## Division and School/Department or partner institution which will be responsible for management of the module

Division of Human and Social Sciences, School of Economics

## The level of the module (Level 4, Level 5, Level 6 or Level 7)

Level 7

## The number of credits and the ECTS value which the module represents

3 credits (1.5 ECTS) Non-Contributory

## Which term(s) the module is to be taught in (or other teaching pattern)

Autumn, Spring and Summer

## Prerequisite and co-requisite modules and/or any module restrictions

None

## The course(s) of study to which the module contributes

#### Compulsory to the following courses:

* All Economics MSc courses.

## The intended subject specific learning outcomes.On successfully completing the module students will be able to:

8.1 Demonstrate critical awareness and understanding of career and PhD study opportunities in Economics and related fields for Economics MSc graduates in the UK and overseas

8.2 Demonstrate independence in searching, preparing and applying for MSc graduate jobs and PhD study

8.3 Understand the importance of obtaining and applying for work experience in the field in which they wish to pursue their career

8.4 Critically evaluate and demonstrate experience of different recruitment processes employed by business, finance and government

8.5 Demonstrate comprehensive understanding and practical experience of MSc graduate job and PhD application writing, CV and cover letter writing, and interview techniques of all types (face to face, telephone and video), competency tests and team based recruitment exercises

## The intended generic learning outcomes.On successfully completing the module students will be able to:

9.1 Make informed judgements and demonstrate experience in researching business, finance and government agencies for the purposes of applications for MSc graduate jobs

9.2 Articulate their individual and work-ready skills and attributes

9.3 Successfully complete online tasks and activities relevant to graduate job recruitment

9.4 Initiate and manage their own performance

9.5 Recognise the importance of relevant work experience for MSc graduates wishing to work in competitive areas such as finance.

## A synopsis of the curriculum

This module helps prepare students to acquire and develop the employability and transferable skills necessary to search and successfully apply for work experience and graduate opportunities in the commercial and public sector and for PhD programmes.

The curriculum will include guidance and practical exercises in application writing, CVs, careers advice, interview and assessment centre techniques, numeracy and competency tests, and psychometric evaluation.

## Reading list

The University is committed to ensuring that core reading materials are in accessible electronic format in line with the Kent Inclusive Practices.

The most up to date reading list for each module can be found on the university's [reading list pages](https://kent.rl.talis.com/index.html).

## Contact Hours

Private Study: 00.0

Contact Hours: 00.0

Total: 00.0

## Assessment methods

The module is non-contributory and assessment does not ‘count’ towards the formal 180 credit classification of Economics MSc degree programmes.

The module develops transferable skills designed to enhance employability and the knowledge, understanding and skills necessary to search and secure postgraduate job opportunities in a competitive economic environment. This module also prepares students for entry onto PhD programmes within the UK and abroad. Students will be given guidance on the level of engagement expected and will receive on-going feedback as part of the activities undertaken on the module.

Students who participate in the talks, workshops and one-to-one meetings, and who engage with the activities and tasks required of the module as discussed above will have met the module learning outcomes (MLOs 8.1-8.6 and 9.1-9.5) and will have this added to their Higher Education Achievement Report (HEAR).

## Map of module learning outcomes (sections 8 & 9) to learning and teaching methods and methods of assessment (section 13)

**Module learning outcomes against learning and teaching methods:**

| Module learning outcome | 8.1 | 8.2 | 8.3 | 8.4 | 8.5 | 9.1 | 9.2 | 9.3 | 9.4 | 9.5 |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Talks | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |
| Workshops |  | **x** | **x** | **x** | **x** |  | **x** | **x** |  | **x** |
| One-to-one meetings | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |
| Independent study | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |

**Module learning outcomes against assessment methods:**

| Module learning outcome | 8.1 | 8.2 | 8.3 | 8.4 | 8.5 | 9.1 | 9.2 | 9.3 | 9.4 | 9.5 |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Attendance | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |

## Inclusive module design

The Division recognises and has embedded the expectations of current equality legislation, by ensuring that the module is as accessible as possible by design. Additional alternative arrangements for students with Inclusive Learning Plans (ILPs)/declared disabilities will be made on an individual basis, in consultation with the relevant policies and support services.

The inclusive practices in the guidance (see Annex B Appendix A) have been considered in order to support all students in the following areas:

a) Accessible resources and curriculum

b) Learning, teaching and assessment methods

## Campus(es) or centre(s) where module will be delivered

Canterbury

## Internationalisation

The module will promote awareness of opportunities for MSc graduate jobs and PhD study within the UK and abroad.

**DIVISIONAL USE ONLY**

**Module record – all revisions must be recorded in the grid and full details of the change retained in the appropriate committee records.**

| Date approved | New/Major/Minor revision | Start date of delivery of (revised) version | Section revised (if applicable) | Impacts PLOs (Q6 & 7 cover sheet) |
| --- | --- | --- | --- | --- |
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