. There are several ways that you can make recordings accessible from Moodle. You could, for example, simply provide a direct link to the recording on KentPlayer. However, the link would usually show for all students on the module even though they would not all have access – that is, clicking the link would inform them that they could not access the recording. This may not be desirable, so to avoid displaying a restricted link to all of your students, two approaches would be to link to the whole KentPlayer folder or to embed the folder within Moodle, as described below. If you need further information or assistance with this, please email kentplayer-help@kent.ac.uk

When linked or embedded, students will see the list of recordings for your module folder on KentPlayer – if they have access to your new subfolder, this link will be displayed at the top of the list; otherwise, they will just see those recordings to which they have access. Note that if you do not use KentPlayer other than for your restricted subfolder(s), an alternative approach may be preferred, for example creating a Moodle group with access to KentPlayer resources, or emailing selected students directly with the links to any restricted recordings.

Link to the KentPlayer folder from Moodle

The link to the module folder can be added as a resource in your Moodle module. To find the address for this link:

1. From KentPlayer, click on the ‘Share’ icon in the main module folder *(not the new subfolder)*.

![Share icon](image)

2. The link address is shown, starting https://player.kent.ac.uk/Panopto:

Embed the KentPlayer folder in Moodle

The KentPlayer folder can be embedded in your Moodle page by adding an ‘embed code’ to a Label in your Moodle module. (You may want to create a separate ‘KentPlayer’ section in your Moodle module where you can add this Label.) You will need to know how to add HTML to this label – contact kentplayer-help@kent.ac.uk if you need assistance with this step.

1. From KentPlayer, click on the ‘Share’ icon in the main module folder *(not the new subfolder)* – as in step 1 for ‘Link to the KentPlayer folder from Moodle’ above.

2. Click on ‘Embed’ to show the embed code, starting `<iframe src="https://player.kent.ac.uk/Panopto:`