

Data Protection Act 1998

The University holds and processes personal data under the terms of the Data Protection Act 1998. Personal data, including sensitive personal data, supplied by you on this application form will be used solely for the purposes of issuing a parking permit and providing information to the University Estates Management, Finance Division, or other University of Kent Department as appropriate. It will not be disclosed to any external source without your consent.

The University makes every effort to ensure that the information held is accurate and up-to-date. It may however, rely on you to inform the appropriate officer of any change in personal data.

The Data Protection Act gives you the right, on payment of an "access fee" to receive details of all personal information which concerns you and which is stored and processed by the University. Requests for such information should be made in writing to the Data Protection Officer and be accompanied by a cheque, made payable to UNIKENT, in payment of the access fee, currently £10. The Data Protection Act requires the University to provide this information within 40 days. An application form is available from the Student Records Office in the Registry or on the Web site at www.kent.ac.uk/data-protection/. Please indicate that your access request relates to information relating to car parking.