

# Locker rental application 2011/2012

Please complete this form, and return it to the Welcome Desk, Level 1 Centre, Templeman Library.

You have been allocated the above numbered locker in the Templeman Library basement area.

By signing this form you agree to abide by the following terms and conditions:

- Rental is charged at **£5 per term** + £5 for the summer vacation (or **£20 per year**).
- Rental must be paid in advance of the rental period.
- A **deposit of £10** must be paid at the start of the rental. This is refundable upon return of the key, provided the locker is in a satisfactory condition; it cannot be used to pay rental.
- If you lose the locker key, you will be charged a replacement cost of £5.
- Failure to either renew the rental agreement or return the key by the agreed date may result in the replacement key cost and a charge equivalent to the next term's rental being applied to your Library account as a fine. This may result in a suspension of borrowing rights.
- In these circumstances anything left in the locker will be removed the day after the end of the rental period and kept in the Library for 28 days from that date, then disposed of.
- You must not to lend your locker key to anyone else.
- Information Services retains the right to access lockers as and when deemed necessary.
- Strictly one locker per person.

### Applicant's details (please complete all fields)

Name ..... Kent email .....

Student number ..... Expiry date .....

*I have read and understood the conditions governing the use of library lockers as set out above and I hereby undertake to use the locker allocated to me in a responsible manner.*

Applicant's signature ..... Date .....

### Administrative use only

Period	£	Method card/cash/cheque	Staff signature	Date
Deposit	10			
Autumn				
Spring				
Summer				
Summer vacation				

Complete this section at the end of rental period

Date ..... Renewed  Not renewed  Cancelled by IS   
 Transferred to Library account  Amount  Key returned  Key lost   
 Deposit returned  Staff signature ..... User signature .....