**Annex A: Requirements for Taught Courses of Study**

**Appendix D: Industrial Placement Requirements for Postgraduate Taught Courses of Study**

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# Overview of this Document

This document of the Code of Practice sets out the requirements for industrial placements for Postgraduate Taught Courses of Study (PGT). The requirements outlined in this document currently apply to PGT courses commencing in September only.

# Consulting Other Documents

This document must be followed in conjunction with:

* [Annex A Appendix A: Requirements for Modules](https://www.kent.ac.uk/education/documents/code-of-practice-taught/code-of-practice-taught-annex-a-appendix-a-requirements-for-modules.docx)
* [Annex A Appendix B: Publication of Course and Module Specifications](https://www.kent.ac.uk/education/documents/code-of-practice-taught/code-of-practice-taught-annex-a-appendix-b-publication-of-specifications.docx)
* [Annex B: Approval of Taught Courses, Suspensions and Withdrawals](https://www.kent.ac.uk/education/documents/code-of-practice-taught/code-of-practice-taught-annex-b-approval-of-taught-courses.docx)
* [Annex C: Approval of Modules, Suspensions and Withdrawals](https://www.kent.ac.uk/education/documents/code-of-practice-taught/code-of-practice-taught-annex-c-approval-of-modules.docx)
* [Assessment Regulations Framework](https://webtools.kent.ac.uk/site-editor/draft/www.kent.ac.uk/education/regulatory-framework/assessment-regulations-framework)
* [Principles of Compliance with Consumer Protection Laws](https://www.kent.ac.uk/education/documents/cma/principles-of-compliance-with-consumer-rights-protection-laws.docx)
* [Policy on Communication with Applicants and Students](https://www.kent.ac.uk/education/documents/cma/policy-on-communication-with-applicants-and-students.docx)

### Length of Industrial Placements

* 1. Only **one** industrial placement version is permitted per course of study that will ordinarily consist of 44 weeks, with a minimum requirement of 39 weeks.
	2. Longer periods of up to 52 weeks may be supported by exception subject to approval by both the Careers and Employability Services and the Divisional Director of Graduate Studies and Student Experience.

### Composition of the Course and Progression

* 1. PGT Stage 1 will cover the taught element of the course (September to May) and incorporate the progression requirement for Stage 2.
	2. The progression to Stage 2 will be determined by the PGT Stage 1 Board of Examiners which is normally held in June. PGT Stage 1 results will normally be published in early July.
	3. Students will only be permitted to progress to the industrial placement (Stage 2) if they pass Stage 1.
	4. Failure at Stage 1 will result in students being transferred onto the non-placement course variant.
	5. September entry PGT courses with an industrial placement must be setup as 2 Stages with no Summer vacation in Stage 1.
	6. PGT Stage 2 will incorporate the industrial placement, the industrial placement report and the research project/dissertation.
	7. PGT Stage 2 placement will comprise of total 120 Credits with the harmonised setup of 105 Credits for the Industrial Placement Experience and 15 credits for the Industrial Placement Report.

### Commencement of the Industrial Placement

* 1. PGT Stage 2 placements will commence within an 8-week window – commencing no earlier than the formal release of PGT Stage 1 results (early July). All placements to commence no later than mid-September.

### Preparation for Research Project/Dissertation

* 1. Preparation for the research project/dissertation will be setup in the penultimate week of Block 2 Spring Term with auto-enrolment and engagement of students post-placement.
	2. Monthly supervision/tutorials will be required for the remainder of the course duration upon completion of the industrial placement. Students will be required to work on their research project/dissertation and industrial placement report simultaneously for submission in mid/late August[[1]](#footnote-2).
	3. Where a placement finishes early or is shorter than otherwise expected, the University must ensure there are sufficient academic obligations to warrant international students remaining sponsored and in the UK. Therefore, supervision must continue monthly throughout Stage 2 (Block 2A and Block 2XA) whilst students are working on their research project/dissertation and placement report for submission.

### Final Awards

* 1. Final degree awards will be determined by the Board of Examiners immediately following completion of the industrial placement and submission of the placement report and research project/dissertation. The Board of Examiners meetings will normally be held in October.
1. UK Visas and Immigration (UKVI) requirement to ensure compliance. [↑](#footnote-ref-2)