1. **KentVision Code and title of the module**

ARCH8590 Practice, Management and Contract Administration

1. **Division and School/Department or partner institution which will be responsible for management of the module**

Arts and Humanities, Kent School of Architecture and Planning

1. **The level of the module (Level 4, Level 5, Level 6 or Level 7)**

Level 7

1. **The number of credits and the ECTS value which the module represents**

15 credits (7.5 ECTS)

1. **Which term(s) the module is to be taught in (or other teaching pattern)**

Summer

1. **Prerequisite and co-requisite modules** **and/or any module restrictions**

None

1. **The course(s) of study to which the module contributes**

Compulsory to the following course: PG Diploma in Architectural Practice

1. **The intended subject specific learning outcomes.**  
   **On successfully completing the module students will be able to:**
   1. Demonstrate a systematic knowledge and understanding of the theories and practices of operational management applied in the architectural profession, potentially preparing graduates for more specialised studies or research eg MBA or PhD programmes in management.
   2. Demonstrate rational and autonomous decision-making and leadership skills, to equip graduates for senior positions in established business organisations or independent practice.
   3. Demonstrate a systematic understanding of the range of services offered by architects and delivering those services in a manner prioritising the interests of the client and other stakeholders (PC2).
   4. Demonstrate a comprehensive understanding of the business priorities, required management processes and risks of running an architectural practice, to autonomously resource, plan, implement and record project tasks to achieve stated goals, and the relationship between the practice of architecture and the UK construction industry (PC4).
   5. Demonstrate the skills necessary to plan project-related tasks, coordinate and engage in design team interaction, execute effective contract communication specifically including all aspects of the administration of traditional construction contracts and autonomously resolve construction-related challenges and disputes (PC5).

The above learning outcomes are cross-referenced where appropriate to the Architects Registration Board (ARB) and Royal Institute of British Architects (RIBA) [criteria for Part 3 of UK architectural qualifications](https://arb.org.uk/wp-content/uploads/2016/05/ARB_Criteria_pt3.pdf).A more detailedmapping of the ARB/RIBA sub-criteria is provided in a schedule of teaching and assessment and specifies these sub-criteria in two categories:

A) Criteria which must be met through the assessment of this module:

PC1.1, PC1.6, PC2.1, PC2.2, PC2.3, PC2.6, PC2.8, PC4.2, PC4.3, PC4.5, PC4.6, PC4.7, PC4.9, PC4.10, PC5.6, PC5.7, PC5.8, PC5.9, PC5.10

B) Criteria which the module addresses and which may be referenced in student submissions, but are principally assessed in other modules:

PC1.5, PC1.8, PC2.4, PC2.5, PC2.7, PC2.9, PC2.10, PC3.1, PC3.5, PC4.1, PC4.4

**9. The intended generic learning outcomes.**  
 **On successfully completing the module students will be able to:**

* 1. Demonstrate autonomous and original problem-solving skills, professional judgment, and ability to take the initiative and make appropriate decisions in complex and unpredictable circumstances.
  2. Argue rationally and to draw independent and autonomous conclusions based on a rigorous, analytical and critical approach to data, demonstration and argument.
  3. Evaluate research and a variety of types of information and evidence critically.
  4. Produce reports which are clear, analytical and logical covering a range of technical issues and include appropriate illustrations.
  5. Reflect on project progress and develop original and appropriate enhancement strategies.

1. **A synopsis of the curriculum**

This module will have a taught lecture and seminar format. Traditional and innovative approaches to strategic and operational practice and management of organisations and projects in the context of the architectural profession, and specifically with reference to the inter-relationships between architects, co-professionals, clients, contractors and other stakeholders will be presented in lectures and analysed in seminars, with reference to both generic scenarios and situations based on the students’ individual prior experience of professional practice.

1. **Reading list**

## The University is committed to ensuring that core reading materials are in accessible electronic format in line with the Kent Inclusive Practices.

## The most up to date reading list for each module can be found on the university's [reading list pages](https://kent.rl.talis.com/index.html).

1. **Contact Hours**

Total Contact Hours: 15  
Private Study Hours: 135  
Total Hours: 150

1. **Assessment methods**

13.1 Main Assessment Methods

Written 3 hour examination (100%)

13.2 Reassessment methods

Like for like

1. **Map of module learning outcomes (sections 8 & 9) to learning and teaching methods and methods of assessment**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Module learning outcome** | 8.1 | 8.2 | 8.3 | 8.4 | 8.5 | 9.1 | 9.2 | 9.3 | 9.4 | 9.5 |
| **Learning/ teaching method** |  |  |  |  |  |  |  |  |  |  |
| **Private Study** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** |
| Lectures | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** |
| Seminars | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** |
| **Assessment method** |  |  |  |  |  |  |  |  |  |  |
| Examination | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** | **X** |

1. **Inclusive module design**

The Division recognises and has embedded the expectations of current equality legislation, by ensuring that the module is as accessible as possible by design. Additional alternative arrangements for students with Inclusive Learning Plans (ILPs)/declared disabilities will be made on an individual basis, in consultation with the relevant policies and support services.

The inclusive practices in the guidance (see Annex B Appendix A) have been considered in order to support all students in the following areas:

a) Accessible resources and curriculum

b) Learning, teaching and assessment methods

1. **Campus(es) or centre(s) where module will be delivered**

Canterbury

1. **Internationalisation**

Lectures and seminars will continue to draw on international as well as UK source materials for historical and contemporary examples strategic and operational management, and particularly the management of small and medium size organisations and projects, in the wider context of the property and construction sectors. Whilst the core curriculum imposed by the ARB criteria is UK-based, relevant comparisons with other countries and markets are applied to contextualise the students’ knowledge, and to equip them for international practice.

**DIVISIONAL USE ONLY**

**Revision record – all revisions must be recorded in the grid and full details of the change retained in the appropriate committee records.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date approved | Major/minor revision | Start date of delivery of revised version | Section revised | Impacts PLOs (Q6&7 cover sheet) |
| 19/11/19 | Minor | Sep 2020 | 8, 11 | No |
| 09/12/2021 | Major | May 2022 | 1,5,8,11 | No |
| 09/01/2023 | Minor | Spring 2023 | 8 |  |
|  |  |  |  |  |