Human Resources

Human Resources is one of the University of Kent’s professional services departments involved in Green Impact. We gained Bronze Awards in 2010/11 and 2011/12, the Gold Award in 2012/13 and look to maintain Gold status in 2014 with an Excellence Project which will engage other Registry colleagues.

Green Impact offers schools and departments at the University of Kent a practical opportunity to embed good environmental and ethical practices into everyday work. The scheme is part of the Degrees Cooler programme which is funded by the Greener Living Fund and sponsored by DEFRA.

Green Impact recognises the influence that both academic and professional services departments have in creating a sustainable university environment and that any changes made here will benefit the environment. Full details can be found on the Estates Department Sustainability [1] page.

In Human Resources we actively encourage staff to:

- Use resources wisely by only printing off essential emails and documents for files. Wherever possible this printing should be double-sided.
- Recycle all waste paper, cardboard, plastics etc using either the recycling bins in each office, or the bags in the Registry kitchens. Waste glassware (e.g. empty jars) should be taken to the nearest glass recycling point. Staff are also aware of facilities for recycling batteries, cds etc.
- Where practicable, turn off monitors, computers, printers, fans, heaters and other equipment when not in use; and without fail at the end of the working day.
- Within the constraints of the Registry’s heating system, staff members are encouraged to keep the temperature of the room no higher than 24°C.
- Use the various travel discounts [2] available when taking public transport to get on campus.
- Investigate whether they can take advantage of the University’s car sharing scheme or the Cycle to Work Scheme; details of which are given on the travel discounts web page.
- Improve air quality in their offices by having at least one pot plant.

Human Resources actively aims to ensure that:

- All white printer paper purchased by the office is from the Office Depot Green Paper range. As and when their coloured papers are produced in this range, these too will be ordered.
- All used printer cartridges are sent for recycling. We are unable to use the Office Depot recycled cartridges as this affects the warranties of our Hewlett Packard printers.
- Wherever possible we order stationery items with sustainable identifiers.

Our involvement in the Scheme is an ongoing process. Staff members are encouraged to come up with energy saving ideas and change their environmental habits for the sake of the environment.

For further information, contact any member of the HR Green Impact team:

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- Lucy Fuller
- Kitty Parsonson
- Helen Taylor
- Cindy Vallance

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