

THE UNIVERSITY OF KENT

Membership of the University Council from 1/8/2012 or subsequently: information for those wishing to submit expressions of interest in appointment

The UK's European University

The University of Kent is one of the UK's most dynamic universities with a strong European and international impact. We are rated as one of the top universities by our undergraduates completing the National Student Survey and this popularity is echoed in increasing postgraduate recruitment. Our world-leading research is reflected in excellent Research Assessment Exercise results.

Membership of the University Council

The University wishes to appoint some new external members of the Council, its governing body, from 1 August 2012. Council has ultimate responsibility for all University affairs and its specific responsibilities include the approval of key policies and strategies, business decisions and monitoring institutional performance. Council membership provides members with the opportunity to contribute to the future development of one of the UK's most successful and innovative universities. The appointments are not remunerated but appropriate expenses may be claimed.

Further information may be obtained from the Secretary of the Council, The Registry, The University of Kent, Canterbury, Kent, CT2 7NZ. (Telephone: 01227 823397; Fax: 01227 823808; Email: censec-staff@kent.ac.uk).

Expressions of interest should be submitted by 15 November 2011.

Information for applicants

This may be found in the following documents (attached)/websites:

1. University Profile

<http://www.kent.ac.uk/about/keykentfacts.html>

2. Members of the Council: Roles and Responsibilities

http://www.kent.ac.uk/censec/areas-of-work/council/Cncl_Members_Role_Responsibilities.pdf

3. Council's Primary Responsibilities for 2011/2012

http://www.kent.ac.uk/censec/areas-of-work/council/Cncl-Primary-Responsibilities/Cncl_Primary_Resp_2011_2012.pdf

Expressions of interest in appointment to the University Council

It is expected that external/lay members of the Council will have senior level backgrounds and a wide range of experience and expertise to bring to appointment as Council Members. Professional/graduate level qualifications and experience of board level responsibilities are appropriate. These may include more specialist backgrounds in the areas of the Council's current committees (such as audit, finance and HR) and/or other relevant areas such as business, industry, commerce, management, estates, the Arts and fundraising. Given the University's national and international role experience at national level and of Europe or wider afield would also be helpful in the Council's new members. A demonstrable commitment to and an empathy with the University's objectives of accessible and excellent teaching and research for the public benefit are essential. Residence in Kent or the South-East is not essential provided members are able to fulfil their commitments as members of the Council, any specialist committees to which they are appointed and participate in other appropriate University activities.

Expressions of interest should include a short biography or curriculum vitae, the names and contact details of three referees and a brief statement of why the person concerned wishes to be appointed to the Council. There is no application form.

The Council's Lay Nominations Committee is responsible for considering the Council's external/ lay membership and for bringing forward recommendations for the appointment/re-appointment of lay members and officers. The appointment of a number of new external/lay members of the Council and its specialist committees will be necessary from 1 August 2012. The Committee will consider expressions of interest received in November/December 2011 – January/February 2012 and appointments are expected to be approved by Council in late March 2012.

Expenses

Membership of the Council is not remunerated but the University follows normal Higher Education practice in paying incidental travel/other appropriate expenses incurred by external/lay members in attending meetings in accordance with University rates. The University's current car mileage rate is £0.45.

Informal enquiries

These should be directed as follows:

Email: censec-staff@kent.ac.uk

Tel: 01227 823397/01227 823903/01227 827892

Fax: 01227 823808

Submissions of interest in appointment to the University's Council should be submitted to the following by post or email by 15 November 2011:

Karen Goffin, Secretary of the Council,
Central Secretariat, The Registry, Canterbury, Kent, CT2 7NZ

Email: K.R.Goffin@kent.ac.uk or censec-staff@kent.ac.uk

KRG/KAB
31.10.11.