17 Information for Students taking University programmes at Associate Colleges

(Canterbury College, Mid-Kent College, South-Kent College, West Kent College)

Introduction

Students taking University programmes at Associate Colleges should note the points listed below. In the case of queries students should consult their College HE Co-ordinator in the first instance; queries which cannot be resolved in this way may be directed to the appropriate person in the University (please see the Appendix to the Student Charter).

Points for Note

Note: All references to “students” below means students taking University awards or HND or HNC programmes at the Associate Colleges listed above.

(i) The following documents in the Regulations Booklet are of relevance:

Generally:

1. General Regulations for Students;
6. Intellectual Property Rights;
9. Information Note on University Records and the Data Protection Act; Student Charter.

Where students use the appropriate University facilities:

3. Regulations for the use of the Library;
4. Regulations for the use of the Computing facilities; Students’ Union Code of Practice.

When students are on the University’s Canterbury Campus or premises elsewhere (e.g. Medway Campus, Bridge Wardens’ College, Tonbridge Centre):

2. Regulations on Student Discipline in relation to non-academic matters;
5. Regulations for the management of Traffic.
Where students are taking certificates, diplomas, foundation degrees and degrees leading to qualifications of the University:

7. Regulations for Taught Programmes of Study (or other relevant Regulations);
8. Academic Discipline.

(ii) Students using Associate College facilities will be subject to local arrangements for their use.

(iii) Associate College arrangements for non-academic student discipline will apply to students when they are on Associate College premises.

(iv) The University and the Associate Colleges will respond quickly to complaints and, if substantiated, will take appropriate remedial action whenever possible. Complaints should be submitted following the procedure of the Associate College in which the student is based. A complainant remaining dissatisfied after all internal Associate College procedures and processes have been exhausted may submit the complaint as a grievance to the University’s Council (see Section 6 of the Student Charter).

(v) The University and the Associate Colleges welcome comments and suggestions for improvements which should be addressed to the appropriate member of staff concerned in the institution concerned (see the Appendix to the Student Charter at the end of the Student Charter at the end of the Regulations Booklet or seek advice from the College HE Co-ordinator).

KRG/JRH/HAP
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