1. **Title of the module**

LAWS6250 (LW625): Client Interviewing Skills

1. **School or partner institution which will be responsible for management of the module**

Kent Law School

1. **The level of the module (e.g. Level 4, Level 5, Level 6 or Level 7)**

Level 5

1. **The number of credits and the ECTS value which the module represents**

2 credits – Non-contributory

1. **Which term(s) the module is to be taught in (or other teaching pattern)**

Autumn

1. **Prerequisite and co-requisite modules**

None

1. **The programmes of study to which the module contributes**

All Law programmes – not available to non-law students. Only available at stage 3 or 4.

1. **The intended subject specific learning outcomes.
On successfully completing the module students will be able to:**
2. introduce students to the skills of interviewing clients.
3. provide a sound grounding in all aspects of interviewing.
4. provide students with a clear understanding of the various techniques of interviewing clients.
5. be a confident interviewer.
6. apply, in the context of client interviews, concepts and principles studied elsewhere in the Law programme
7. **The intended generic learning outcomes.
On successfully completing the module students will be able to:**
8. recognise potential alternatives to litigation.
9. identify accurately issue(s) that require researching.
10. further develop and increase students confidence in their oral skills.
11. further develop skills in analysing issues and proposing solutions.
12. **A synopsis of the curriculum**

This extracurricular module provides an introduction to, and grounding in, interviewing clients and the skills required to enhance inter-personal skills when dealing with clients. This will include an introduction to the concept and skills of interviewing, workshops on the skills required to prepare for, and take part in an interview with a client, leading to participation in an internal client interviewing competition using scenarios provided.

The module culminates in an internal competition in which students compete for the opportunity to participate in the Regional Client Interviewing Competition for England and Wales

1. **Reading list (Indicative list, current at time of publication. Reading lists will be published annually)**

Books

Sherr, A., *Client Interviewing for Lawyers,* (Sweet & Maxwell 1986)
Westwood, F., *Accelerated Best Practice – implementing success in professional firms* (Troubador Publishing 2008)

Articles
Morgan, T *Thinking about lawyers as counsellors* 42 Florida Law Review 439 (July 1990)
Sherr, A *Lawyers and Clients: The First Meeting* (1986) 49 MLR 323

1. **Learning and teaching methods**

This module will be taught by means of seminars, competitions and private study

Total study hours: 20

Contact hours: 9

Private study hours: 11

1. **Assessment methods.**

13.1 Main assessment methods

This module is non-contributory and assessment does not formally ‘count’ for the degree. The module represents extra learning and an opportunity to gain transferable skills to enhance employability.

Students who participate in the seminars and participate in the internal competition will be deemed to have met the requirements of the module.

13.2 Reassessment methods

This module is non-contributory and assessment does not formally ‘count’ for the degree. The module represents extra learning and an opportunity to gain transferable skills to enhance employability. As such there is not a reassessment method for the module.

1. **Map of module learning outcomes (sections 8 & 9) to learning and teaching methods (section 12) and methods of assessment (section 13)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Module learning outcome** | 8.1 | 8.2 | 8.3 | 8.4 | 8.5 | 9.1 | 9.2 | 9.3 | 9.4 |
| **Learning / teaching method** |  |  |  |  |  |  |  |  |  |
| Seminars | x | x | x | x | x | x | x | x | x |
| Competition | x | x | x | x | x |  | x | x | x |
| Private Study | x |  | x |  |  | x | x |  | x |
| **Assessment method** |  |  |  |  |  |  |  |  |  |
| Participation in seminars and in internal competition | x | x | x | x | x | x | x | x | x |

1. The School recognises and has embedded the expectations of current equality legislation, by ensuring that the module is as accessible as possible by design. Additional alternative arrangements for students with Inclusive Learning Plans (ILPs)/declared disabilities will be made on an individual basis, in consultation with the relevant policies and support services.

The inclusive practices in the guidance (see Annex B Appendix A) have been considered in order to support all students in the following areas:

**a) Accessible resources and curriculum**

1. Preference will be given to electronic resources that meet minimum accessibility standards and support the use of assistive technologies.
2. Module outlines will be made accessible at least four weeks before the module starts.
3. Prioritised reading lists will be made available sufficiently in advance to accommodate the provision of alternative formats and support those with a slow reading speed.
4. Seminar slides/outlines will be made available in electronic format in advance to allow all students to prepare (particularly students with notetaking difficulties).
5. Since there are no lectures in this module the lecture recording policy does not apply.

**b) Learning, teaching and assessment methods**

The inclusive practices in the guidance (Annex B Appendix A, section b (1) and (2)) have all been considered in order to support all students in their assessments on this module.

1. **Campus(es) or centre(s) where module will be delivered:**

Canterbury

1. **Internationalisation**

The purpose of this module is to introduce students to the study of client interviewing skills in the context of the Law of England and Wales. However the module facilitates the application of these skills in international arena for students who participate in international competitions.

**FACULTIES SUPPORT OFFICE USE ONLY**

**Revision record – all revisions must be recorded in the grid and full details of the change retained in the appropriate committee records.**

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| --- | --- | --- | --- | --- |
| Date approved | Major/minor revision | Start date of the delivery of revised version | Section revised | Impacts PLOs(Q6 & 7 cover sheet) |
| 21/09/2017 | Minor | September 2018 | 7, 14, 17 | No |
|  |  |  |  |  |